

## **ARLINGTON PUBLIC SCHOOLS**

*In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:*

***Arlington School Committee  
School Committee Regular Meeting  
Thursday, December 15, 2016  
6:30 PM***

*Arlington High School  
School Committee Room, 6th Floor  
869 Mass Avenue  
Arlington, MA 02476*

*6:30 PM Open Meeting*

*6:35 PM Public Participation*

*6:45 PM FY 18 Budgetary Needs of Middle School, High School & Special Education*

*7:45 PM FY 18 Arlington Education Association Budgetary Priorities for Middle School, High School and Special Education*

*8:00 PM Technology / Curriculum Presentation, L. Chesson*

*8:15 PM Superintendent's Report K. Bodie*

- *Update on School Building Projects*
- *DESE Certified Enrollment Numbers*
- *EDCO December 8, 2016 Update*

*8:30 PM Consent Agenda*

*All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

*Approval of Warrant: Warrant # 17092 dated 12/8/2016 in the Amount \$497,701.57.*

*Approval of Minutes: School Committee Regular Minutes 12/8/2016*

*Approval of Proposed AHS, Performing Tour, NYC, May 19-21, 2017*

*8:35 PM Policy: IHAMB Teaching about Alcohol, Tobacco, and Drugs, Second Reading*

*Policy: Second Reading IHAMB Teaching about Alcohol, Tobacco, and Drugs*

*8:40 PM Subcommittee & Liaison Reports & Announcements*

- *Budget, Kirsi Allison-Ampe, MD. (Chair)*
- *Community Relations, Cindy Starks, (Chair)*
- *District Accountability, Curriculum/Instruction & Assessment, (CIAA) Paul Schlichtman, (Chair)*
- *Facilities, Jeff Thielman (Chair)*
- *Policies & Procedures, Bill Hayner (Chair)*
- *School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman*
- *Warrant Committee, Bill Hayner*
- *Liaisons Reports*
- *Announcements*
- *Future Agenda Items*

#### *9:00 PM Executive Session*

##### *Executive Session*

- *To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an a open meeting may have a detrimental effect.*
- *To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted:*
- *AFL-CIO, STATE COUNCIL 93, LOCAL 680 TRAFFIC SUPERVISORS.*
- *Vote to approve the following School Committee Executive Session Minutes: Thursday, December 8, 2016 minutes*

#### *9:10 PM Adjournment*

*The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.*

*Submitted by Jennifer Susse, Chair*

##### *Correspondence Received:*

- *Warrant dated 12/8/2016*
- *Draft Minutes from SC Regular and Executive Session Meeting 12/8/2016*
- *FY 18 Budgetary Needs of Middle School, High School & Special Education Departments*
- *AEA FY Budgetary Needs for OMS/AHS*
- *Letter from Kathy on Elem Needs*
- *AHS NYC Trip Request 5 2017*
- *LC Curriculum Technology Presentation*
- *2nd Reading of IHAMB Teaching about Alcohol, Tobacco, and Drugs*
- *Special Education Budget Presentation*
- *OMS Budget Presentation*



## **Town of Arlington, Massachusetts**

---

### **Meeting Location**

#### **Summary:**

Arlington High School  
School Committee Room, 6th Floor  
869 Mass Avenue  
Arlington, MA 02476



## Town of Arlington, Massachusetts

---

### 6:45 PM FY 18 Budgetary Needs of Middle School, High School & Special Education

#### ATTACHMENTS:

Type	File Name	Description
▢ Budget Document	Elementary_priorities_12.12.16_kb.docx	Letter from Supt on Elem priorities 12 12 2016
▢ Budget Document	FY18_Budget_Ask.12.12.16_Ver5.1_for_School_Committee.pdf	FY Budget Asks for MS, HS, and Special Ed
▢ Budget Document	SpEd_budget_presentation_FY17-18.pdf	Special Ed Budget presentation FY 18
▢ Budget Document	BudgetPresentationforOttoson.docx	OMS Budget presentation FY 18
▢ Budget Document	AHSBudgetPresentation12-15-16FINAL.docx	AHS Budget presentation FY 18

To: Arlington School Committee  
From: Kathleen Bodie, Superintendent  
Re: FY18 Elementary budget request  
Date: December 12, 2016

---

This memo is to remind the members of the School Committee of the priorities expressed by the elementary principals at your meeting on December 8, 2016.

The priorities are as follows:

1. Assistant Principals at the elementary level
2. Increased FTEs for specialist staff
3. An increase in Board Certified Behavioral Specialists (BCBAs)
4. Continued financial support for social emotional programming, specifically Responsive Classroom and Open Circle training

Thank you.

FY18 Proposed Increases  
For Administrator Meeting 12/9/16

Color Code

Funded 2017
Partially Funded 2017
Unfunded 2017

Enrollment Growth  
High Needs  
Essential Curriculum  
Unfunded Mandates

				Special Education Requested Increases for FY17						
					Area of Service	Location	Position Description	FTE	Salary/ Unit Cost	Total Proposed Funding
x	x			1	Teachers	Early Childhood	Classroom Expansion	0.5	73,500	36,750
x	x			3	Teachers	Elementary	Learning Specialists	2	73,500	147,000
x	x			4	Teaching Assistants	Elementary	Support for increased Learning Specialists	2	17,687	35,374
x	x			7	Teachers	Ottoson	Expansion of SLC B (Summit) program	1	73,500	73,500
x	x			8	Teaching Assistants	Ottoson	Expansion of SLC B (Summit) program	2	25,773	51,546
	x			9	Teaching Assistants	Ottoson	Existing TA salaries increased to BSP level	7	8,086	56,602
x	x			10	Teachers	High School	High Needs Science	0.2	73,500	14,700
x	x			11	Teaching Assistants	High School	BSP	1	25,773	25,773
	x			12	Teaching Assistants	District Wide	Existing SLC TA salaries increased to BSP level	23.8	8,086	192,447
Special Education Requested Increases for FY18										
				13	Teaching Assistants	District Wide	As needed by IEP (reserves)	5	17,687	88,435
						Increases for Special Education		20.7		722,127
Elementary Requested Increases for FY17										
					Area of Service	Location	Position Description	FTE	Salary/ Unit Cost	Total Proposed Funding
x	x			14	Teachers	Bishop, Brackett, Dallin	Reading Specialist	0.4	73,500	29,400
x	x			15	Teaching Assistants	District Wide	Increase Kindergarten TA's to full time	7.05	17,687	124,693
Elementary Requested Increases for FY18										
				16	Teachers	District Wide	Math Coach	0.5	73,500	36,750

FY18 Proposed Increases  
For Administrator Meeting 12/9/16

Color Code

Funded 2017
Partially Funded 2017
Unfunded 2017

Enrollment Growth  
High Needs  
Essential Curriculum  
Unfunded Mandates

				17	Teachers	District Wide	Math Interventionist	2	73,500	147,000
				18	Teachers	District Wide	Specialists (Art, Music)	1	73,500	73,500
				19	Teachers	District Wide	BCBA	1	73,500	73,500
				20	Teaching Assistants	Bishop	LLI Literacy tutor	1	28,500	28,500
				21	Teaching Assistants	Brackett	LLI Literacy tutor	1	28,500	28,500
				22	Teaching Assistants	Dallin	LLI Literacy tutor	1	28,500	28,500
				23	Teaching Assistants	Peirce	LLI Literacy tutor	1	28,500	28,500
				24	Teaching Assistants	District Wide	Math Practice Guide	4	12,000	12,000
				25	Professional Development	District Wide	Responsive Classroom		42,000	42,000
				26	Curriculum Materials	District Wide	Math testing materials		8,000	8,000
				27	Curriculum Materials	District Wide	ELA assessment - iReady		5,000	5,000
				28	Curriculum Materials	District Wide	ELA assessment - Fountas & Pennell		3,000	3,000
				29	Curriculum Materials	District Wide	ELA classroom libraries		70,000	70,000
				30	Curriculum Materials	District Wide	ELA online subscriptions		2,000	2,000
				31	Curriculum Materials	District Wide	ELA Lucy Calkins Grade 3		1,500	1,500
				32	Curriculum Materials	District Wide	Social Studies Grade 5		9,130	9,130
				33	Curriculum Materials	District Wide	ELA LLI Materials		27,500	27,500
						<b>Increases for Elementary</b>		<b>15.95</b>		<b>778,973</b>
<b>Middle School Requested Increases for FY17</b>										
					Area of Service	Location	Position Description	FTE	Salary/ Unit Cost	Total Proposed Funding
x				34	Teachers	Ottoson	World Language Spanish/ French	0.8	73,500	58,800
		x		35	Curriculum Materials	Ottoson	Latin Textbooks/ digital subscription		6,000	6,000

FY18 Proposed Increases  
For Administrator Meeting 12/9/16

Color Code

Funded 2017
Partially Funded 2017
Unfunded 2017

Enrollment Growth  
High Needs  
Essential Curriculum  
Unfunded Mandates

				Middle School Requested Increases for FY18						
				36	Teachers	Ottoson	Visual Art	0.4	73,500	29,400
				37	Teachers	Ottoson	Math DML	0.4	73,500	29,400
				38	Teachers	Ottoson	World Language Spanish/ French	0.2	73,500	14,700
				39	Teachers	Ottoson	Reading Teacher	1	73,500	73,500
				40	Teachers	Ottoson	Social Worker (Guidance)	1.5	73,500	110,250
				41	Curriculum Materials	Ottoson	Music		16,000	16,000
				42	Curriculum Materials	Ottoson	Science Grade 6		45,000	45,000
				43	Curriculum Materials	Ottoson	Visual Art		1,200	1,200
				44	PD	Ottoson	Social Emotional Skills Training		10,000	10,000
						Increases for Middle School		4.3		394,250
				High School Increases for FY17						
					Area of Service	Location	Position Description	FTE	Salary/ Unit Cost	Total Proposed Funding
x				45	Teachers	High School	Social Studies History	0.8	73,500	58,800
x				46	Teachers	High School	Science Biology/ Physics	0.6	73,500	44,100
x				47	Teachers	High School	World Language French/Spanish	0.4	73,500	29,400
x				48	Teachers	High School	Family and Consumer Science	0.4	73,500	29,400
x				49	Teachers	High School	Visual Art	0.4	73,500	29,400
x				50	Teachers	High School	Technical Education (Makerspace)	1	73,500	73,500
x				51	Athletics	High School	Athletics Budget Adjustment		121,965	121,965
x		x		52	Technology	High School	Set of Chromebooks for Social Studies		4,046	4,046
		x		53	Curriculum Materials	High School	Latin Textbooks/ digital subscriptions		17,000	17,000

FY18 Proposed Increases  
For Administrator Meeting 12/9/16

Color Code

Funded 2017
Partially Funded 2017
Unfunded 2017

Enrollment Growth  
High Needs  
Essential Curriculum  
Unfunded Mandates

x		x		54	Curriculum Materials	High School	Visual Art supplies and equipment		9,900	9,900
x		x		55	Curriculum Materials	High School	Family Consumer Science supplies		2,500	2,500
x	x	x		56	Professional Development	High School	Advisory development and support		15,000	15,000
				High School Requested Increases for FY18						
				57	Teachers	High School	Math	0.4	73,500	29,400
				58	Teachers	High School	World Language Spanish/French	0.6	73,500	44,100
				59	Teachers	High School	World Language Mandarin	0.2	73,500	14,700
				60	Teachers	High School	English	1	73,500	73,500
				61	Curriculum Materials	High School	Social Studies History		28,960	28,960
				62	Curriculum Materials	High School	Visual Art supplies and equipment		5,500	5,500
				63	Curriculum Materials	High School	Visual Art kiln		3,500	3,500
				64	Curriculum Materials	High School	Science		15,000	15,000
				65	Technology	High School	Staff computer and projector replacement		104,600	104,600
				66	Facilities	High School	Building improvements at AHS		100,000	100,000
				67	Classroom Equipment	High School	New classroom growth		10,000	10,000
						Increases for High School		5.8		864,271
				Other Increases for FY17						
					Area of Service	Location	Position Description	FTE	Salary/ Unit Cost	Total Proposed Funding
x				68	Teachers	District Wide	Reserve Teaching Positions	3	73,500	220,500
x	x			69	Administration	Secondary	Director of SEL/Guidance PreK-12	1	95,000	95,000
x		x		70	Administration	District Wide	Music Director K-12	0.5	95,000	47,500
x	x	x		71	Teachers	District Wide	Information Technology Instruction	0.4	73,500	29,400

FY18 Proposed Increases  
For Administrator Meeting 12/9/16

Color Code

Funded 2017
Partially Funded 2017
Unfunded 2017

Enrollment Growth  
High Needs  
Essential Curriculum  
Unfunded Mandates

x	x	x	x	72	Teachers	District Wide	Elementary Math Coach	1	73,500	73,500
x	x			73	Teachers	District Wide	Literacy Coach	1	73,500	73,500
x				74	Web Support	District Wide	Enhanced Web presence	0.2	73,500	14,700
x				75	Technology Support	District Wide	Desktop support	1	50,000	50,000

Other Requested Increases for FY18

				76	Administration	High School	Dean	1	95,000	95,000
				77	Administration	Elementary System Wide	Assistant Principals	5	95,000	475,000
				78	Teachers	District Wide	Reserve Teaching Positions	2	73,500	147,000
				78	Teachers	District Wide	Information Technology Instruction	1	73,500	73,500
				79	Technology Support	District Wide	Salary adjustment		22,000	22,000
				80	Facilities	District Wide	Building Rental Revolving Offset		250,000	250,000
				81	Facilities	Gibbs	Utilities		60,000	60,000
						<b>Increases for Other</b>		<b>17.1</b>		<b>1,726,600</b>

<b>Total Proposed Increases for FY18</b>	<b>4,486,221</b>
<b>Contracted Cost Increases</b>	<b>1,850,000</b>
<b>Out of District Tuition Increases</b>	<b>1,000,000</b>
<b>Total Proposed Increases for FY18</b>	<b>7,336,221</b>

Note: Additional Revenues 3,170,163

Special Education Director: Alison Elmer  
Early Childhood Coordinator: Joyce Schlenger  
Elementary Coordinators: Craig Haas & Elizabeth Logue  
Middle School Coordinator: Stephanie Greiner  
High School Coordinator: Lynne Bennett  
Out-of-District Coordinator: Chris Carlson

Good evening Dr. Susse and School Committee members. We'd like to thank you for this opportunity and hope to use this time to briefly highlight our priorities for the upcoming 2017-18 school year and answer any questions you may have about these identified areas of need.

We'd like to begin by thanking you for your support of our requests in the FY17 budget. While we were unable to realize our full request, we understand the challenges faced last year and again this year in meeting the many needs across the District and within our own department. We recognize that out-of-district tuitions have become the main driver for this year's budget proposal and for this reason we have limited our requests to positions we believe will have a direct impact on these costs.

We continue to see the enrollment growth across the District reflected in our special education population (fig. 1).

Fig. 1

October SIMS Reports

October 2016: Total = 862 (age 3-5 = 87 / age 6-21 = 767)

October 2015: Total = 834 (age 3-5 = 83 / age 6-21 = 746)

October 2014: Total = 838 (age 3-5 = 95 / age 6-21 = 743)

October 2013: Total = 812 (age 3-5 = 95 / age 6-21 = 717)

Last year we requested a 4.0 FTE increase to the elementary learning specialist positions to be distributed across four of the seven elementary schools, so that all schools would have three of these specialists. Funding only allowed for 2.0 FTE and so we ask again this year, for the remaining 2.0 FTE.

Our analysis of student placement shows that our in-district programs (Supported Learning Centers or “SLCs”) at the elementary level have grown with referrals increasing steadily for the last three years (fig. 2).

Fig. 2

<b>New placements</b>	<b>11-12</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>
Brackett SLC	7	1	4	1	6	7
Dallin SLC	1	6	1	3	4	7
Stratton SLC	6	5	3	3	9	8

Current enrollment figures (fig. 3) show that we are reaching capacity (class size & physical space) in most of these classrooms.

Fig. 3

<b>Current enrollment</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>total</b>
SLC Brackett (2 classrooms)	3	0	3	4	3	4	17
SLC Dallin (2 classrooms)	2	2	3	2	6	3	18
SLC Stratton (3 classrooms)	3	5	4	5	0	6	23

We do not believe the solution lies in expanding our programs as students are entitled to a *Free and Appropriate Education* (FAPE) in the *Least Restrictive Environment* (LRE.) We know from the research that time spent in general education predicts higher MCAS scores, higher on-time graduation rates, fewer days absent per year, lower rates of receiving disciplinary action at school, higher rates of school or community group membership, and closer to grade level performance on both standardized reading and math tests (Hehir, Grindal, & Eidelman, 2012; Hehir, Schifter, Grindal, Ng, & Eidelman, 2014; Schifter, 2015)

When faced with limited resources and the need to make the greatest impact we know we have to address the foundation of our educational supports. Our learning specialists serve general education students through a *Response to Intervention* (RTI) model, as well as provide special education services to eligible students. In order to keep students in less restrictive settings, we have to better meet student needs in their “home” or neighborhood schools.

Two learning specialists serving six grades are simply not able to do this. We are gathering promising results from the schools in which we have been able to increase the learning specialist positions to 3.0 FTE. These schools have been able to create more

opportunities for co-teaching, provide more RTI services. If we are to meet the needs of the entire high needs population and provide the level of service this community has come to expect, we must work as part of a cohesive team that consists of administrators, general educators, learning specialists, coaches, and interventionists. This request was echoed by the Arlington Education Association (AEA.)

Our second request is to create an administrative position to oversee the implementation of Social Emotional Learning (SEL) initiatives, support the development of Safe and Supportive School (SASS) environments, and oversee the supervision and evaluation of guidance counselors and school social workers. Beginning with 2014 data, we have analyzed the placements of students in out-of-district settings. Of the fifty-eight (58) new placements, thirty-one (31) of these placements were to address students' social emotional needs. Twenty-six (26) of these placements were made during the middle and high school years. We have several initiatives happening across the District to support Social Emotional Learning and target at-risk students. Currently we are seeking grant opportunities to coordinate these activities into meaningful and thoughtful interventions that span the entire District from preschool to high school. We have been utilizing consultants to help guide our research and implementation. A full-time Director of SEL & Student Support Services would lead this work across the District, as well as provide much needed leadership and supervision to the roles of guidance counselor and school social worker.

We again thank you for your time and consideration and would like to provide you an opportunity to ask questions.

The Ottoson community appreciates and thanks the School Committee, Supt Bodie, and Assistant Supt. Chesson for supporting the important work of educating our Ottoson Middle School Students. In addition we would like to thank the Arlington Community for their continued support through the Arlington Education Foundation and the Ottoson Parent Advisory Council.

This academic year the 1,215 Ottoson students and faculty have benefited greatly from the additional staffing to address the needs created by enrollment growth. I highlight five key areas:

- Two additional 8<sup>th</sup> grade cluster teachers who have enabled us to maintain a smaller class size, which ensures that teachers can give individual feedback, differentiate curriculum, and build supportive classroom communities.
- An additional 0.6 Physical Education teacher which has lowered class size, ensured locker room safety and met required planning time for PE staff.
- The 0.2 Family and Consumer Science Teacher helped balanced the course sections with other exploratory departments.
- The needed additional full time nurse has helped meet the needs of daily visits from over 60-90 students.
- The additional needed class sections due to increased enrollment in exploratory classes have helped students be more successful learners.

This year's budget requests are framed with input from Ottoson teachers, administrators, leadership team, and department chairs. Our key levers are quality teaching, academic rigor and individualized student learning. As a transitional leader, this year the work has centered on looking at supportive culture norms, structures, models and systems in place for the teaching and learning at Ottoson. We are fortunate to have at Ottoson talented teachers who have strived to do an outstanding job in a school that is at maximum student capacity with space limitations.

- Quality Teaching means investing in and developing educators to provide students with powerful teaching and learning, along with support staff that prepares them for college, career, and citizenship.
- Academic Rigor is achieved by implementing consistent, standards-aligned with curriculum supported by high quality instructional resources.
- Individualized/Personalized Student Learning means ensuring that each student receives targeted, data-informed instruction, with appropriate social and emotional supports.

We do realize this is a challenging budget year, and we are mindful of looking at our resources in a different way but wish to frame minimal needs for the 2017-2018 academic year for the Ottoson learners.

As you know this is a very special, very critical period of a student's life, and our students endure more changes that they will for the rest of their lives. They are changing

physically, sexually, mentally, and socially emotionally in every possible way. Their minds change from childlike to adult, not so much in what they think but in how they think. There are more important changes taking place at this age than at any other time except the very first year of life. This gives us a unique opportunity to support them with this development.

With these unique needs in mind the highest budget priority for Ottoson is aligned to the system goal of Social, Emotional Learning. We are requesting a 1.5 Adjustment Counselor /Social Worker. This increase will help to support the needs of students in regular education, special ed, ELL learners and students on 504's. With both the adjustment counselor (known as guidance) and the social worker we are looking at developing a structure that helps our students who are increasingly affected by many social forces impacting their role as students. We look to be proactive in developing intervention strategies to increase academic success, assist with conflict resolution and anger management, help students develop appropriate social interaction skills, and assist students in understanding their role in the greater community. We hope to continue to provide professional development to staff with essential information to better understand factors (cultural, societal, economic, family, health etc) affecting student's performance and behavior.

This additional staffing will help us put in place a more comprehensive collaboration between adjustment counselors/social workers, grade level cluster teachers, special educators, ELL educators and support staff.

We are also requesting funding for professional development that will help with achieving the district and school's social emotional goal. This year we had 5 educators attend the Responsive Classroom 6-8 workshop to look at middle school practices. At the middle school level, these consist of responsive advisory meeting, investing students in rules, brain breaks, small group learning, active teaching, student practice, problem-solving, structured reflection. We need to examine Middle School Responsive Classroom strategies and others such as Mind Up, Strong Kids and Second Step to determine the best practices that accomplish this goal for our learners. Ottoson teachers are eager to take on the professional development opportunities.

We want to support Teaching Assistants with more training and to look at how they support our learners in special education, ELL, regular education programs, and students on 504's by looking at the schedule, structure and models presently that are in place. We look to establish a committee of special educators and regular ed to look at programs, student needs, schedules, and placement for the academic year 2017/2018

Teaching assistants allow Ottoson teachers to provide increased opportunities to learn, more time to spend with students and on academic tasks and increased ability to assess learning and provide meaningful feedback. Teaching Assistants are the lifeline to classrooms assisting teachers.

The classroom is a dynamic place constantly changing based on the complexities of students and the multi-faceted components of the curriculum. Developing problem-

solving and thinking skills in students takes time for the teacher to collaborate with students to bring out and enhance that ability at deep levels. The main focus of curriculum initiatives is individualization and differentiation. Teachers work hard to understand each student's skill level to enrich, review or practice. They need to be able to provide time for students to engage in quality lessons and get in-depth feedback on their assignments.

As a result of differentiation and individualization come developing varied groupings which teaching assistants can support. In these small groups, in-depth understanding is developed through experimentation, discussion and project-based learning. All these groups need physical space in an inclusion classroom.

Class size also impacts teachers in how they engage student participation in each of these activities. The present 8<sup>th</sup> grade class size is 22 while the sixth grade is 24/25 moving upward which will be the case with the incoming 6<sup>th</sup> graders given the increase of about 40 more students to the present enrollment of 1215 students. Teaching assistants help support all students particularly in large class sizes.

Middle school is an important time for students to explore their interests. Our exploratory classes offer avenues to do this. The additional FTE's for next year as we look at minimal increases of the following:

1.2 in World Languages:0.2 Latin- There are 66 students enrolled in 6th grade Latin. It is highly likely that most or all students will continue with Latin next year into 7th grade. We are currently running two sections of 7th grade Latin. If we keep only two sections next year, the class average will be high.

.4 French/.6 Spanish - French enrollment in the French program at the middle school has doubled with no new staff to offset class size increase. Our 8th grade French class average size is 27. Our 6th grade Spanish class size average is 25 and our 8th grade Spanish class is 25. We anticipate continued high levels of enrollment in both languages.

.4 in Visual Art - Centered on enrollment growth and to support the work in art especially the digital lab for 8th graders.

.2 DML - Digital Media Learning to expand the offering beyond 6th grade

1.0 Reading Teacher- to support students needing specialized reading instruction.

I did want to highlight/support the resource needs for Ottoson:

- Latin Textbooks/Digital Subscriptions – The current middle school Latin books are falling apart. We propose purchasing a class set with online textbook access.

- Visual Art Supplies – While enrollment has grown, funding for expendable art supplies has remained static and the department has added a digital component to the curriculum. We are requesting an increase for expendable art materials.
- We request new science textbooks and digital subscriptions for grade 6 full implementation.
- Music Department would like 10 more risers, and 3 keyboard pianos.

In closing, just want to say that it is exciting time of change for the Ottoson Middle School coming up and I know that with change brings great opportunity. As we begin to discuss the possibilities for teaching and learning at the 6th grade Gibbs that we continue to discuss how to best support and engage the staff and students at the future 7/8th grade Ottoson as well. In both schools building a link to each other through leadership collaboration, sharing best practices, curriculum alignment, open communication, and teacher capacity will benefit all middle school learners in the years ahead.

Thank you.

**Arlington High School  
Budget Discussion Overview  
Arlington School Committee Meeting  
December 15, 2016**

Arlington High School currently enrolls 1303 students in a 400,000 square foot facility. The school is highly ranked, and we have risen relative to other local schools over the past 3 years.

For the third year in a row, AHS is ranked among the top high schools in Massachusetts according to MCAS scores. We are recognized again as a U.S. News & World Report gold medal school, a U.S. News & World Report STEM school, a Newsweek Top School, and among the nation's most challenging schools according to the Washington Post. This year, we again received a level 1 designation from the state for overall achievement and progress on the MCAS and graduation rates.

This year, we have addressed district goals through focusing particular attention on our advisory program, creation of the Harbor and Short Stop programs to better support student health challenges, development of the AHS Voices United initiative to fight bullying, expansion of our use of technology to student devices through "bring your own device," and a host of other efforts.

Infrastructure continues to be a challenge. This year, we have begun the journey toward a newly renovated building by entering the eligibility phase of a building project with the Massachusetts Building Authority (MSBA). However, with groundbreaking at least 3 years away, the condition of the school continues to be a significant drain on the educational environment. The school continues to be on warning by NEASC for the condition of its building and infrastructure. I continue to commend the staff and students for their resilience in providing such a high quality education under such trying conditions. To continue to keep and attract these teachers over the next years will require us to make current investments in appropriate class sizes, adequate facilities, and effective instructional technology.

### **Curriculum and Staffing**

The high school is experiencing rapid enrollment growth which is expected to increase going forward. Overall enrollment has increased by 86 students, from 1217 in SY 2013 to 1303 in SY 2017. We expect an additional increase of 80 students over the coming year and reach 1549 students by SY 2020. Our staffing increases over the past 3 years have not kept pace with this enrollment growth. The additional staffing to cover these 80 additional students at our current ratios would be 5.6 FTE. Given the increasing stresses on the staff and building, the staff and administration have all argued, however, that the first priority is for a Dean to help support teachers and our most at-risk students. We also strongly support the role of a K-12 Guidance Director to help coordinate social emotional learning and student support across the district.

*Requested by the admin and staff - to reduce stress on the teachers and support student achievement - 3d Dean to cover rising expectations, evaluation, and enrollment*

- Dean - 1.0

The average student load for teachers in the core content areas remains high, ranging from 20.5-20.8 students per class. The distribution of students is resulting in an increasing proportion of high class sizes for academic classes.

- o Science 31% are 25 or over
- o History 26% are 25 or over
- o Math 21% are 25 or over
- o English 20% are 25 or over
- o WL 20% are 25 or over

Elective classes are at their caps, based on safety and equipment. This means more students are unscheduled.

We foresee the following trends continuing to put pressure on staff.

- Rising enrollment. Enrollment growth continues to be high and unpredictable. We would like staffing levels that attract and keep quality faculty, maintain room for growth, and allow us to respond to student needs.
- Chapter 222 requires schools to educate students who were previously excluded due to felony charges or expelled.
- Student trends point toward higher levels of social-emotional challenges among students.
- State accountability guidelines call for ever rising levels of student achievement and graduation rates.
- Evaluation requirement for building administrators to observe every faculty member and for buildings to evaluate all faculty every year.

We are requesting the following staffing increases:

*Necessary for enrollment, staff excellence, student achievement, curriculum requirements, and safety issues (3.8 FTE)*

- Math - 0.4
- English - 1.0
- Social Studies History - 0.6
- Science Biology/ Physics - 0.6
- World Language French - 1.0 French/Spanish and 0.2 Mandarin

*Dependent on enrollment trends (1.0 FTE)*

- Family and Consumer Science - 0.4
- Visual Art Digital - 0.4
- Internships and Learning Beyond School - 0.2

## **Increase support for social emotional needs of students**

Social-emotional health and school climate continue to be a major focus and a major concern at the high school. We have had Professional Development for all staff on issues of cultural competency, suicide prevention, and gender identity. These efforts will continue throughout the year.

This year our Transition Program realigned to become Harbor and Short Stop. Short Stop supports students requiring short term support on their return from health or other educational interruptions. Harbor is there to support students with chronic or complex health issues that require ongoing support and skill development.

Through the AHS Voices United initiative, each month, groups of approximately 30 students come together in all-day leadership workshops led by trained staff members. This training is designed to help students understand and address instances of bullying, bias, harassment and degrading language among their peers. More information is available here at this link: [https://docs.google.com/document/d/1GboJ\\_Th2OYraQQkOGosbxFTbjhCwYnQxU5Oy4gfh74k/edit?usp=sharing](https://docs.google.com/document/d/1GboJ_Th2OYraQQkOGosbxFTbjhCwYnQxU5Oy4gfh74k/edit?usp=sharing)

The Advisory Program launched in 2015-16 continues to grow and mature. Our student leadership, supported by an expanded Student Government and athletic Captain's Council has begun a range of initiatives to support an inclusive climate at the high school.

## **Digital Technology**

Digital technology is changing the potential for engaging and supporting all learners, preparing students for a computer rich economy, and allowing students to engage directly with creating knowledge and influencing their world.

With support from the capital committee, Arlington Educational Foundation grants, and teacher innovations, we have achieved some remarkable improvements in instructional technology over the past three years. Teachers have been equipped with Macbook laptops. All classrooms have working projectors. Wireless and network upgrades have made internet access more reliable throughout the building. Google apps for education have been widely adopted throughout the building, with teachers creating at least a basic site and many adapting their entire classroom to this new platform.

This year, with support from AEF and the capital committee we have introduced

- Chromebook carts in the history/math wing and World Languages, giving every department or building wing access to at least one class set of chromebooks or iPads.
- Refurbished Mac and PC laptops are in use in World Language, in student support programs, and in the Family and Consumer Science food labs.
- A digital laser cutter is currently being installed to bring digital manufacturing to our

Makerspace (AEF grant support)

- At the heart of these efforts, student devices have been welcomed to classrooms and the district network through a Bring Your Own Device program. This is outlined in the AHS Bring Your Own Device Agreement found at this link:

[https://docs.google.com/document/d/1t-o58x\\_g8diWvLLdRh1c2G2RMIQddEhx5f9uRUq5q-k/edit?usp=sharing](https://docs.google.com/document/d/1t-o58x_g8diWvLLdRh1c2G2RMIQddEhx5f9uRUq5q-k/edit?usp=sharing)

To provide a 21<sup>st</sup> Century Education (not necessarily supported through the capital committee request):

- Teacher laptops are due for replacement. Many are failing.
- Continue to invest in Wireless and Network capacity and reliability
- Staffing for the Makerspace to allow interdisciplinary use and expansion of elective offerings.
- Funding for replacement and repairs to essential instructional technology such as laptops and projectors.

## **Building**

Over the past three years, we have worked closely with the town maintenance and custodial departments to improve the management and staffing of the facilities. Our Assistant Principal has attended closely to maintenance, custodial, and security issues. As a result, we have seen improved cleanliness and repairs. In spite of discussions about future high school renovation, it is imperative that we support efforts to keep the current learning environment clean and in good repair for the current students and our staff. Building maintenance issues have a major impacts on morale, education, safety, and security.

We have made some stop gap measures to badly aging facilities, but need to invest in some major repairs to maintain a safe educational environment over the next 3-5 years.

- Support allocations to routine maintenance and repairs in particular security and restrooms.
- Allocate funding to convert more spaces into instructional, science labs, office, storage, and computer lab, spaces.
- Realign facilities staffing to create an oversight position for the entire AHS facility and fields.

## **Athletics**

Our Athletic Director, Melissa Dlugolecki will present on changes to budget to have it reflect the historical costs of athletics, rising registrations, and rising costs.

Athletics experienced continued growth and progress over the past year. Teams excelled on the field with league titles, state finalists and a state champion, qualifiers for Nationals and broken school records. Off the field, our registration numbers continue to rise, we received a Community Service and Leadership award from the state association, and were recently selected by the MIAA to fill three seats on their select Student Ambassador team, where Arlington students will serve as examples and ambassadors to over 300 schools throughout the state teaching leadership, teamwork and communication. Our captains' council, coaches advisory and newly formed parent vision team are all committed to building the pride and unity while maintaining the strong history and tradition amongst our programming.

This year, we are seeking an increase of \$93,965 to bring us to the same level requested last year, \$906,965. This will meet the true costs of previously underfunded and now growing programs.

We found that among other variables, the following drove primary rise in costs:

- Rise in transportation
- Rise in facility costs
- Improved maintenance of our investments
- Longer seasons and more athletes
- Full time athletic trainer to support growing needs/safety

The support and funding granted last year is greatly appreciated and allows for us to make progress in fully supporting our programming. But we are still not at the figure we need to be. Transportation, officials, facilities, staffing are fixed costs and comprise the majority of our funding, so without an increase, the areas impacted are ones that are most noticeable and impactful to our coaches and student-athletes. Our current funding is below that of the schools with which we compete who field and support the same number of students athletes and coaches.

Research supports the many benefits of participation in high school educational athletics including improved grades, lowered disciplinary issues, strengthening the skills of of commitment, communication and teamwork while building confidence and supporting the social-emotional needs of adolescents.




## Town of Arlington, Massachusetts

---

**7:45 PM FY 18 Arlington Education Association Budgetary Priorities for Middle School, High School and Special Education**

### **ATTACHMENTS:**

Type	File Name	Description
 Budget Document	AEA_OttosonAHSTeacherBudgetPriorities.pdf	AEA OMS/AHS Teacher Budget Priorities

## Ottoson Teacher Budget Priorities

Hi everyone,

Thank you for giving us the chance to share our thoughts about the FY18 operating budget. As we prepare for one final year squished into the Ottoson as a 6-8 middle school, our needs are few but significant.

In order to maintain the support our students need in this very large school, we need an increase in staff that support the social and emotional well-being of our students. That means we need:

- additional guidance counselor
- more qualified TAs
- more Special Education teachers.

Our special ed program teachers work with multiple grades, and often multiple clusters within grades. They are pulled in too many directions to support all of their students to an acceptable level. The large population in our school, combined with the increase in students with social or emotional challenges, means that we need more staff to best educate these children. Adding more program and inclusion TAs would also help support our students and staff.

We realize that this is a tight budget season, and that next year both the Gibbs and the Ottoson will be getting considerable investment, so want to keep this year's requests modest. However, we respectfully ask that you recognize that our special ed and guidance counselors are working beyond capacity at this time, and take steps to remedy that next year.

Thank you,  
Julianna Keyes

## **AEA High School Budget Priorities**

### **1. Dean**

- Lost position a few years ago
- Teachers are concerned with attendance and discipline of rising number of students
- Safety is a liability
- Two deans are often preoccupied with other pressing issues when needed by teachers
- OMS added a 3rd administrator when their numbers increased.

### **2. More Staff**

- Class sizes are getting too high
- Enrollment of students is increasing
- Can provide better feedback with small class sizes
- Will allow better instruction from teacher to students



## Town of Arlington, Massachusetts

---

**8:00 PM Technology / Curriculum Presentation, L. Chesson**

**ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Presentation	Curriculum___Instruction_update.pdf	Curriculum & Technology Presentation

# Curriculum & Technology Update

Laura S. Chesson, Assistant Superintendent, Ed. D.

# Major Curriculum Initiatives

- Investigations 2.0 Math Grades K and 1.
- Foss expanded to all grades for Science 1 – 5.
- Reading units to expanded workshop model into elementary reading.
- Re-do of social studies curriculum for Grade 5.
- Pilot of integrated social studies and literacy unit.
- Working on OMS and AHS social studies scope and sequence.
- Working on annual examination of readings in literacy curriculum

# Supports for Curriculum and Instruction

- Literacy tutors (3) and math tutors (3) primarily at Title I schools.
- i-Ready adaptive assessment piloted in Math at Peirce and ELA at Bishop.
- Piloting Fountas & Pinnell Benchmark Reading Assessment at Bishop.
- Formal course in supporting instruction for teacher leaders.
- Extensive PD for literacy lead teachers, literacy specialists, and math coaches.
- 10 mini-courses on meeting the needs of all students.
- PD to better support Tier I supports in reading at elementary.

# SAMPLE CLASS REPORT FOR IREADY FOR ELA

Use this report to view Diagnostic Assessment performance and determine the domain-specific instructional needs of students in your class.

## Performance by Domain

Number of Students Assessed: 21  
Total Number of Students: 22

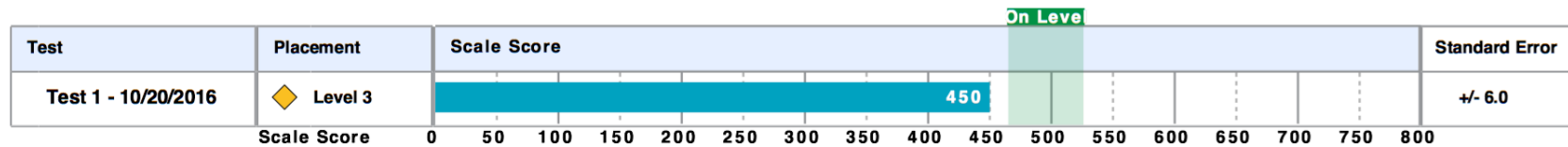
	● Window 1 - 10/01/2016 - 11/30/2016	Student Placement Distribution		
	Average Scale Score	> 1 Level Below	< 1 Level Below	On or Above Level
Overall Reading Level	589	0	3	18
Phonological Awareness	N/A	0	0	21
Phonics	494	2	0	19
High-Frequency Words	N/A	0	0	21
Vocabulary	574	0	6	15
Comprehension: Literature	596	0	1	20
Comprehension: Informational Text	599	0	3	18

# SAMPLE I-READY MATH

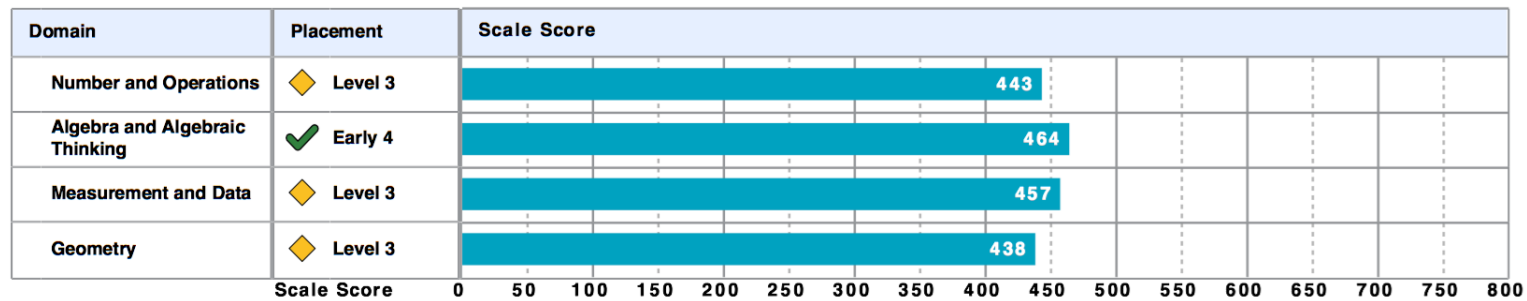
Use this report to view a student's Diagnostic performance overall and by domain and customized instructional support to help this student improve.

## Overall Performance

✓ On or Above Level    ♦ < 1 Level Below    ✗ > 1 Level Below



## Detail for Test 1 - 10/20/16

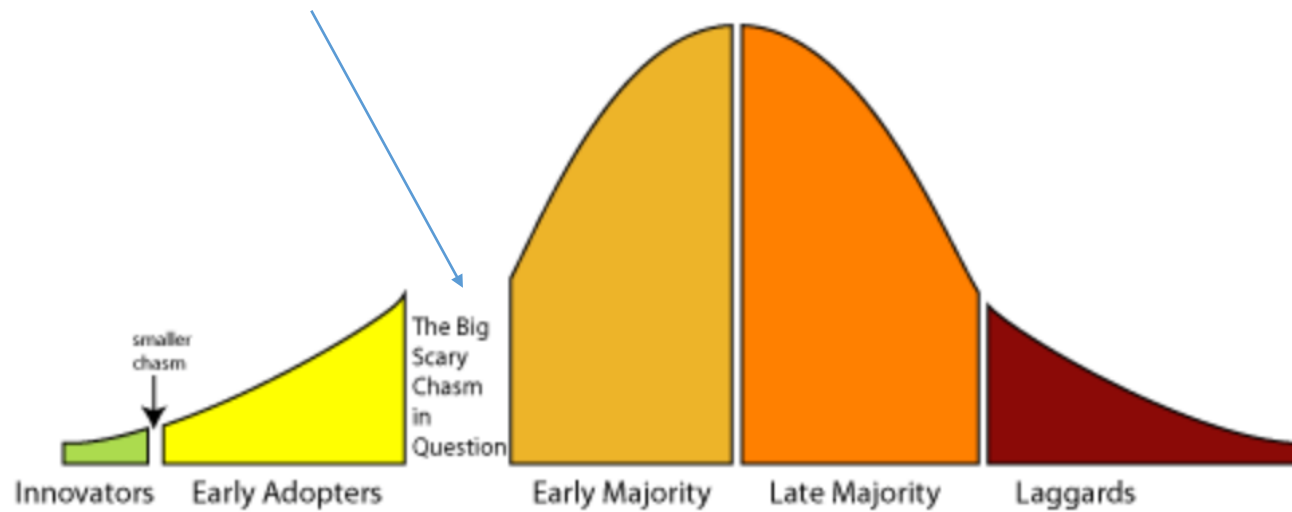


# Technology Expansion

- Chromebooks purchased to allow all 4<sup>th</sup> grade students across the district to take MCAS 2.0 online.
- Chromebooks purchased to allow all middle school ELL students to take ACCESS online.
- BYOD program implemented at OMS and AHS.
- Teacher machines replaced in 3 schools (OMS and two elementary schools).
- Presented to capital committee regarding annual request.

# Adoption of Technology

Geoffrey Moore's 'Crossing the Chasm' diagram  
circa 1991



# Technology Support

- Summer tech university.
- Summer curriculum work involves incorporating technology.
- Edcamp at OMS.
- Additional staffing at OMS (.4).
- Increased Internet capacity to two 250 meg pipes.

# Technology to Support Teaching & Learning

- I- Ready.
- Blended learning mini-courses.
- Expansion of data in Baseline Edge (IO Education).
- Sharing of videos of classroom exemplars for literacy.
- Preparing to begin to make similar videos for math.

# Plans for the Future

- Meeting with teachers regarding technology plan and opportunity for feedback.
- Two community meetings – one on Re-Inventing Education and one on instructional technology plans – to be held in January.
- Expansion of computer science curriculum in next school year.
- Parent and student camp for students who will choose BYOD.
- Curriculum leaders to refine “Vision of student as learner” and “Vision of student as citizen” from stakeholder feedback.
- Curriculum & Administrator team to define what steps are necessary to implement the visions above.



## **Town of Arlington, Massachusetts**

---

### **8:15 PM Superintendent's Report K. Bodie**

#### **Summary:**

- Update on School Building Projects
- DESE Certified Enrollment Numbers
- EDCO December 8, 2016 Update

#### **ATTACHMENTS:**

Type	File Name	Description
▢ Reference Material	certified_enrollment.pdf	Dese Certified enrollment
▢ Educational Articles	EDCO_DEC_8_2016_update_(1).pdf	EDCO Dec 8, 2016 update

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
STUDENT INFORMATION MANAGEMENT SYSTEM**

**REPORT 5  
ENROLLMENT STATISTICS  
DISTRICT SUMMARY  
OCT 2016 (FY2017)**

00100000 Arlington

2016-11-29 21:19:56.0

Grade	PK	KP	KF	KT	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total
	70	0	551	0	489	505	478	462	471	421	409	378	332	350	312	295	1	5524
Gender	Male		Female		Nonbinary													
	2767		2757		0													

## LEP by ELL Program

Limited English Proficiency Populations	Total LEP	Not ELL Program	Sheltered	Two-way	Bilingual	Opted-Out	LEP Yrs. In U.S., Recently Arrived		
	256	1	251	0	0	4	116		
Other Populations	Low Income	Immigrant	Military Family	SPED Age 3-5	SPED Age 6-21	Title I	Title I School Choice	FLNE	
	426	119	7	62	649	210	1	634	
Attendance	Membership		Attendance			Unexcused Absences			
	Max	Min	Max	Min	ADA	Max	Min		
	19	1	19	0	98	19	0		

504 Plan # 158

Race

01 White	4048
02 Black or African American	205
03 Asian	689
04 American Indian or Alaskan Native	4
05 Native Hawaiian or Other Pacific Islander	11
06 White & Black or African American	66
07 White & Asian	150

08 White & American Indian or Alaska Native	6
09 White & Native Hawaiian or Other Pacific Islander	4
12 Black or African American & Native Hawaiian or Other Pacific Islander	1
13 Asian & American Indian or Alaska Native	1
14 Asian & Native Hawaiian or Other Pacific Islander	2
16 White & Black or African American & Asian	4
17 White & Black or African American & American Indian or Alaska Native	2
29 White & Black or African American & Asian & Native Hawaiian or Other Pacific Islander	1
33 White (Hispanic/Latino)	278
34 Black or African American (Hispanic/Latino)	19
35 Asian (Hispanic/Latino)	11
36 American Indian or Alaska Native (Hispanic/Latino)	7
37 Native Hawaiian or Other Pacific Islander (Hispanic/Latino)	6
38 White & Black or African American (Hispanic/Latino)	4
39 White & Asian (Hispanic/Latino)	2
40 White & American Indian or Alaska Native (Hispanic/Latino)	1
61 White & Black or African American & Asian & Native Hawaiian or Other Pacific Islander (Hispanic/Latino)	2

Note: For information on how these results were compiled from the SIMS data, please see the document 'Explanation of SIMS Summary Reports', available on our website at:



*Strength in Diversity  
Quality through Collaboration*

**To:** EDCO Board of Directors and Advisory Council members  
**Fr:** Colleen Dolan  
**Re:** EDCO Collaborative Update  
**Date:** December 8, 2016

## **BOARD OF DIRECTORS / ADVISORY COUNCIL**

Remaining meetings for 16-17 have been scheduled for 2/9/17, 4/6/17, and 5/25/17. A complete schedule of EDCO roundtables is available at <https://goo.gl/6Z9IvH>.

## **FROM THE EXECUTIVE DIRECTOR**

Sixty attendees welcomed Congresswoman Katherine Clark of the 5<sup>th</sup> Congressional District, who visited EDCO on November 17<sup>th</sup>. The Congresswomen spoke on the future of educational public policy in the next U.S. Congress and urged participants to stay involved.

Also during the program, EDCO honored friend and benefactor Don Poulin, Senior Benefits Consultant from SBI Benefit Consulting Group, a Smith Brothers Insurance Company. Don and SBI have brokered excellent health benefits and pricing for EDCO over the past 5 years. In addition, Don has been a consistent supporter of *Friends of EDCO Collaborative*, making a generous donation annually. EDCO is grateful to Don and SBI for being friends of EDCO!

We look forward to continuing our Distinguished Speaker series with U.S. Attorney Carmen Ortiz, MA State Treasurer Deb Goldberg, and State Representative Alice Peisch. Please visit [edcollab.org](http://edcollab.org) for dates and times.

Please see information attached regarding the DESE Collaborative Program Review currently taking place at EDCO. If you wish to be interviewed, please contact Judith Vaillancourt at 781-338-3723.

As you know, EDCO's Associate Executive Director, Judith Vaillancourt, recently participated in DESE's Inclusive Practice Network roll-out. As an Inclusive Ambassador, Judith was able to present to 20 districts with 75 principals, and 104 other administrators in attendance. Judith was commended as one of two ambassadors who reached the most administrators. Six EDCO districts participated in the program.



**L-R Thomas Markham, State Rep. Ken Gordon  
Congresswoman Katherine Clark, Colleen Dolan**



**Friend of EDCO, Don Poulin,  
SBI Benefit Consulting Group**

Today we will hear a summary of the FY16 audit from our auditors of Fritz Deguglielmo, LLC . In addition, we will follow-up on the discussion at our last board meeting regarding EDCO's long-term plan.

Please visit EDCO's website at [edcollab.org](http://edcollab.org), for more information on courses and programs and like us on facebook!

*Best, Colleen*

**FROM THE ASSOCIATE EXECUTIVE DIRECTOR, JUDITH VAILLANCOURT:  
PROGRAM ENROLLMENT:**

	FY 17 Budget	FY17 Budget Member/ Non- member	Actual 12/5/16	Member/ Non- member	Actual 12-17-15
<b>EDCO Partners</b>	8	5/3	<b>10</b>	<b>6/4</b>	8
<b>EDCO Deaf &amp; Hard of Hearing</b>	24	8/16	<b>23</b>	<b>5/18</b>	22
<b>EDCO North Crossing (NCTDS)</b>	28.5	23.5/5	<b>20</b>	<b>11.5/8.5</b>	20
<b>EDCO 45-Day Assessment</b>	7	4/3	<b>7</b>	<b>4/3</b>	6

**EDCO Youth Alternative (EYA):** Colleen Dolan, Judith Vaillancourt and Ajay Trivedi, Program Director, met with the Dean of B.U. School of Education, Hardin Coleman, Associate Dean, Donna Lehr, Director of College Access and Completion, Michael Dennehy and Program Director for the Counseling Department, Kimberly Howard, to continue the discussion on partnership opportunities between EYA and BU, School of Education. The meeting was very productive. We discussed a two-prong approach to space issues that both organizations must address as a byproduct of the sale of 650 Beacon Street. One approach involves meeting with representatives from the City of Boston and BPS administration to lobby for advocacy with the new owners to house BU programs and EYA. Still another prong to explore is space within the School of Education building to house our program. In other partnership areas, Ajay is working with the individuals at the meeting to explore student internship opportunities and counseling department internships at EYA.

**North Crossing Academy:** In a continuation of the program's work in involving students in the program's cultural development, leadership has held two community meetings to address student responses to a survey about the community culture. Deb McElroy, Program Director, reports very positive student responses to the requests for input and meeting discussions. She is reporting a reduction in disruptive behaviors and an increase in student support towards other students.

**Partners Program:** Referrals to the program are up. The staff is focusing efforts on student preparation for transition to post secondary education, integrating transition skill development into all program activities. Simultaneous to this, staff is working with students to develop an understanding of how they learn, what accommodations they may need and which work most

effectively. Parent and LEA response has been quite positive, as evidenced in emails received by Meaghan Dwyer, Program Director. A special shout-out to Newton PS for their support of our program. NPS has been a strong collaborator with our Partners Program.

**Deaf and Hard of Hearing Program:** Our students participated in their annual community service activity, serving adults in the Deaf community their Thanksgiving dinner. Students have also begun their preparation for the annual Deaf Culture Day presentations at Newton North High that will take place in the spring. One of the students has reached out to a well-known deaf hip-hop artist, Sean Forbes, to see if he would be willing to present. He responded positively and personnel are exploring options for funding sources to support the visit!

**Special Education Surrogate Parent Program:** Our program staff continues to be productive and active, completing a number of special projects. Perhaps most impressive was the effort to update the database of information on students and volunteers. The three Case Coordinators and the Program Director, Megan Ronzio, reviewed 500 student files to determine how many were active and which files, if any, could be closed out. Interestingly, very few files could be closed out as students continued to be involved within the DCF system. In addition to the student file reviews, staff contacted more than 200 volunteers for whom records indicated that there was no student assigned, no updated CORI or who were non-responsive to requests to update their CORIs. While this resulted in an effective update to the database, the end result revealed that the program is a bit low on volunteers at present. If anyone is interested or knows of someone interested in becoming a volunteer Special Education Surrogate Parent, please refer the person to the Recruitment, Training and Support Center for Surrogate Parents (<http://fcsn.org/rtsc/>) or to the SESP Director, Megan Ronzio ([mronzio@edcollab.org](mailto:mronzio@edcollab.org)) who will be able to direct the person to the right contacts.

**Wrentham Habilitative Services Program:** Our program has experienced staffing changes in the occupational therapy department this fall with a maternity leave, a retirement and another individual leaving for full time employment elsewhere. The remaining staff has risen to the challenge, picking up some of the caseloads. Fortunately, the person who left for full time employment is available for some contract work completing pending evaluations so that has worked well for the residents.

## **MCSWINEY CENTER FOR PROFESSIONAL LEARNING**

### **Roundtable Updates:**

The Program Advisory Committee (Assistant Superintendents Roundtable) held the first of two planned meetings focusing on the Achievement Gap. The committee came to a shared understanding of what is meant by the term Achievement Gap, discussed the importance of cultural proficiency, and began to look at brain research on the topic. For the next meeting, they are reading a chapter from *Culturally Responsive Teaching and the Brain: Promoting Authentic Engagement and Rigor among Culturally and Linguistically Diverse Students*, and will focus on how to help teachers develop growth mindsets and hold high expectations for all students.

The English Language Arts and Social Studies Committees held a joint meeting to discuss literacy in the content areas. Sharon Ryan of Acton-Boxborough began the meeting by sharing some work that she has developed on Book Backdrops: Connecting Historical Fiction and Primary Sources from the

Library of Congress. The participants then divided into smaller groups to share their work in developing integrated units of study.

The Science Committee invited Sara Lacy of TERC to come to its November meeting to give an overview of the *Focus on Energy* curriculum they have developed. They are recruiting teachers for a pilot study (Newton is already participating), and several districts expressed interest. The committee also finalized plans for a follow-up Science Institute, *Diving into the 2016 Science and Technology/Engineering Standards* to be held in the winter of 2017, with funding from DESE.

The Math Committee spent part of its November meeting discussing which math programs were being used in their districts, how they evaluated the success of those programs, and what criteria they used when considering new programs. They also shared what work they have done in their districts utilizing the ideas of Jo Boaler's *Mathematical Mindsets*, in anticipation of her visit (rescheduled from December to January and March).

For a complete list of professional learning opportunities, visit <https://edco.gosignmeup.com/Public/Course/Browse>

#### **INITIATIVES FOR DEVELOPING EQUITY AND ACHIEVEMENT FOR STUDENTS (IDEAS)**

IDEAS recently held their annual high school leadership conference. Sixty-eight students from 11 IDEAS districts participated in this conference held at EDCO. For more information on IDEAS, please visit [edcollab.org/professional-learning/ideas](http://edcollab.org/professional-learning/ideas).



**Congresswoman Katherine Clark, 5<sup>th</sup> Congressional District**

**Collaboration among  
students at  
North Crossing Academy**





Strength in Diversity  
Quality through Collaboration

December 5, 2016

The Department of Elementary and Secondary Education informed EDCO Collaborative's Executive Director, Colleen Dolan, that a Collaborative Program Review that will be taking place this school year. As part of this Collaborative Program Review, Department staff will visit the Collaborative during the week of January 10-13, 2017. Such visits are routinely conducted by the Department to satisfy federal and state requirements for the periodic review of specific education programs and services in schools throughout the Commonwealth. The Department is reviewing several programs during a single visit in order to use Department and school staff's time most efficiently and to encourage strong connections among the programs.

The Department's Collaborative Program Review will address the following programs: EDCO North Crossing Therapeutic Day Program, EDCO Program for the Deaf and Hard of Hearing and EDCO Partners Program. After reviewing collaborative procedures for these program(s), a Department team will make its onsite visit, during which it will review individual student records, interview administrators, teachers and paraprofessional staff, survey parents and observe instructional spaces. After the onsite visit it will prepare a report for the executive director and board of directors, with detailed findings for each program.

Using a scale of ratings ranging from "Commendable" to "Not Implemented," the report will rate the implementation of each requirement reviewed by the Department. Where requirements are found not implemented or only partially implemented, the collaborative must propose to the Department corrective action to bring those areas into compliance with statutes and regulations. Collaborative programs are encouraged to incorporate the corrective action into their district and school improvement plans and professional development plan. The collaborative will be provided with technical assistance from the Department in developing a corrective action plan. Both the Department's report and the corrective action plan are public information and will be available to the public upon request. Program Review Final Reports are also available on the Department's Internet website at

[<http://www.doe.mass.edu/pqa/review/cpr/reports/>](http://www.doe.mass.edu/pqa/review/cpr/reports/).

Any member of the public may request to be interviewed by telephone by a member of the Department's visiting team. Those wishing to be interviewed should call the associate executive director's office at 339-222-5602 no later than January 13, 2017 to leave their name and phone number, or they may call the Department of Elementary and Secondary Education at 781-338-3723 (number for onsite chairperson). A member of the visiting team will contact each person desiring an interview within two weeks after the completion of the onsite visit. If an individual is not comfortable communicating in English or requires some other accommodation, the Department will make arrangements to communicate appropriately with the individual.





## **Town of Arlington, Massachusetts**

---

### **8:30 PM Consent Agenda**

#### **Summary:**

Approval of Warrant: Warrant # 17092 dated 12/8/2016 in the Amount \$497,701.57.

Approval of Minutes: School Committee Regular Minutes 12/8/2016

Approval of Proposed AHS, Performing Tour, NYC, May 19-21, 2017

#### **ATTACHMENTS:**

Type	File Name	Description
□ Warrant	warrant_17092.pdf	Warrant 12/08/2016
□ Trip Approval	AHS_Music_Trip_5_19_2017_NYC.pdf	AHS Music Trip May 2017
□ Reference Material	12_08_2016_School_Committee_Regular_Minutes.pdf	12 08 2016 SC regular meeting minutes

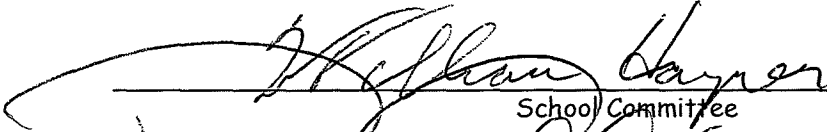
# APPROVAL OF ACCOUNTS PAYABLE


I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number	17092	Total Warrant Amount	\$497,701.57
Dated	12/8/16		

STATEMENT MADE UNDER THE PENALTIES OF PERJURY

 12/8/16  
\_\_\_\_\_  
Superintendent of Schools / Chief Financial Officer

  
\_\_\_\_\_  
School Committee

  
\_\_\_\_\_  
School Committee

  
\_\_\_\_\_  
School Committee

  
\_\_\_\_\_  
School Committee

50

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY

TOWN OF ARLINGTON

P 1  
apwarrnt

DATE: 12/08/2016 WARRANT: 17092 AMOUNT: \$ 497,701.57

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE  
SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE  
AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS  
INDICATED.

TOWN MANAGER

\_\_\_\_\_

COMPTROLLER

\_\_\_\_\_

\_\_\_\_\_

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 2  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
31400 ABACS LLC						AVZ23-2016	266670		
1 02456821 83101 2320		00000 7702017 INV		12/08/2016		2,160.75			
		SPED/CLINI PROF TECH				2,160.75			
		Invoice Net				CHECK TOTAL	2,160.75		-----
31400 ABACS LLC						MLN23-2016	266672		
1 02456821 83101 2320		00000 7702017 INV		12/08/2016		603.00			
		SPED/CLINI PROF TECH				603.00			
		Invoice Net				JON23-2016	266674		
31400 ABACS LLC						670.00			
1 02456821 83101 2320		00000 7702017 INV		12/08/2016		670.00			
		SPED/CLINI PROF TECH				RR23-2016	266676		
		Invoice Net				1,139.00			
						1,139.00			
		Invoice Net				CHECK TOTAL	2,412.00		-----
32432 AHOLD FINANCIAL SERVIC						115659	266239		
1 02456800 84902 2430		00003 7703617 INV		12/08/2016		84.91			
		PK-SPED FOOD SUPPL				84.91			
		Invoice Net				115660	266500		
32432 AHOLD FINANCIAL SERVIC						139.32			
1 02426715 85103 2415		00003 11290617 INV		12/08/2016		139.32			
		C&I SCIENC INSTRUCT				139.32			
		Invoice Net				115655	266631		
32432 AHOLD FINANCIAL SERVIC						100.12			
1 02036507 85103 2415		00003 11147617 INV		12/08/2016		100.12			
		SEC EDUC INSTRUCT				115653	266632		
		Invoice Net				223.29			
						223.29			
32432 AHOLD FINANCIAL SERVIC						115667	266678		
1 02456800 84902 2430		00003 7703617 INV		12/08/2016		103.70			
		PK-SPED FOOD SUPPL				103.70			
		Invoice Net				115649	266977		
32432 AHOLD FINANCIAL SERVIC						19.50			
1 02016518 84902 2415		00003 11194317 INV		12/08/2016		19.50			
		FAM/CONS S FOOD SUPPL				115666	266978		
		Invoice Net				98.11			
						98.11			
32432 AHOLD FINANCIAL SERVIC						115664	266979		
1 15122260 84902 3520		00003 11165117 INV		12/08/2016		129.97			
		HARDY GEN HARDY FOOD				129.97			
		Invoice Net				115663	266980		
32432 AHOLD FINANCIAL SERVIC						66.13			
1 02016518 84902 2415		00003 11229317 INV		12/08/2016		66.13			
		FAM/CONS S FOOD SUPPL				115665	266981		
		Invoice Net				206.53			
						206.53			
32432 AHOLD FINANCIAL SERVIC						115662	266982		
1 15124145 84902 3520		00003 11164217 INV		12/08/2016					
		THOMPSON FOOD SUPPL							
		Invoice Net							

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 3  
apwarrrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 15124145 84902 3520	THOMPSON	FOOD SUPPL			57.38			
		Invoice Net				57.38			
						CHECK TOTAL	1,228.96		-----
74883	UNIVERSITY OF RHODE IS	00001 11179317	INV	12/08/2016		1717	266983		
	1 145 8350	OUTDOOR ED	OUTDOOR ED			20,413.80			
		Invoice Net				20,413.80			
						CHECK TOTAL	20,413.80		-----
28022	ANDRINA'S	00000 663317	INV	12/08/2016		370210	266873		
	1 03034309 835001	FOOD SERV	FOOD SERVI			1,911.00			
		Invoice Net				1,911.00			
						CHECK TOTAL	1,911.00		-----
24592	ANN'S CHRISTIAN LEARNI	00000 7727117	INV	12/08/2016		AB3-1002	266680		
	1 02456857 83101 2310	SPED CONTR	PROF TECH			630.00			
		Invoice Net				630.00			
						CHECK TOTAL	630.00		-----
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT AE-NOV'16	266682		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			330.00			
		Invoice Net				330.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT ZF-NOV'16	266683		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			410.00			
		Invoice Net				410.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT LC-NOV'16	266684		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,270.00			
		Invoice Net				1,270.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT HRL-NOV'16	266686		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			780.00			
		Invoice Net				780.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT DL-NOV'16	266687		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			1,410.00			
		Invoice Net				1,410.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT BH-NOV'16	266688		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			660.00			
		Invoice Net				660.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT PG-NOV'16	266689		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			180.00			
		Invoice Net				180.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT OD-NOV'16	266690		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			120.00			
		Invoice Net				120.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT PC-NOV'16	266692		
	1 02456821 83101 2320	SPED/CLINI	PROF TECH			330.00			
		Invoice Net				330.00			
29770	ARISE CONSULTING SERVI	00001 7702117	INV	12/08/2016		CONSULT-NC-NOV'16	266694		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 4  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	440.00			
				Invoice Net		440.00			
29770	ARISE CONSULTING SERVI	00001	7702117	INV	12/08/2016	CONSULT NB-NOV'16	266695		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	1,940.00			
				Invoice Net		1,940.00			
29770	ARISE CONSULTING SERVI	00001	7702117	INV	12/08/2016	CONSULT TB-NOV'16	266696		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	700.00			
				Invoice Net		700.00			
				CHECK TOTAL		8,570.00			-----
74396	ARLINGTON RECREATION	00000	11282917	INV	12/08/2016	830703	266984		
	1 15123655 83302 3520			AFT SCH	SUMMER	540.00			
				Invoice Net		540.00			
				CHECK TOTAL		540.00			-----
74880	ARLINGTON SWIFTY PRINT	00000	11197517	INV	12/08/2016	135310	266985		
	1 1952 84000			TRANSCRIPT	MISC EXPEN	116.82			
				Invoice Net		116.82			
				CHECK TOTAL		116.82			-----
23342	ARTS ARE ESSENTIAL, IN	00000	111023	INV	12/08/2016	PD-11/8/16	266505		
	1 02636575 83101 2357			PROF DEV	PROF TECH	700.00			
				Invoice Net		700.00			
				CHECK TOTAL		700.00			-----
72342	ARLINGTON YOUTH CONSUL	00001	11275517	INV	12/08/2016	FY1720001SC	266860		
	1 02366710 83101 2800			C&I HEALTH	PROF TECH	14,766.00			
				Invoice Net		14,766.00			
				CHECK TOTAL		14,766.00			-----
74780	B&H FOTO & ELECTRONICS	00000	11287117	INV	12/08/2016	118729917	266861		
	1 02016566 88550 2210			MMGT PRINC	HARDWARE	899.00			
				Invoice Net		899.00			
				CHECK TOTAL		899.00			-----
24583	BAYSTATE INTERPRETERS,	00000	7702517	INV	12/08/2016	294428	266240		
	1 02456857 83101 2330			SPED CONTR	PROF TECH	1,375.21			
				Invoice Net		1,375.21			
				CHECK TOTAL		1,375.21			-----
70412	BELMONT AND CRYSTAL SP	00001	11197617	INV	12/08/2016	1035734 111816	266862		
	1 1952 84000			TRANSCRIPT	MISC EXPEN	10.36			
				Invoice Net		10.36			
				CHECK TOTAL		10.36			-----
32536	BLICK ART MATERIALS	00004	11286217	INV	12/08/2016	6890937	266509		
	1 02546750 85103 2415			VISUAL/ART	INSTRUCT	91.92			
				Invoice Net		91.92			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 5  
apwarrrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	91.92		-----
31887	BOOKSOURCE		00001	11258117	INV 12/08/2016	578233			
	1 02636915 85106 2410			CURRICULUM	TEXTBOOKS	609.85	266511		
				Invoice Net		609.85			
						CHECK TOTAL	609.85		-----
22234	THE BOOK RACK		00001	11241617	INV 12/08/2016	761			
	1 02306740 85106 2410			C&I ENGLIS	TEXTBOOKS	189.00	266510		
				Invoice Net		189.00			
						CHECK TOTAL	189.00		-----
25591	BOWERS, VIRGINIA A.		00000	7702617	INV 12/08/2016	11/14-11/18/16AB+BRH	266241		
	1 02456857 83101 2310			SPED CONTR	PROF TECH	375.00			
				Invoice Net		375.00			
25591	BOWERS, VIRGINIA A.		00000	7702617	INV 12/08/2016	11/21-11/23/16BRH+AB	266243		
	1 02456857 83101 2310			SPED CONTR	PROF TECH	275.00			
				Invoice Net		275.00			
25591	BOWERS, VIRGINIA A.		00000	7702717	INV 12/08/2016	11/14-11/18/16-VS+PW	266245		
	1 02456803 83101 2310			SPED/TUTOR	PROF TECH	500.00			
				Invoice Net		500.00			
25591	BOWERS, VIRGINIA A.		00000	7702717	INV 12/08/2016	11/21-11/23/16-VS	266247		
	1 02456803 83101 2310			SPED/TUTOR	PROF TECH	150.00			
				Invoice Net		150.00			
						CHECK TOTAL	1,300.00		-----
17392	HAYG BOYADJIAN		00000	11100017	INV 12/08/2016	TUNING-THOMPSON	266863		
	1 02546755 83101 2420			VISUAL/PER	PROF TECH	150.00			
				Invoice Net		150.00			
						CHECK TOTAL	150.00		-----
70556	BRANDON RESIDENTIAL TR		00000	7715417	INV 12/08/2016	11395	266697		
	1 02456851 83201 9300			OOD RESIDE	TUITION	5,238.00			
				Invoice Net		5,238.00			
						CHECK TOTAL	5,238.00		-----
30897	BRUNO, JEFF		00000	11274917	INV 12/08/2016	ROPES COURSE+PERMIT	266986		
	1 1955 84000			PE SURVIVA	MISC EXP	188.50			
				Invoice Net		188.50			
						CHECK TOTAL	188.50		-----
31156	BURD, SARA		00000	7728317	INV 12/08/2016	CONSULT-AUG+SEPT'16	266248		
	1 02456815 83101 2350			SPED/CONS	PROF TECH	1,445.00			
				Invoice Net		1,445.00			
						CHECK TOTAL	1,445.00		-----
70426	BUREAU OF EDUCATION &		00002	11226017	INV 12/08/2016	4691025	266987		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 6  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02486745 87202 2357	C&I SOC ST	PROF DEV			490.00			
		Invoice Net				490.00			
						CHECK TOTAL	490.00		-----
71020	CONCORD AREA SPECIAL E	00000	7707217	INV	12/08/2016	17-0274-LC	266699		
	1 02456848 83201 9400	TUITION DY	TUITION			7,375.11			
		Invoice Net				7,375.11			
71020	CONCORD AREA SPECIAL E	00000	7707417	INV	12/08/2016	17-0271-JD	266700		
	1 02456848 83201 9400	TUITION DY	TUITION			8,676.60			
		Invoice Net				8,676.60			
						CHECK TOTAL	16,051.71		-----
32644	COUNCIL OF ADMINISTRAT	00001	11248117	INV	12/08/2016	CONF 11/30-12/2/16	266518		
	1 02636915 87202 2357	CURRICULUM	TRAINING			600.00			
	2 0812017 87105 2110	TITLE I	STIPENDS			2,000.00			
		Invoice Net				2,600.00			
						CHECK TOTAL	2,600.00		-----
70693	CAM OFFICE SERVICES, I	00000	11233817	INV	12/08/2016	103245	266515		
	1 02156506 85101 2430	ELEM EDUC	REPRO SUPP			413.70			
		Invoice Net				413.70			
70693	CAM OFFICE SERVICES, I	00000	11101717	INV	12/08/2016	102803	266516		
	1 02066506 85101 2430	ELEM EDUC	REPRO SUPP			275.80			
		Invoice Net				275.80			
70693	CAM OFFICE SERVICES, I	00000	11276217	INV	12/08/2016	103117	266517		
	1 02366557 84201 2430	WELLNES/HS	OFFICE			69.53			
		Invoice Net				69.53			
						CHECK TOTAL	759.03		-----
31520	CITY OF CAMBRIDGE	00001	11214817	INV	12/08/2016	429106	266514		
	1 02026646 83804 3510	ATH/G/SWIM	ATHLETIC			2,100.00			
		Invoice Net				2,100.00			
						CHECK TOTAL	2,100.00		-----
26998	CARLSON, CHRIS	00000	7723717	INV	12/08/2016	REIMB MILEGE-NOV'16	266939		
	1 02456806 87101 2110	SPED ADM M	BUS TRAVEL			143.64			
		Invoice Net				143.64			
						CHECK TOTAL	143.64		-----
70766	THE CARROLL CENTER FOR	00000	7726317	INV	12/08/2016	1610044	266251		
	1 02456830 83101 2320	SPED/MEDS	PROF TECH			97.50			
		Invoice Net				97.50			
70766	THE CARROLL CENTER FOR	00000	7726317	INV	12/08/2016	1610045	266253		
	1 02456830 83101 2320	SPED/MEDS	PROF TECH			260.00			
		Invoice Net				260.00			
70766	THE CARROLL CENTER FOR	00000	7726317	INV	12/08/2016	1610046	266257		
	1 02456830 83101 2320	SPED/MEDS	PROF TECH			195.00			
		Invoice Net				195.00			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 7  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
70766	THE CARROLL CENTER FOR	00000	7726317	INV	12/08/2016	1610047	266258		
	1 02456830 83101 2320		SPED/MEDS	PROF TECH		325.00			
			Invoice Net			325.00			
70766	THE CARROLL CENTER FOR	00000	7726317	INV	12/08/2016	1610048	266259		
	1 02456830 83101 2320		SPED/MEDS	PROF TECH		617.50			
			Invoice Net			617.50			
			CHECK TOTAL			1,495.00			-----
70771	CARROLL SCHOOL	00002	7715517	INV	12/08/2016	10474	266942		
	1 02456848 83201 9300		TUITION DY	TUITION		1,950.00			
			Invoice Net			1,950.00			
			CHECK TOTAL			1,950.00			-----
70794	CAST, INC.	00000	7724717	INV	12/08/2016	PD-UDL 11/8/16	266702		
	1 02456575 87202 2357		SPED/P.D.	TRAINING		1,765.00			
			Invoice Net			1,765.00			
			CHECK TOTAL			1,765.00			-----
28698	CERRETANI, GERALD	00000		INV	12/08/2016	10802	266217		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		87.00			
			Invoice Net			87.00			
			CHECK TOTAL			87.00			-----
32676	CHAU, RASI	00000		INV	12/08/2016	8572	266218		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		64.00			
			Invoice Net			64.00			
			CHECK TOTAL			64.00			-----
32671	CHOUINARD, ERIC	00000		INV	12/08/2016	10869	266219		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		103.00			
			Invoice Net			103.00			
			CHECK TOTAL			103.00			-----
27895	CITRANO, GENE	00000		INV	12/08/2016	9919	266223		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		64.00			
			Invoice Net			64.00			
			CHECK TOTAL			64.00			-----
29920	CLARK, JAMES	00000		INV	12/08/2016	10841	266220		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		103.00			
			Invoice Net			103.00			
			CHECK TOTAL			103.00			-----
19320	CLEMENTE, CHRIS	00000		INV	12/08/2016	10803	266221		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		87.00			
			Invoice Net			87.00			
			CHECK TOTAL			87.00			-----

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 8  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32325	COOKING WITH KIMI								
	1 1336770 81112	6200	00001 11294617	INV	12/08/2016	124	266991		
			ADULT ED	INSTRUCT		407.50			
			Invoice Net			407.50			
						CHECK TOTAL	407.50		-----
31681	RJ COOPER & ASSOC, INC		00000 11188617	INV	12/08/2016	44533	266940		
	1 02456842 85100 2415		ADAPTIVE T	ED SUPP		114.00			
			Invoice Net			114.00			
						CHECK TOTAL	114.00		-----
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3720812	266874		
	1 03034309 835001		FOOD SERV	FOOD SERVI		863.00			
			Invoice Net			863.00			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3720733	266875		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,260.89			
			Invoice Net			1,260.89			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3716755	266876		
	1 03034309 835001		FOOD SERV	FOOD SERVI		847.94			
			Invoice Net			847.94			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3716666	266877		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,350.74			
			Invoice Net			1,350.74			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3716678	266879		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,027.65			
			Invoice Net			1,027.65			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3718248	266880		
	1 03034309 835001		FOOD SERV	FOOD SERVI		887.38			
			Invoice Net			887.38			
71080	COSTA FRUIT & PRODUCE		00001 662117	INV	12/08/2016	3713807	266881		
	1 03034309 835001		FOOD SERV	FOOD SERVI		567.57			
			Invoice Net			567.57			
						CHECK TOTAL	6,805.17		-----
18276	CROWELL, SCOTT		00000	INV	12/08/2016	10798	266222		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		87.00			
			Invoice Net			87.00			
						CHECK TOTAL	87.00		-----
71176	D'AGOSTINO'S DELI		00001 11285817	INV	12/08/2016	9676	266992		
	1 1973 84000		PAC	MISC		216.50			
			Invoice Net			216.50			
						CHECK TOTAL	216.50		-----
30915	DARRIGO, PETER		00000	INV	12/08/2016	8574	266224		
	1 02026624 83804 3510		ATHL/FOOTB	ATHLETIC		64.00			
			Invoice Net			64.00			
30915	DARRIGO, PETER		00000	INV	12/08/2016	8350	266225		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 9  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC		64.00			
			Invoice Net			64.00			
						CHECK TOTAL	128.00		-----
27758 DAVID, LEONARD			00000	INV	12/08/2016	10887	266226		
	1 02026644 83804	3510	ATH/G/SOCC	ATHLETIC		92.00			
			Invoice Net			92.00			
						CHECK TOTAL	92.00		-----
16537 DEVEREAUX, WILLIAM			00000 11223417	INV	12/08/2016	743012	266525		
	1 177 8350		APSCP	APSCP		63.00			
			Invoice Net			63.00			
						CHECK TOTAL	63.00		-----
30789 DONAHUE, BILL			00000	INV	12/08/2016	8575	266227		
	1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC		64.00			
			Invoice Net			64.00			
						CHECK TOTAL	64.00		-----
25808 EDTECH SOLUTIONS, LLC			00000 7703117	INV	12/08/2016	1035	266941		
	1 02456860 83101	2720	SPED TEST	PROF TECH		1,650.00			
			Invoice Net			1,650.00			
						CHECK TOTAL	1,650.00		-----
27043 ED-CONSULTING, LLC			00000 10941416	INV	12/08/2016	1612	266528		
	1 08192015 83101	2440	SUCCESS	EVALUATOR		4,000.00			
			Invoice Net			4,000.00			
						CHECK TOTAL	4,000.00		-----
71410 EDCO			00000 11138017	INV	12/08/2016	1171492	266526		
	1 02636575 87202	2357	PROF DEV	TRAINING		100.00			
			Invoice Net			100.00			
71410 EDCO			00000 11138017	INV	12/08/2016	1171493	266527		
	1 02636575 87202	2357	PROF DEV	TRAINING		100.00			
			Invoice Net			100.00			
						CHECK TOTAL	200.00		-----
32755 EDHELPER			00001 11068017	INV	12/08/2016	8137933391680	266529		
	1 0812017 85106	2410	TITLE I	TEXTBOOKS		199.90			
			Invoice Net			199.90			
						CHECK TOTAL	199.90		-----
17253 EDUCATION, INC.			00001 7703217	INV	12/08/2016	282985	266858		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		12.50			
			Invoice Net			12.50			
17253 EDUCATION, INC.			00001 7703217	INV	12/08/2016	283238	266859		
	1 02456857 83101	2310	SPED CONTR	PROF TECH		25.00			
			Invoice Net			25.00			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 10  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
17253	EDUCATION, INC. 1 02456857 83101	2310	00001 7703217	INV SPED CONTR Invoice Net	12/08/2016 PROF TECH	283353 25.00 25.00 CHECK TOTAL 62.50	266943		-----
32031	SERENA EHRLICH-WALSH 1 02636575 87106	2357	00000 11111616	INV PROF DEV Invoice Net	12/08/2016 Grad Cours	REIMB TRAUMA COURSE 426.00 426.00 CHECK TOTAL 426.00	266864		-----
30402	EMPOW STUDIOS INC 1 1336780 81112	3520	00000 11295217	INV KIDZONE Invoice Net	12/08/2016 INSTRUCTIO	1373 3,360.00 3,360.00 CHECK TOTAL 3,360.00	266993		-----
71527	FACTS ON FILE, INC. 1 02016563 85106	2410	00001 11091317	INV LIBRARY/ME Invoice Net	12/08/2016 TEXTBOOKS	296454 2,018.00 2,018.00 CHECK TOTAL 2,018.00	266865		-----
21724	FANTINI BAKING CO., IN 1 03034309 835001		00000 662817	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	Y273811 67.10 67.10	266882		
21724	FANTINI BAKING CO., IN 1 03034309 835001		00000 662817	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	Y273812 111.28 111.28	266883		
21724	FANTINI BAKING CO., IN 1 03034309 835001		00000 662817	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	Y276446 62.58 62.58	266884		
21724	FANTINI BAKING CO., IN 1 03034309 835001		00000 662817	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	Y276447 71.99 71.99 CHECK TOTAL 312.95	266885		-----
23827	FARAH ENTERPRISES, INC 1 03034309 835001		00000 663217	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	126 360.00 360.00	266886		
23827	FARAH ENTERPRISES, INC 1 03034309 835001		00000 663217	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	127 320.00 320.00	266887		
23827	FARAH ENTERPRISES, INC 1 03034309 835001		00000 663217	INV FOOD SERV Invoice Net	12/08/2016 FOOD SERVI	128 320.00 320.00 CHECK TOTAL 1,000.00	266888		-----
12894	FARR ACADEMY 1 02456848 83201	9300	00000 7713417	INV TUITION DY Invoice Net	12/08/2016 TUITION	IVC0005156 7,983.80 7,983.80	266944		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 11  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
12894 FARR ACADEMY						IVC0005157	266945		
1 02456848 83201 9300		00000	7721617	INV	12/08/2016	7,983.80			
				TUITION DY	TUITION	7,983.80			
				Invoice Net					
						CHECK TOTAL	15,967.60		-----
30300 FOLLETT SCHOOL SOLUTIO						495195F-4	266531		
1 02486745 85106 2410		00001	11226517	INV	12/08/2016	117.90			
				C&I SOC ST	TEXTBOOKS	117.90			
				Invoice Net					
30300 FOLLETT SCHOOL SOLUTIO						509077-3	266866		
1 169 85106 2410		00001	11186617	INV	12/08/2016	1,373.79			
				BILL'S BKS	TEXTBOOKS	1,373.79			
				Invoice Net					
						CHECK TOTAL	1,491.69		-----
31873 FOSTER, ELEANOR						SING 10/27/16	266994		
1 1336770 81112 6200		00000	11294717	INV	12/08/2016	175.00			
				ADULT ED	INSTRUCT	175.00			
				Invoice Net					
						CHECK TOTAL	175.00		-----
27280 G, JAYCE						REIM WETLAND SCIENCE	266533		
1 02636575 87106 2357		00000	11039316	INV	12/08/2016	568.00			
				PROF DEV	Grad Cours	568.00			
				Invoice Net					
27280 G, JAYCE						REIM CRAFTING THESIS	266534		
1 02636575 87106 2357		00000	11039316	INV	12/08/2016	568.00			
				PROF DEV	Grad Cours	568.00			
				Invoice Net					
						CHECK TOTAL	1,136.00		-----
71736 THE MARGARET GIFFORD S						16391	266946		
1 02456848 83201 9300		00000	7713717	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
71736 THE MARGARET GIFFORD S						16414	266947		
1 02456848 83201 9300		00000	7714817	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
71736 THE MARGARET GIFFORD S						16420	266948		
1 02456848 83201 9300		00000	7715017	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
71736 THE MARGARET GIFFORD S						16439	266949		
1 02456848 83201 9300		00000	7716817	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
						CHECK TOTAL	25,407.56		-----
71736 GIFFORD SCH + DAY CTR						16398	266950		
1 02456848 83201 9300		00001	7718217	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
71736 GIFFORD SCH + DAY CTR						16393	266951		
1 02456848 83201 9300		00001	7723817	INV	12/08/2016	6,351.89			
				TUITION DY	TUITION	6,351.89			
				Invoice Net					
						CHECK TOTAL	12,703.78		-----

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 12  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32646	GOFF, CHERYL 1 02456821 81201	2320	00000 7723917	INV	12/08/2016	REIMB MILEGE-NOV'16 10.64 10.64 CHECK TOTAL 10.64	266760		-----
71823	GRAINGER 1 02016566 84201	2210	00001 11286817	INV	12/08/2016	9284876860 1,812.20 1,812.20 CHECK TOTAL 1,812.20	266995		-----
30778	JOHN GUILFOIL PUBLIC R 1 02606910 83101	1210	00001 11192217	INV	12/08/2016	869 200.00 200.00 CHECK TOTAL 200.00	266996		-----
27710	HAMEL, MIKE 1 02026624 83804	3510	00000	INV	12/08/2016	8573 64.00 64.00 CHECK TOTAL 64.00	266228		-----
71834	THE CHILDREN'S HEALTH 1 08192015 85103	2415	00001 11274517	INV	12/08/2016	35041 242.55 242.55 Invoice Net	266988		
71834	THE CHILDREN'S HEALTH 1 08192015 85103	2415	00001 11145417	INV	12/08/2016	35040 157.50 157.50 CHECK TOTAL 400.05	266990		-----
32802	HOYT, CARLOS A. JR. 1 02036575 87202	2357	00000 11240117	INV	12/08/2016	OMS CONSULTATION 3,066.00 3,066.00 CHECK TOTAL 3,066.00	266997		-----
32805	FANNY VAN DE POEL AVEL 1 1336770 81112	6200	00000 11294917	INV	12/08/2016	HYPNOSIS TOOLS 50.00 50.00 CHECK TOTAL 50.00	267013		-----
31851	JTM PROVISIONS CO., INC 1 03034309 835001		00001 664217	INV	12/08/2016	436124 428.45 428.45 Invoice Net	266889		
31851	JTM PROVISIONS CO., INC 1 03034309 835001		00001 664217	INV	12/08/2016	438423 185.94 185.94 CHECK TOTAL 614.39	266890		-----
19317	JUSTICE RESOURCE INSTI		00000 7712517	INV	12/08/2016	12250417ARL-JC	266271		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 13  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456851 83201 9300			OOD RESIDE	TUITION	16,557.10			
				Invoice Net		16,557.10			
19317	JUSTICE RESOURCE INSTI	00000	7716917	INV	12/08/2016	12350417ARL-ES	266281		
	1 02456851 83201 9300			OOD RESIDE	TUITION	6,622.84			
				Invoice Net		6,622.84			
19317	JUSTICE RESOURCE INSTI	00000	7719017	INV	12/08/2016	13150417ARL-TW	266285		
	1 02456851 83201 9300			OOD RESIDE	TUITION	8,278.55			
				Invoice Net		8,278.55			
19317	JUSTICE RESOURCE INSTI	00000	7712917	INV	12/08/2016	12450417ARL-MD	266952		
	1 02456848 83201 9300			TUITION DY	TUITION	4,987.20			
				Invoice Net		4,987.20			
19317	JUSTICE RESOURCE INSTI	00000	7712817	INV	12/08/2016	12450417ARL-ED	266953		
	1 02456848 83201 9300			TUITION DY	TUITION	4,987.20			
				Invoice Net		4,987.20			
19317	JUSTICE RESOURCE INSTI	00000	7712417	INV	12/08/2016	12450417ARL-AC	266954		
	1 02456848 83201 9300			TUITION DY	TUITION	4,987.20			
				Invoice Net		4,987.20			
				CHECK TOTAL		46,420.09			-----
32757	KRAUT, KAREN	00000	11275317	INV	12/08/2016	PRESENTATION11/21/16	266538		
	1 1954 84000			HEALTH ED	MISC EXP	400.00			
				Invoice Net		400.00			
				CHECK TOTAL		400.00			-----
72363	LABBB COLLABORATIVE	00000	7703417	INV	12/08/2016	2172345	266289		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	895.00			
				Invoice Net		895.00			
72363	LABBB COLLABORATIVE	00000	7705517	INV	12/08/2016	2172372	266291		
	1 02816980 83301 3300			SPED/REIMB	TRANS	867.00			
				Invoice Net		867.00			
72363	LABBB COLLABORATIVE	00000	7705617	INV	12/08/2016	2172371	266293		
	1 02816980 83301 3300			SPED/REIMB	TRANS	867.00			
				Invoice Net		867.00			
72363	LABBB COLLABORATIVE	00000	7710517	INV	12/08/2016	2172346	266294		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	525.00			
				Invoice Net		525.00			
72363	LABBB COLLABORATIVE	00000	7710617	INV	12/08/2016	2172344	266297		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	630.00			
				Invoice Net		630.00			
72363	LABBB COLLABORATIVE	00000	7710717	INV	12/08/2016	2172343	266299		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	400.00			
				Invoice Net		400.00			
72363	LABBB COLLABORATIVE	00000	7710917	INV	12/08/2016	2172341	266302		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	565.00			
				Invoice Net		565.00			
72363	LABBB COLLABORATIVE	00000	7711017	INV	12/08/2016	2172340	266304		
	1 02456821 83101 2320			SPED/CLINI	PROF TECH	1,130.00			
				Invoice Net		1,130.00			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 14  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
72363	LABBB COLLABORATIVE	00000	7719717	INV	12/08/2016	2172369	266308		
	1 02816980 83301 3300		SPED/REIMB	TRANS		433.50			
			Invoice Net			433.50			
72363	LABBB COLLABORATIVE	00000	7722517	INV	12/08/2016	2172373	266312		
	1 02816980 83301 3300		SPED/REIMB	TRANS		969.00			
			Invoice Net			969.00			
72363	LABBB COLLABORATIVE	00000	7729017	INV	12/08/2016	2172342	266314		
	1 02456821 83101 2320		SPED/CLINI	PROF TECH		600.00			
			Invoice Net			600.00			
			CHECK TOTAL			7,881.50			-----
72433	LEAGUE SCHOOL OF GREAT	00000	7717817	INV	12/08/2016	001209	266762		
	1 02456851 83201 9300		OOD RESIDE	TUITION		14,042.70			
			Invoice Net			14,042.70			
			CHECK TOTAL			14,042.70			-----
72441	LEARNING PREP SCHOOL I	00001	7713017	INV	12/08/2016	48074-AD	266955		
	1 02456848 83201 9300		TUITION DY	TUITION		2,196.88			
			Invoice Net			2,196.88			
72441	LEARNING PREP SCHOOL I	00001	7718017	INV	12/08/2016	48074-NW	266956		
	1 02456848 83201 9300		TUITION DY	TUITION		2,921.84			
			Invoice Net			2,921.84			
			CHECK TOTAL			5,118.72			-----
70155	MAA/AMC	00002	11266817	INV	12/08/2016	J156056	266499		
	1 02396720 85102 2720		C&I MATH	TESTING		285.00			
			Invoice Net			285.00			
			CHECK TOTAL			285.00			-----
28859	MAGLIOCCA, BRYAN	00000	7728917	INV	12/08/2016	REIM MILEGE-SEPT'16	266317		
	1 02456839 87101 2315		TEAM CHAIR	BUS TRAVEL		160.89			
			Invoice Net			160.89			
28859	MAGLIOCCA, BRYAN	00000	7728917	INV	12/08/2016	REIM MILEGE-OCT'16	266320		
	1 02456839 87101 2315		TEAM CHAIR	BUS TRAVEL		136.02			
			Invoice Net			136.02			
28859	MAGLIOCCA, BRYAN	00000	7728917	INV	12/08/2016	REIMB MILEGE-NOV'16	266770		
	1 02456839 87101 2315		TEAM CHAIR	BUS TRAVEL		116.64			
			Invoice Net			116.64			
			CHECK TOTAL			413.55			-----
72625	MAHPERD	00000	11275017	INV	12/08/2016	CONVENTION 11/14-15	266998		
	1 02366557 87202 2357		WELLNES/HS	HS PROF DE		150.00			
			Invoice Net			150.00			
			CHECK TOTAL			150.00			-----
32784	MAID-RITE SPECIALTY FO	00000	664117	INV	12/08/2016	28249615	266891		
	1 03034309 835001		FOOD SERV	FOOD SERVI		216.30			
			Invoice Net			216.30			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 15  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32784	MAID-RITE SPECIALTY FO	00000	664117	INV	12/08/2016	28250445	266892		
	1 03034309 835001			FOOD SERV	FOOD SERVI	416.10			
				Invoice Net		416.10			
				CHECK TOTAL		632.40			-----
22468	MANKE, TARA	00000	11249617	INV	12/08/2016	REIMB TRAUMA COURSE	266540		
	1 02636575 87106 2357			PROF DEV	Grad Cours	500.00			
				Invoice Net		500.00			
				CHECK TOTAL		500.00			-----
32758	MARCASSOLI, JESSICA	00000	7727217	INV	12/08/2016	NURSING SVCS11/2-18	266323		
	1 02456830 83101 2320			SPED/MEDS	PROF TECH	825.00			
				Invoice Net		825.00			
				CHECK TOTAL		825.00			-----
29812	MARKET BASKET	00001	11194417	INV	12/08/2016	ACCT2001540004NOV'16	267000		
	1 02016518 84902 2415			FAM/CONS S	FOOD SUPPL	675.98			
				Invoice Net		675.98			
				CHECK TOTAL		675.98			-----
32681	MAXI AIDS INC	00000	11188817	INV	12/08/2016	844138	266328		
	1 02456809 85103 2415			SPED TEXTS	INSTRUCT	229.94			
				Invoice Net		229.94			
				CHECK TOTAL		229.94			-----
12897	THE MAY INSTITUTE INC.	00001	7715617	INV	12/08/2016	631144	266773		
	1 02456851 83201 9300			OOD RESIDE	TUITION	17,827.80			
				Invoice Net		17,827.80			
				CHECK TOTAL		17,827.80			-----
72575	MBTA STUDENT PASS PROG	00001	11068917	INV	12/08/2016	225645	266541		
	1 1322017 83301 3300			METCO GRNT	TRANS	1,380.00			
				Invoice Net		1,380.00			
				CHECK TOTAL		1,380.00			-----
30959	MARIO JIMENEZ	00000	7705717	INV	12/08/2016	3410	266957		
	1 02816990 83301 3300			TRANS HOM	TRANS	75.00			
				Invoice Net		75.00			
30959	MARIO JIMENEZ	00000	7705717	INV	12/08/2016	3411	266958		
	1 02816990 83301 3300			TRANS HOM	TRANS	1,125.00			
				Invoice Net		1,125.00			
30959	MARIO JIMENEZ	00000	7705717	INV	12/08/2016	3412	266959		
	1 02816990 83301 3300			TRANS HOM	TRANS	112.50			
				Invoice Net		112.50			
30959	MARIO JIMENEZ	00000	7705717	INV	12/08/2016	3413	266960		
	1 02816990 83301 3300			TRANS HOM	TRANS	450.00			
				Invoice Net		450.00			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 16  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
30959 MARIO JIMENEZ						3414	266961		
1 02816990 83301	3300	00000	7705717	INV	12/08/2016	600.00			
			TRANS HOM	TRANS		600.00			
			Invoice Net						
						CHECK TOTAL	2,362.50		-----
26174 MDSC						1770	266542		
1 02156575 87202	2357	00001	11234017	INV	12/08/2016	220.00			
			PROF DEV	TRAINING		220.00			
			Invoice Net						
						CHECK TOTAL	220.00		-----
32430 MERTZ, ANTONIETTA						1008	266867		
1 02606910 83101	1210	00000	701617	INV	12/08/2016	1,950.00			
			SUPER	PROF TECH		1,950.00			
			Invoice Net						
						CHECK TOTAL	1,950.00		-----
26308 METCO DIRECTORS' ASSOC						2016ADMDACONF19	266868		
1 02576900 87202	1110	00000	11249917	INV	12/08/2016	200.00			
			SCHOOL COM	TRAINING		225.00			
2 02606910 87202	1210		SUPER	TRAINING		425.00			
			Invoice Net						
						CHECK TOTAL	425.00		-----
26308 METCO DIRECTORS' ASSOC						2016ADMDACONF 12	267001		
1 02036575 87202	2357	00002	11239617	INV	12/08/2016	225.00			
			PROF DEV	TRAINING		225.00			
			Invoice Net						
26308 METCO DIRECTORS' ASSOC						2016ADMDACONF 10	267002		
1 02016575 87202	2357	00002	11285617	INV	12/08/2016	225.00			
			PROF DEV	TRAINING		225.00			
			Invoice Net						
						CHECK TOTAL	450.00		-----
72872 METCO, INC.						2 BUSES Q'1 FY 17	266545		
1 1322017 83301	3300	00001	10969917	INV	12/08/2016	38,250.00			
			METCO GRNT	TRANS		38,250.00			
			Invoice Net						
						CHECK TOTAL	38,250.00		-----
22727 MILESTONES, INC.						22182	266962		
1 02456848 83201	9300	00000	7713217	INV	12/08/2016	4,226.10			
			TUITION DY	TUITION		4,226.10			
			Invoice Net						
						CHECK TOTAL	4,226.10		-----
22039 MORRISON, MATTHEW						REIMB ASPERGER 10/7	266546		
1 02636575 87106	2357	00000	11250017	INV	12/08/2016	345.00			
			PROF DEV	Grad Cours		345.00			
			Invoice Net						
22039 MORRISON, MATTHEW						REIMB MAINSTREAMING	266869		
1 02636575 87106	2357	00000	11250017	INV	12/08/2016	345.00			
			PROF DEV	Grad Cours		345.00			
			Invoice Net						
22039 MORRISON, MATTHEW						REIM FOOTBALL BASICS	266870		
1 02636575 87106	2357	00000	11250017	INV	12/08/2016	345.00			
			PROF DEV	Grad Cours		345.00			
			Invoice Net						

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 17  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	1,035.00		-----
28570 MORTELETTE, AMANDA		00000		INV	12/08/2016	10878	266229		
1 02026644 83804 3510		ATH/G/SOCC		ATHLETIC		45.00			
2 02026630 83804 3510		ATHL/SOCCE		ATHLETIC		45.00			
		Invoice Net				90.00			
						CHECK TOTAL	90.00		-----
73050 NASCO		00002 11263617		INV	12/08/2016	198002	266557		
1 02016518 85103 2415		FAM/CONS S		INSTRUCT		214.20			
		Invoice Net				214.20			
						CHECK TOTAL	214.20		-----
73098 NATIONAL GEOGRAPHIC SO		00000 11177217		INV	12/08/2016	1029	266561		
1 02636915 85103 1220		CURRICULUM		INSTRUCT		242.55			
		Invoice Net				242.55			
73098 NATIONAL GEOGRAPHIC SO		00000 11279417		INV	12/08/2016	1026	266564		
1 02636915 85103 1220		CURRICULUM		INSTRUCT		415.80			
		Invoice Net				415.80			
73098 NATIONAL GEOGRAPHIC SO		00000 11279317		INV	12/08/2016	1027	266566		
1 02636915 85103 1220		CURRICULUM		INSTRUCT		415.80			
		Invoice Net				415.80			
						CHECK TOTAL	1,074.15		-----
24772 NEW ENGLAND ACADEMY,LL		00000 7717017		INV	12/08/2016	ARL1116	266963		
1 02456848 83201 9300		TUITION DY		TUITION		5,850.67			
		Invoice Net				5,850.67			
24772 NEW ENGLAND ACADEMY,LL		00000 7716417		INV	12/08/2016	ARL1116P	266964		
1 02456848 83201 9300		TUITION DY		TUITION		5,850.67			
		Invoice Net				5,850.67			
						CHECK TOTAL	11,701.34		-----
16817 NEW ENGLAND ICE CREAM		00003 662617		INV	12/08/2016	4171632309	266893		
1 03034309 835001		FOOD SERV		FOOD SERVI		377.57			
		Invoice Net				377.57			
16817 NEW ENGLAND ICE CREAM		00003 662617		INV	12/08/2016	755595	266894		
1 03034309 835001		FOOD SERV		FOOD SERVI		285.18			
		Invoice Net				285.18			
16817 NEW ENGLAND ICE CREAM		00003 662617		INV	12/08/2016	755615	266895		
1 03034309 835001		FOOD SERV		FOOD SERVI		193.83			
		Invoice Net				193.83			
16817 NEW ENGLAND ICE CREAM		00003 662617		INV	12/08/2016	755621	266896		
1 03034309 835001		FOOD SERV		FOOD SERVI		64.04			
		Invoice Net				64.04			
16817 NEW ENGLAND ICE CREAM		00003 662617		INV	12/08/2016	755624	266897		
1 03034309 835001		FOOD SERV		FOOD SERVI		64.08			
		Invoice Net				64.08			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 18  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	755630	266898		
	1 03034309 835001			FOOD SERV	FOOD SERVI	89.09			
				Invoice Net		89.09			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	755631	266899		
	1 03034309 835001			FOOD SERV	FOOD SERVI	51.26			
				Invoice Net		51.26			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	755632	266900		
	1 03034309 835001			FOOD SERV	FOOD SERVI	38.48			
				Invoice Net		38.48			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	755634	266901		
	1 03034309 835001			FOOD SERV	FOOD SERVI	89.64			
				Invoice Net		89.64			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	755636	266902		
	1 03034309 835001			FOOD SERV	FOOD SERVI	51.30			
				Invoice Net		51.30			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757592	266903		
	1 03034309 835001			FOOD SERV	FOOD SERVI	341.34			
				Invoice Net		341.34			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757593	266904		
	1 03034309 835001			FOOD SERV	FOOD SERVI	264.66			
				Invoice Net		264.66			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757596	266905		
	1 03034309 835001			FOOD SERV	FOOD SERVI	114.74			
				Invoice Net		114.74			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757605	266906		
	1 03034309 835001			FOOD SERV	FOOD SERVI	76.91			
				Invoice Net		76.91			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757608	266907		
	1 03034309 835001			FOOD SERV	FOOD SERVI	76.86			
				Invoice Net		76.86			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757610	266908		
	1 03034309 835001			FOOD SERV	FOOD SERVI	25.65			
				Invoice Net		25.65			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757611	266909		
	1 03034309 835001			FOOD SERV	FOOD SERVI	51.21			
				Invoice Net		51.21			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	757615	266910		
	1 03034309 835001			FOOD SERV	FOOD SERVI	166.59			
				Invoice Net		166.59			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	760998	266911		
	1 03034309 835001			FOOD SERV	FOOD SERVI	274.35			
				Invoice Net		274.35			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	761014	266912		
	1 03034309 835001			FOOD SERV	FOOD SERVI	299.84			
				Invoice Net		299.84			
16817	NEW ENGLAND ICE CREAM	00003	662617	INV	12/08/2016	761021	266913		
	1 03034309 835001			FOOD SERV	FOOD SERVI	102.47			
				Invoice Net		102.47			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 19  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761022	266914		
			FOOD SERV	FOOD SERVI		51.26			
			Invoice Net			51.26			
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761024	266915		
			FOOD SERV	FOOD SERVI		114.74			
			Invoice Net			114.74			
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761027	266916		
			FOOD SERV	FOOD SERVI		76.82			
			Invoice Net			76.82			
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761035	266917		
			FOOD SERV	FOOD SERVI		89.64			
			Invoice Net			89.64			
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761044	266918		
			FOOD SERV	FOOD SERVI		64.13			
			Invoice Net			64.13			
16817	NEW ENGLAND ICE CREAM								
	1 03034309 835001	00003	662617	INV	12/08/2016	761045	266919		
			FOOD SERV	FOOD SERVI		115.29			
			Invoice Net			115.29			
						CHECK TOTAL	3,610.97		-----
28922	NEW YORK TIMES								
	1 02016563 85106 2410	00001	11090017	INV	12/08/2016	11/7/16-11/20/16	266567		
			LIBRARY/ME	TEXTBOOKS		6.00			
			Invoice Net			6.00			
						CHECK TOTAL	6.00		-----
26908	NORTHEAST CUTLERY								
	1 03034309 865000	00000	663617	INV	12/08/2016	749290	266920		
			FOOD SERV	FOOD SERV/		36.00			
			Invoice Net			36.00			
26908	NORTHEAST CUTLERY								
	1 03034309 865000	00000	663617	INV	12/08/2016	749291	266922		
			FOOD SERV	FOOD SERV/		18.00			
			Invoice Net			18.00			
						CHECK TOTAL	54.00		-----
32803	MAKING THE JUMP LLC								
	1 1336780 81112 3520	00000	11295117	INV	12/08/2016	2016-1190	267003		
			KIDZONE	INSTRUCTIO		3,520.00			
			Invoice Net			3,520.00			
						CHECK TOTAL	3,520.00		-----
30405	PEMBER, CARA								
	1 02026644 83804 3510	00000		INV	12/08/2016	10899	266230		
			ATH/G/SOCC	ATHLETIC		92.00			
			Invoice Net			92.00			
						CHECK TOTAL	92.00		-----
15550	PEPSI-COLA COMPANY								
	1 03034309 835001	00000	663417	INV	12/08/2016	23840910	266923		
			FOOD SERV	FOOD SERVI		480.70			
			Invoice Net			480.70			
15550	PEPSI-COLA COMPANY								
		00000	663417	INV	12/08/2016	26943758	266924		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 20  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1	03034309 835001			FOOD SERV	FOOD SERVI	282.58			
				Invoice Net		282.58			
				CHECK TOTAL		763.28			-----
73408	PERKINS SCHOOL FOR THE	00000	7723117	INV	12/08/2016	054049	266965		
1	02456848 83201 9300			TUITION DY	TUITION	12,694.20			
				Invoice Net		12,694.20			
73408	PERKINS SCHOOL FOR THE	00000	7715117	INV	12/08/2016	054070	266966		
1	02456848 83201 9300			TUITION DY	TUITION	13,086.80			
				Invoice Net		13,086.80			
73408	PERKINS SCHOOL FOR THE	00000	7717217	INV	12/08/2016	054136	266967		
1	02456848 83201 9300			TUITION DY	TUITION	13,086.80			
				Invoice Net		13,086.80			
73408	PERKINS SCHOOL FOR THE	00000	7720617	INV	12/08/2016	054139	266968		
1	02456848 83201 9300			TUITION DY	TUITION	10,710.40			
				Invoice Net		10,710.40			
73408	PERKINS SCHOOL FOR THE	00000	7720817	INV	12/08/2016	054014	266969		
1	02456848 83201 9300			TUITION DY	TUITION	13,153.60			
				Invoice Net		13,153.60			
				CHECK TOTAL		62,731.80			-----
13902	PITSCO, INC.	00001	11290117	INV	12/08/2016	106163-1	266871		
1	02426715 85103 2415			C&I SCIENC	INSTRUCT	275.00			
				Invoice Net		275.00			
				CHECK TOTAL		275.00			-----
73471	PLAY TIME, INC.	00000	11164417	INV	12/08/2016	32590	267004		
1	15124145 82422 3520			THOMPSON	SUPPLIES	87.91			
				Invoice Net		87.91			
				CHECK TOTAL		87.91			-----
28764	KAREN SPANGENBERG POST	00000	7699016	INV	12/08/2016	SERVICES 6/7-7/28/16	266341		
1	02456860 83101 2800			SPED TEST	PROF TECH	5,120.00			
				Invoice Net		5,120.00			
				CHECK TOTAL		5,120.00			-----
28764	KAREN POSTAL, Ph.D.	00001	7729117	INV	12/08/2016	SERVICES9/13+9/29/16	266970		
1	16606836 83101 2320			SPED/PSYCH	PROF TECH	1,840.00			
				Invoice Net		1,840.00			
				CHECK TOTAL		1,840.00			-----
20173	PROGRESSIVE COMMUNICAT	00001	11294817	INV	12/08/2016	5265	267005		
1	1336765 84321 6200			GEN ADMIN	EQUIP MAIN	40.00			
				Invoice Net		40.00			
				CHECK TOTAL		40.00			-----
73559	PSYCHIATRIC EDUCATION	00000	7703517	INV	12/08/2016	12-15	266345		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 21  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02456857 83101 2310	SPED CONTR	PROF TECH			50.00			
		Invoice Net				50.00			
73559	PSYCHIATRIC EDUCATION	00000	7703517	INV	12/08/2016	12-16	266801		
	1 02456803 83101 2310	SPED/TUTOR	PROF TECH			62.50			
		Invoice Net				62.50			
73559	PSYCHIATRIC EDUCATION	00000	7703517	INV	12/08/2016	12-17	266802		
	1 02456803 83101 2310	SPED/TUTOR	PROF TECH			125.00			
		Invoice Net				125.00			
		CHECK TOTAL				237.50			-----
14467	REALLY GOOD STUFF, INC	00001	11185817	INV	12/08/2016	5786868	266582		
	1 02246506 85103 2415	ELEM EDUC	INSTRUCT			98.93			
		Invoice Net				98.93			
		CHECK TOTAL				98.93			-----
24104	RIDE RITE MEDI-VAN, IN	00000	7722117	INV	12/08/2016	OCT.2016	266971		
	1 02816990 83301 3300	TRANS HOM	TRANS			2,305.00			
		Invoice Net				2,305.00			
		CHECK TOTAL				2,305.00			-----
23093	A. RUSSO & SONS, INC.	00000	11165017	INV	12/08/2016	286198	267006		
	1 15122260 84902 3520	HARDY GEN	HARDY FOOD			232.50			
		Invoice Net				232.50			
		CHECK TOTAL				232.50			-----
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28223	266925		
	1 03034309 835001	FOOD SERV	FOOD SERVI			107.10			
		Invoice Net				107.10			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28224	266926		
	1 03034309 835001	FOOD SERV	FOOD SERVI			107.10			
		Invoice Net				107.10			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28225	266927		
	1 03034309 835001	FOOD SERV	FOOD SERVI			107.10			
		Invoice Net				107.10			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28226	266928		
	1 03034309 835001	FOOD SERV	FOOD SERVI			107.10			
		Invoice Net				107.10			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28227	266929		
	1 03034309 835001	FOOD SERV	FOOD SERVI			71.40			
		Invoice Net				71.40			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28228	266930		
	1 03034309 835001	FOOD SERV	FOOD SERVI			142.80			
		Invoice Net				142.80			
24874	SAL'S PIZZA	00000	662517	INV	12/08/2016	28229	266931		
	1 03034309 835001	FOOD SERV	FOOD SERVI			107.10			
		Invoice Net				107.10			
		CHECK TOTAL				749.70			-----

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 22  
apwarnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13868	SCHOOL HEALTH CORPORAT	00001	11051717	INV	12/08/2016	3210132-00	267007		
	1 02496554 85201 3200			HEALTH SRV MED SUPPLY		617.51			
				Invoice Net		617.51			
13868	SCHOOL HEALTH CORPORAT	00001	11051717	INV	12/08/2016	3197256-01	267008		
	1 02496554 85201 3200			HEALTH SRV MED SUPPLY		89.04			
				Invoice Net		89.04			
						CHECK TOTAL	706.55		-----
73185	SCHOOL SPECIALTY, INC.	00006	65026517	ACI	12/08/2016	A208117511996	266349		
	1 02456812 85103 2415			SPED/PT INSTRUCT		56.94			
				Invoice Net		56.94			
73185	SCHOOL SPECIALTY, INC.	00006	65026217	ACI	12/08/2016	A208117502506	266350		
	1 02456800 85103 2415			PK-SPED INSTRUCT		26.65			
				Invoice Net		26.65			
73185	SCHOOL SPECIALTY, INC.	00006	65026617	ACI	12/08/2016	A308102648977	266352		
	1 02456809 85103 2415			SPED TEXTS INSTRUCT		285.82			
				Invoice Net		285.82			
73185	SCHOOL SPECIALTY, INC.	00006	65025717	ACI	12/08/2016	A308102650293	266597		
	1 0812017 85106 2410			TITLE I TEXTBOOKS		252.18			
				Invoice Net		252.18			
73185	SCHOOL SPECIALTY, INC.	00006	65026717	ACI	12/08/2016	A208117512018	266600		
	1 02216506 85103 2415			ELEM EDUC INSTRUCT		430.63			
				Invoice Net		430.63			
73185	SCHOOL SPECIALTY, INC.	00006	65024717	ACI	12/08/2016	A208117409379	266601		
	1 02036507 84201 2430			SEC EDUC OFFICE		100.44			
				Invoice Net		100.44			
73185	SCHOOL SPECIALTY, INC.	00006	65015517	ACI	12/08/2016	A308102599580	266602		
	1 02186506 85103 2415			ELEM EDUC INSTRUCT		253.58			
				Invoice Net		253.58			
73185	SCHOOL SPECIALTY, INC.	00006	65015517	ACI	12/08/2016	A208117259634	266603		
	1 02186506 85103 2415			ELEM EDUC INSTRUCT		269.88			
				Invoice Net		269.88			
73185	SCHOOL SPECIALTY, INC.	00006	65026017	ACI	12/08/2016	A308102651317	266605		
	1 02016507 85103 2415			SEC EDUC INSTRUCT		663.86			
				Invoice Net		663.86			
73185	SCHOOL SPECIALTY, INC.	00006	65026817	ACI	12/08/2016	A208117513007	266606		
	1 02096506 85103 2415			ELEM EDUC INSTRUCT		93.08			
				Invoice Net		93.08			
73185	SCHOOL SPECIALTY, INC.	00006	65022417	ACI	12/08/2016	A208117421454	267009		
	1 15123260 85103 3520			AFT SCH GENERAL		23.49			
				Invoice Net		23.49			
						CHECK TOTAL	2,456.55		-----
73818	SCHOOLS FOR CHILDREN,	00000	7710317	INV	12/08/2016	134153	266807		
	1 02816980 83301 3300			SPED/REIMB TRANS		964.25			
				Invoice Net		964.25			
73818	SCHOOLS FOR CHILDREN,	00000	7710317	INV	12/08/2016	134154	266808		

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 23  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
	1 02816980 83301 3300			SPED/REIMB TRANS		964.25			
				Invoice Net		964.25			
73818	SCHOOLS FOR CHILDREN,	00000	7716617	INV	12/08/2016	134129	266972		
	1 02456848 83201 9300			TUITION DY TUITION		5,559.48			
				Invoice Net		5,559.48			
73818	SCHOOLS FOR CHILDREN,	00000	7717617	INV	12/08/2016	134128	266973		
	1 02456848 83201 9300			TUITION DY TUITION		5,559.48			
				Invoice Net		5,559.48			
				CHECK TOTAL		13,047.46			-----
73835	SCOREBOARD ENTERPRISES	00002	11213817	INV	12/08/2016	31409	266607		
	1 02026620 83804 3510			ATHLE/ADMI ATHLETIC		491.50			
				Invoice Net		491.50			
				CHECK TOTAL		491.50			-----
73852	SEEM COLLABORATIVE	00000	7707317	INV	12/08/2016	63054	266354		
	1 02456848 83201 9400			TUITION DY TUITION		5,658.80			
				Invoice Net		5,658.80			
73852	SEEM COLLABORATIVE	00000	7708317	INV	12/08/2016	63314	266811		
	1 02456848 83201 9400			TUITION DY TUITION		5,571.18			
				Invoice Net		5,571.18			
73852	SEEM COLLABORATIVE	00000	7708717	INV	12/08/2016	63316	266812		
	1 02456845 83201 9300			OOD/AIDE TUITION		3,776.94			
	2 02456848 83201 9400			TUITION DY TUITION		5,571.18			
				Invoice Net		9,348.12			
73852	SEEM COLLABORATIVE	00000	7707817	INV	12/08/2016	63313	266813		
	1 02456848 83201 9400			TUITION DY TUITION		5,092.92			
				Invoice Net		5,092.92			
73852	SEEM COLLABORATIVE	00000	7708617	INV	12/08/2016	63315	266814		
	1 02456848 83201 9400			TUITION DY TUITION		5,571.18			
				Invoice Net		5,571.18			
73852	SEEM COLLABORATIVE	00000	7709017	INV	12/08/2016	63059	266815		
	1 02456848 83201 9400			TUITION DY TUITION		5,658.80			
				Invoice Net		5,658.80			
73852	SEEM COLLABORATIVE	00000	7709017	INV	12/08/2016	63317	266816		
	1 02456848 83201 9400			TUITION DY TUITION		5,092.92			
				Invoice Net		5,092.92			
				CHECK TOTAL		41,993.92			-----
32039	SIEGEL, Nanci	00000	11111516	INV	12/08/2016	REIMB TRAUMA COURSE	266608		
	1 02636575 87106 2357			PROF DEV Grad Cours		426.00			
				Invoice Net		426.00			
				CHECK TOTAL		426.00			-----
26697	SIGAL, ERICA	00000	11295017	INV	12/08/2016	CREATIVE MOVEMENT	267010		
	1 1336780 81112 3520			KIDZONE INSTRUCTIO		280.00			
				Invoice Net		280.00			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 24  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	280.00		-----
74015	SPORTS, ETC.		00000	11280917 INV	12/08/2016	6168			
	1 02026626 85104	3510	ATHL/HOCKE	ATHL SUPPL		498.00	266610		
			Invoice Net			498.00			
74015	SPORTS, ETC.		00000	11281017 INV	12/08/2016	6172	266611		
	1 02026640 85104	3510	ATH/G/I.H.	ATHL SUPPL		210.00			
			Invoice Net			210.00			
						CHECK TOTAL	708.00		-----
32785	SUSSE, JENNIFER		00000	11251717 INV	12/08/2016	REIMB MASC CONF	266612		
	1 02576900 87202	1110	SCHOOL COM	TRAINING		362.78			
			Invoice Net			362.78			
						CHECK TOTAL	362.78		-----
22736	THURSTON FOODS, INC.		00000	11194517 INV	12/08/2016	671155	266633		
	1 02016518 85103	2415	FAM/CONS S	INSTRUCT		134.61			
			Invoice Net			134.61			
22736	THURSTON FOODS, INC.		00000	11194517 INV	12/08/2016	669206	266634		
	1 02016518 85103	2415	FAM/CONS S	INSTRUCT		69.36			
			Invoice Net			69.36			
22736	THURSTON FOODS, INC.		00000	11147817 INV	12/08/2016	658551	266635		
	1 02036507 85103	2415	SEC EDUC	INSTRUCT		55.20			
			Invoice Net			55.20			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	671157	266932		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,266.02			
			Invoice Net			1,266.02			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	674103	266933		
	1 03034309 835001		FOOD SERV	FOOD SERVI		919.35			
			Invoice Net			919.35			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	672396	266934		
	1 03034309 835001		FOOD SERV	FOOD SERVI		907.01			
			Invoice Net			907.01			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	671154	266935		
	1 03034309 835001		FOOD SERV	FOOD SERVI		586.46			
			Invoice Net			586.46			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	671153	266936		
	1 03034309 835001		FOOD SERV	FOOD SERVI		769.56			
			Invoice Net			769.56			
22736	THURSTON FOODS, INC.		00000	662217 INV	12/08/2016	674104	266937		
	1 03034309 835001		FOOD SERV	FOOD SERVI		1,364.77			
			Invoice Net			1,364.77			
22736	THURSTON FOODS, INC.		00000	11164717 INV	12/08/2016	677315	267011		
	1 15122260 84902	3520	HARDY GEN	HARDY FOOD		1,571.55			
			Invoice Net			1,571.55			
22736	THURSTON FOODS, INC.		00000	11164517 INV	12/08/2016	676645	267012		
	1 15124145 84902	3520	THOMPSON	FOOD SUPPL		298.11			
			Invoice Net			298.11			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 25  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	7,942.00		-----
74209	TIME FOR KIDS		00005	11257817 INV	12/08/2016	TK#370678662	266614		
	1 02636915 85103	1220	CURRICULUM	INSTRUCT		209.62			
			Invoice Net			209.62			
74209	TIME FOR KIDS		00005	11257417 INV	12/08/2016	ACCT#3706785635	266615		
	1 02636915 85103	1220	CURRICULUM	INSTRUCT		352.34			
			Invoice Net			352.34			
74209	TIME FOR KIDS		00005	11257917 INV	12/08/2016	TK#370678665	266616		
	1 02636915 85103	1220	CURRICULUM	INSTRUCT		325.58			
			Invoice Net			325.58			
						CHECK TOTAL	887.54		-----
20728	TRICON SPORTS		00001	11280517 INV	12/08/2016	13870	266619		
	1 02026622 85104	3510	ATHL/BASKB	ATHL SUPPL		716.26			
	2 02026635 85104	3510	ATH/G/BB	ATHL SUPPL		716.25			
			Invoice Net			1,432.51			
						CHECK TOTAL	1,432.51		-----
31959	VAN VOORHIES, SANDRA		00000	7703817 INV	12/08/2016	TVI SVCS 11/2-11/23	266817		
	1 02456830 83101	2320	SPED/MEDS	PROF TECH		280.00			
			Invoice Net			280.00			
						CHECK TOTAL	280.00		-----
18655	VERNIER SOFTWARE AND T		00000	11237317 INV	12/08/2016	5235311	266872		
	1 02426715 85103	2415	C&I SCIENC	INSTRUCT		1,055.14			
			Invoice Net			1,055.14			
						CHECK TOTAL	1,055.14		-----
32804	VIBOONLARP, SHWARYA		00000	11296417 INV	12/08/2016	THAI COOKING X 2	267014		
	1 1336770 81112	6200	ADULT ED	INSTRUCT		350.00			
			Invoice Net			350.00			
						CHECK TOTAL	350.00		-----
11037	VOCELL BUS COMPANY		00000	11214417 INV	12/08/2016	GIRLS-11/14/16	266621		
	1 02026986 83301	3510	ATH/G/TRAN	TRANS		776.00			
			Invoice Net			776.00			
						CHECK TOTAL	776.00		-----
13234	W. B. MASON CO., INC.		00001	11180117 ACI	12/08/2016	I37191295	266623		
	1 02216506 85101	2430	ELEM EDUC	REPRO SUPP		311.94			
			Invoice Net			311.94			
13234	W. B. MASON CO., INC.		00001	11180117 ACI	12/08/2016	I373714900	266624		
	1 02216506 85101	2430	ELEM EDUC	REPRO SUPP		37.80			
			Invoice Net			37.80			
13234	W. B. MASON CO., INC.		00001	11180117 ACI	12/08/2016	CR3691363	266625		
	1 02216506 85101	2430	ELEM EDUC	REPRO SUPP		-108.60			
			Invoice Net			-108.60			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 26  
apwarrnt

CASH ACCOUNT: 0000 1010

POOLED CASH

WARRANT: 17092 12/08/2016

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
13234 W. B. MASON CO., INC.	00001 11180117	ACI	12/08/2016			I39578921	266626		
1 02216506 85101 2430	ELEM EDUC	REPRO SUPP				75.60			
	Invoice Net					75.60			
13234 W. B. MASON CO., INC.	00001 662017	ACI	12/08/2016			I37586815	266938		
1 03034309 835005	FOOD SERV	FOOD SERV				65.57			
	Invoice Net					65.57			
13234 W. B. MASON CO., INC.	00001 11218317	ACI	12/08/2016			I39684788	267015		
1 1336765 84201 6200	GEN ADMIN	OFFICE				30.42			
	Invoice Net					30.42			
13234 W. B. MASON CO., INC.	00001 692517	ACI	12/08/2016			I39531296	267016		
1 18406920 84201 2430	REVLV/AD	OFFICE				125.91			
	Invoice Net					125.91			
	CHECK TOTAL					538.64			-----
17188 WHITE, PAUL	00000	INV	12/08/2016			10793	266231		
1 02026624 83804 3510	ATHL/FOOTB	ATHLETIC				87.00			
	Invoice Net					87.00			
	CHECK TOTAL					87.00			-----
20866 WILLOW HILL SCHOOL	00000 7713617	INV	12/08/2016			LG-17-2	266974		
1 02456848 83201 9300	TUITION DY	TUITION				2,736.76			
	Invoice Net					2,736.76			
20866 WILLOW HILL SCHOOL	00000 7713617	INV	12/08/2016			LG-17-3	266975		
1 02456848 83201 9300	TUITION DY	TUITION				2,736.76			
	Invoice Net					2,736.76			
	CHECK TOTAL					5,473.52			-----
74560 WILSON LANGUAGE TRAINI	00001 11177117	INV	12/08/2016			1659654	266622		
1 0812017 85106 2410	TITLE I	TEXTBOOKS				646.92			
	Invoice Net					646.92			
	CHECK TOTAL					646.92			-----
32686 WINTERS, JENNA	00000	INV	12/08/2016			10889	266232		
1 02026624 83804 3510	ATHL/FOOTB	ATHLETIC				100.00			
	Invoice Net					100.00			
	CHECK TOTAL					100.00			-----
=====						=====			
301 INVOICES						WARRANT TOTAL	497,701.57	497,701.57	
=====						=====			

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

P 27  
apwarrnt

WARRANT: 17092 12/08/2016

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02016507	SECONDARY EDUCATIO 0200-3-01 -6507-01-10-5-02-85103 -2415	INSTRUCTIONAL MATERIAL 663.86	2,646.52
0200 02016518	FAMILY/CONSUMER SC 0200-3-01 -6518-01-10-5-01-84902 -2415	FOOD SUPPLIES 859.72	-9,000.00
0200 02016518	FAMILY/CONSUMER SC 0200-3-01 -6518-01-10-5-01-85103 -2415	INSTRUCTIONAL MATERIAL 418.17	451.52
0200 02016563	LIBRARY/MEDIA 0200-3-01 -6563-01-10-5-01-85106 -2410	TEXTBOOKS BOOKS PERIOD 2,024.00	5,807.00
0200 02016566	MMGT SUPER PRINCIP 0200-3-01 -6566-01-10-5-07-84201 -2210	OFFICE SUPPLIES 1,812.20	-1,812.20
0200 02016566	MMGT SUPER PRINCIP 0200-3-01 -6566-01-10-5-07-88550 -2210	COMPUTER EQUIPMENT HAR 899.00	-899.00
0200 02016575	PROFESSIONAL DEVEL 0200-3-01 -6575-01-10-5-00-87202 -2357	TRAINING EDUC CONF & A 225.00	-4,435.23
0200 02026620	ATHLETICS/ADMIN 0200-3-02 -6620-01-24-9-00-83804 -3510	ATHLETIC SERVICES 491.50	.00
0200 02026622	ATHLETICS/BOYS BAS 0200-3-02 -6622-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 716.26	.00
0200 02026624	ATHLETICS/BOYS FOO 0200-3-02 -6624-01-24-5-00-83804 -3510	ATHLETIC SERVICES 1,038.00	.00
0200 02026626	ATHLETICS/ICE HOCK 0200-3-02 -6626-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 498.00	.00
0200 02026630	ATHLETICS/BOYS SOC 0200-3-02 -6630-01-24-5-00-83804 -3510	ATHLETIC SERVICES 45.00	.00
0200 02026635	ATHLETICS/GIRLS BA 0200-3-02 -6635-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 716.25	.00
0200 02026640	ATHLETICS/GIRLS IC 0200-3-02 -6640-01-24-5-00-85104 -3510	ATHLETIC SUPPLIES 210.00	.00
0200 02026644	ATHLETICS/GIRLS SO 0200-3-02 -6644-01-24-5-00-83804 -3510	ATHLETIC SERVICES 229.00	.00
0200 02026646	ATHLETICS/GIRLS SW 0200-3-02 -6646-01-24-5-00-83804 -3510	ATHLETIC SERVICES 2,100.00	.00
0200 02026986	ATHLETICS/TRANS/GI 0200-3-02 -6986-01-24-5-00-83301 -3510	CONTRACTED TRANSPORTAT 776.00	14,138.31
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-84201 -2430	OFFICE SUPPLIES 100.44	3,316.28
0200 02036507	SECONDARY EDUCATIO 0200-3-03 -6507-03-01-4-01-85103 -2415	INSTRUCTIONAL MATERIAL 378.61	3,332.89
0200 02036575	PROFESSIONAL DEVEL 0200-3-03 -6575-03-07-4-00-87202 -2357	TRAINING EDUC CONF & A 3,291.00	-7,771.00
0200 02066506	ELEMENTARY EDUCATI 0200-3-06 -6506-06-01-3-00-85101 -2430	REPRO PAPER TONER SUPP 275.80	5,727.76
0200 02096506	ELEMENTARY EDUCATI 0200-3-09 -6506-09-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 93.08	831.73
0200 02156506	ELEMENTARY EDUCATI 0200-3-15 -6506-15-01-3-00-85101 -2430	REPRO PAPER TONER SUPP 413.70	5,359.91
0200 02156575	PROFESSIONAL DEVEL 0200-3-15 -6575-15-07-3-00-87202 -2357	TRAINING EDUC CONF & A 220.00	1,974.00
0200 02186506	ELEMENTARY EDUCATI 0200-3-18 -6506-18-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 523.46	1,287.09
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-85101 -2430	REPRO PAPER TONER SUPP 316.74	2,632.83
0200 02216506	ELEMENTARY EDUCATI 0200-3-21 -6506-21-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 430.63	6,228.88
0200 02246506	ELEMENTARY EDUCATI 0200-3-24 -6506-24-01-3-00-85103 -2415	INSTRUCTIONAL MATERIAL 98.93	1,295.39
0200 02306740	C&I ENGLISH 0200-3-30 -6740-30-01-5-01-85106 -2410	TEXTBOOKS BOOKS PERIOD 189.00	15,894.60
0200 02366557	HEALTH/WEELLNESS/HS 0200-3-36 -6557-01-67-5-00-84201 -2430	OFFICE SUPPLIES 69.53	430.47
0200 02366557	HEALTH/WEELLNESS/HS 0200-3-36 -6557-01-67-5-00-87202 -2357	HIGH SCHOOL GUIDANCE P 150.00	-150.00
0200 02366710	C&I HEALTH WELLNES 0200-3-36 -6710-36-10-9-00-83101 -2800	PROFESSIONAL TECH SERV 14,766.00	4,000.00
0200 02396720	C&I MATH 0200-3-39 -6720-01-10-9-00-85102 -2720	TESTING MATERIALS 285.00	374.00
0200 02426715	C&I SCIENCE 0200-3-42 -6715-01-10-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 1,469.46	17,047.63
0200 02456575	SPED/PROF DEV 0200-3-45 -6575-36-02-3-00-87202 -2357	TRAINING EDUC CONF & A 1,765.00	.00
0200 02456800	PK-SPED 0200-3-45 -6800-45-02-1-05-84902 -2430	FOOD SUPPLIES 188.61	700.00
0200 02456800	PK-SPED 0200-3-45 -6800-45-02-1-05-85103 -2415	INSTRUCTIONAL MATERIAL 26.65	3,401.16
0200 02456803	SPED TUTOR/C.S. 0200-3-45 -6803-36-02-9-00-83101 -2310	PROFESSIONAL TECH SERV 837.50	.00
0200 02456806	SPED ADM MGMT SERV 0200-3-45 -6806-01-02-9-00-87101 -2110	BUSINESS TRAVEL 143.64	-1,200.00
0200 02456809	SPED/H.S. TEXTS 0200-3-45 -6809-01-02-5-00-85103 -2415	INSTRUCTIONAL MATERIAL 515.76	.00
0200 02456812	SPED/PT SERVICES C 0200-3-45 -6812-36-23-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 56.94	.00
0200 02456815	SPED/CONSULT/COACH 0200-3-45 -6815-36-23-9-00-83101 -2350	PROFESSIONAL TECH SERV 1,445.00	.00
0200 02456821	SPED/CLINICAL SUPE 0200-3-45 -6821-36-02-9-00-81201 -2320	TEMP SALARIES PROFESSI 10.64	.00
0200 02456821	SPED/CLINICAL SUPE 0200-3-45 -6821-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV 17,887.75	.00
0200 02456830	SPED/MEDICAL 0200-3-45 -6830-36-23-9-00-83101 -2320	PROFESSIONAL TECH SERV 2,600.00	.00
0200 02456839	TEAM CHAIR TEMP SA 0200-3-45 -6839-36-02-9-00-87101 -2315	BUSINESS TRAVEL 413.55	.00
0200 02456842	ADAPTIVE TECHNOLOGY 0200-3-45 -6842-45-02-9-06-85100 -2415	EDUCATIONAL SUPPLIES 114.00	-114.00
0200 02456845	OUT-OF-DISTRICT/ON 0200-3-45 -6845-36-02-9-00-83201 -9300	OOD/ONE-ON-ONE AIDE 3,776.94	.00
0200 02456848	OUT OF DISTRICT TU 0200-3-45 -6848-45-02-9-05-83201 -9300	OUT OF DISTRICT/DAY TU 171,360.98	-2,451,168.37

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

P 28  
apwarrrnt

WARRANT: 17092 12/08/2016

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02456848 OUT OF DISTRICT TU	0200-3-45 -6848-45-02-9-05-83201 -9400	SPED LABB TUITION 54,268.69	231,077.33
0200 02456851 OUT OF DISTRICT RE	0200-3-45 -6851-36-23-9-00-83201 -9300	TUITION OTHER SCHOOLS 68,566.99	.00
0200 02456857 SPED CONTRACTED SE	0200-3-45 -6857-45-02-9-05-83101 -2310	PROFESSIONAL TECH SERV 1,392.50	24,440.00
0200 02456857 SPED CONTRACTED SE	0200-3-45 -6857-45-02-9-05-83101 -2330	PROFESSIONAL TECH SERV 1,375.21	11,500.00
0200 02456860 SPED TESTING ASSES	0200-3-45 -6860-45-02-9-05-83101 -2720	PROFESSIONAL TECH SERV 1,650.00	-14,229.53
0200 02456860 SPED TESTING ASSES	0200-3-45 -6860-45-02-9-05-83101 -2800	PROFESSIONAL TECH SERV 5,120.00	15,534.72
0200 02486745 C&I SOCIAL STUDIES	0200-3-48 -6745-01-10-9-00-85106 -2410	TEXTBOOKS BOOKS PERIOD 117.90	10,025.71
0200 02486745 C&I SOCIAL STUDIES	0200-3-48 -6745-01-10-9-00-87202 -2357	SOCIAL STUDIES PROF DE 490.00	-2,725.00
0200 02496554 HEALTH SERVICES/NU	0200-3-49 -6554-01-10-9-00-85201 -3200	MEDICAL SURGICAL SUPPL 706.55	-5,938.57
0200 02546750 VISUAL/PERF ARTS S	0200-3-54 -6750-01-31-9-00-85103 -2415	INSTRUCTIONAL MATERIAL 91.92	.00
0200 02546755 VISUAL/PERF ARTS S	0200-3-54 -6755-01-31-9-00-83101 -2420	PROFESSIONAL TECH SERV 150.00	.00
0200 02576900 SCHOOL COMMITTEE	0200-3-57 -6900-01-27-9-00-87202 -1110	TRAINING EDUC CONF & A 562.78	-94.50
0200 02606910 SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-83101 -1210	PROFESSIONAL TECH SERV 2,150.00	-9,508.62
0200 02606910 SUPERINTENDENT	0200-3-60 -6910-01-29-9-00-87202 -1210	TRAINING EDUC CONF & A 225.00	-3,394.55
0200 02636575 PROF DEV/ASSISTANT	0200-3-63 -6575-34-09-9-00-83101 -2357	PROFESSIONAL TECH SERV 700.00	.00
0200 02636575 PROF DEV/ASSISTANT	0200-3-63 -6575-34-09-9-00-87106 -2357	Graduate Course Reimbu 3,523.00	.00
0200 02636575 PROF DEV/ASSISTANT	0200-3-63 -6575-34-09-9-00-87202 -2357	TRAINING EDUC CONF & A 200.00	.00
0200 02636915 ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-85103 -1220	INSTRUCTIONAL MATERIAL 1,961.69	.00
0200 02636915 ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-85106 -2410	TEXTBOOKS BOOKS PERIOD 609.85	.00
0200 02636915 ASSISTANT SUPER OF	0200-3-63 -6915-34-09-9-00-87202 -2357	TRAINING EDUC CONF & A 600.00	.00
0200 02816980 SPED/MILEAGE REIMB	0200-3-81 -6980-36-02-9-00-83301 -3300	CONTRACTED TRANSPORTAT 5,065.00	.00
0200 02816990 TRANSPORTATION HOM	0200-3-81 -6990-49-07-9-09-83301 -3300	CONTRACTED TRANSPORTAT 4,667.50	-3,240.00
FUND TOTAL		392,130.88	
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835001-	FOOD SERV/SW FOOD 22,213.03	-572,581.17
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-835005-	FOOD SERV/OFFICE SUPPL 65.57	-1,500.00
0300 03034309 FOOD SERVICE REVOL	0300-3-3400-0800-30-34-9-NM-865000-	FOOD SERV/REPAIR/SERVI 54.00	-5,200.00
FUND TOTAL		22,332.60	
0810 0812017 TITLE I DISTRIBUTI	0810-3-1000-2017-45-36-3-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD 1,099.00	10,063.74
0810 0812017 TITLE I DISTRIBUTI	0810-3-1000-2017-45-36-3-NM-87105 -2110	WORKSHOPS STIPENDS/GRE 2,000.00	.00
FUND TOTAL		3,099.00	
0819 08192015 PROJECT S U C C E	0819-3-2700-2015-29-12-3-NM-83101 -2440	CONTRACTUAL EVALUATOR 4,000.00	.00
0819 08192015 PROJECT S U C C E	0819-3-2700-2015-29-12-3-NM-85103 -2415	SUPPLIES RESEARCH BASE 400.05	-339.75
FUND TOTAL		4,400.05	
1320 1322017 METCO GRANT	1320-3-2300-2017-45-13-9-NM-83301 -3300	CONTRACTED TRANSPORTAT 39,630.00	600.00
FUND TOTAL		39,630.00	
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-84201 -6200	OFFICE SUPPLIES 30.42	-19,483.39
1330 1336765 COMM ED GENERAL AD	1330-3-2731-6765-01-40-7-NM-84321 -6200	EQUIPMENT MAINTENANCE 40.00	-40.00
1330 1336770 COMM ED ADULT EDUC	1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES 982.50	-16,382.00
1330 1336780 COMMUNITY ED KIDZO	1330-3-2731-6780-01-40-7-NM-81112 -3520	INSTRUCTIONAL SALARIES 7,160.00	-16,326.00

12/08/2016 13:23  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

P 29  
apwarrnt

WARRANT: 17092 12/08/2016

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
FUND TOTAL			8,212.92	
1450	145	OUTDOOR EDUCATION 1450-3-2734-OR -01-48-3-NM-8350 -	OUTDOOR ED/REVOV ACCT 20,413.80	-75,751.02
FUND TOTAL			20,413.80	
1512	15122260	HARDY GENERAL SUPP 1512-3-2300-0025-15-5 -3-NM-84902 -3520	HARDY FOOD 1,934.02	-22,133.83
1512	15123260	THOMPSON AFTER SCH 1512-3-2300-OR -15-6 -3-NM-85103 -3520	THOMPSON GENERAL SUPPL 23.49	-5,635.49
1512	15123655	THOMPSON AFTER SCH 1512-3-2300-OR -15-9 -3-NM-83302 -3520	THOMPSON SUMMER 540.00	-4,050.95
1512	15124145	OTTOSON 1512-3-24 -OR -24-9 -3-NM-82422 -3520	OTTOSON GENERAL SUPPLI 87.91	-53,233.25
1512	15124145	OTTOSON 1512-3-24 -OR -24-9 -3-NM-84902 -3520	FOOD SUPPLIES 562.02	-53,233.25
FUND TOTAL			3,147.44	
1660	16606836	SPED/PSYCH SERVICE 1660-3-45 -6836-36-02-9-00-83101 -2320	PROFESSIONAL TECH SERV 1,840.00	-1,840.00
FUND TOTAL			1,840.00	
1690	169	BILL'S BOOKS (THOM 1690-3-2735-OSR -03-00-4-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD 1,373.79	-4,466.58
FUND TOTAL			1,373.79	
1770	177	ARL PUBLIC SCH CHI 1770-3-2796-OSR -21-00-3-NM-8350 -	ARL PUBLIC SCH CHILDCA 63.00	61,952.00
FUND TOTAL			63.00	
1840	18406920	REVOLV/ADVERT/SCHS 1840-3-57 -6920-69-24-9-00-84201 -2430	REVOLVING OFFICE SUPPL 125.91	-1,882.07
FUND TOTAL			125.91	
1950	1952	TRANSCRIPTS 1950-3-0046-OR -69-10-0-NM-84000 -	MISC EXPENSES 127.18	-8,072.71
1950	1954	HEALTH ED 1950-3-0034-OR -69-10-0-NM-84000 -	MISC EXPENSES 400.00	300.00
1950	1955	PE SURVIVAL 1950-3-3520-OR -69-10-0-00-84000 -	MISC EXPENSES 188.50	-1,370.95
FUND TOTAL			715.68	
1973	1973	PAC TEACHER APPREC 1973-3-01 -OR -01-10-5-NM-84000 -	MISC 216.50	-917.85
FUND TOTAL			216.50	
WARRANT SUMMARY TOTAL			497,701.57	
GRAND TOTAL			497,701.57	

\*\* END OF REPORT - Generated by Steve Walenski \*\*

Arlington Public Schools  
Student Out of State and Travel Abroad Application

Today's Date

November 14, 2016

Trip Leader Name Sabato D'Agostino, Maddy Kitchen, John Ditomaso, Michael Byrne

School AHS

E-mail address sdagostino@arlington.k12.ma.us

Subject/Grade Music, Music Tech, Drama

Phone 781 3163660

Trip Destination: City(s)/Country

New York City

Dates of Trip

Departure Date 5/19/2017

Method of transportation Bus

Return Date 5/21/2017

Leaving from (school, airport) AHS front office

Purpose of Trip (check all that apply)

☒ Cultural

☐ Educational

☐

Home Stay

☐ Sister City

☐ Student Exchange

☐ Other (describe) Performing trip

Itinerary

Basic trip description

Day 1: BOSTON/ New York City

Morning departure by Motorcoach from Arlington High School. In the afternoon

Arrive in New York City

Take a walking tour of Midtown including:

9/11 Memorial and Museum

Fifth Avenue

Rockefeller Center

Bryant Park

Make a photo stop in Central Park. Tonight your dinner is at a local

restaurant. Overnight at hotel in NJ.

Holiday Inn or similar.

Day 2:

This morning visit the New Jersey school district including visit at a local school around Clifton area followed by performance. In the afternoon visit the Statue of Liberty and Ellis Island Marvel at the 151-foot model engineered by Alexandre

Gustav Eiffel, of Eiffel Tower fame. Explore the Ellis Island Immigration Museum. Enjoy dinner at a local restaurant.

(B,D)

Day 3: New York City

Morning guided tour of New York

Greenwich Village

SoHo

Chinatown

Little Italy

Visit and free time on Times Square before we return to Arlington. Approx.

Who may go on the trip? (requirements to participate)

Band, Orchestra, Chorus, Music Tech and Drama students

Cost of trip per student?

\$650

What is included in the trip?

Student participation is OPTIONAL

We will provide fundraising and scholarship opportunities

From May 19 to 21, 2017

3 days/2 nights

Includes transportation, breakfast, some lunches, all dinners, all entrances,

headsets for tours, concert venues, publicity.

Cost: \$650 per student

Arrangements being made by TDI (Travel Design Italy) TDI Inc., 221

Broadway, Providence RI 02903. Please, see below details

What is not included in the trip? What expenses will students incur during the trip?

Two lunches

Other Chaperones

Name

E-mail address Michael Byrne <mbyrne@arlington.k12.ma.us>

Name

E-mail address Madalyn Kitchen <mkitchen@arlington.k12.ma.us>

Name

E-mail address John Ditomaso <jditomaso@arlington.k12.ma.us>

How do students register for the trip? Is there a payment plan? Describe.

They will pay \$100 deposit and a second payment of \$550 due January 31, 2017

Is there a process in place for students who cannot pay for the trip? (scholarships?)

We will have fundraisers and ~~scholarships~~

*FUNDRAISERS ONLY* *There will be fundraisers to lower the cost. Students can raise funds. Needy student fund is available in extreme cases*

Please list the name and contact information for the agency you are working with, if applicable.

TDI (Travel Design Italy) TDI Inc., 221

Broadway, Providence RI 02903.

Are they insured?

No

*Yes attached*

Describe the refund policy. *Students will sign trip contract noting that funds may not be refunded. In extreme cases company has refunded students in cases of hardship*  
 N/A SEE BACK EMAIL FOR COMPANY  
 Describe how you will factor emergency cash into the trip budget.  
 N/A SEE BACK EMAIL FOR COMPANY  
 Describe how you will communicate with parents before and during the trip.  
 We will collect all info (tel., email, insurance, medical), prior to the trip and communicate via email.

\*\*\*\*\*

Before the application is presented to School Committee, please obtain the following signatures in this order.

Signature of International/OofS Trip Coordinator

*Mary Villano* 11/29/2016  
 Name Date

Signature of Department Head

Name Department Date

Signature of Principal

*[Signature]* AHS 12/6/16  
 Name School Date

Signature of Superintendent

## Student Protection Plan

East Providence  
04/13/16 - 04/22/16  
53 Travelers  
Group Policy Number 63104

### Worldwide Assistance Services

The Travel Assistance feature provides a variety of travel related services. Services offered include:

- Medical Evacuation • Medically Necessary Repatriation
- Repatriation of Remains • Medical or Legal Referral
- Inoculation Information • Hospital Admission Guarantee
- Translation Service • Lost Baggage Retrieval
- Passport/Visa Information • Emergency Cash Advance
- Bail Bond • Prescription Drug/Eyeglass Replacement
- ID Theft Resolution Service • Concierge Service
- Business Concierge • Political and Natural Disaster Evacuation

Payment reimbursement to the Assistance Company is Your responsibility.

**24/7 Worldwide Assistance Services**  
**Travel Assistance, Medical Emergency,**  
**888-268-2824**

**OR CALL COLLECT:**  
**603-328-1725**

**(From all other locations)**

Travel assistance services are provided by an independent organization and not by United States Fire Insurance Company or Travel Insured International. There may be times when circumstances beyond the Assistance Company's control hinder their endeavors to provide travel assistance services. They will, however, make all reasonable efforts to provide travel assistance services and help You resolve Your emergency situation.

Administered by

**TRAVEL INSURED**  
INTERNATIONAL

**Quality Protection Worldwide**  
**For questions or to report a claim, contact:**  
**Travel Insured International, Inc.**  
**855 Winding Brook Drive**  
**Glastonbury, CT 06033**  
**Customer Care-866-684-0218**  
**Claims-800-243-2440**

### **AVAILABILITY OF SERVICES**

You are eligible for information and concierge services at any time after You purchase this plan. The Emergency Assistance Services become available when You actually start Your Covered Trip. Emergency Assistance, Concierge and Informational Services end the earliest of: midnight on the day the program expires; when You reach Your return destination; or when You complete Your Covered Trip. The Identity Theft Resolution Services become available on Your scheduled departure date for Your Covered Trip. Services are provided only for an Identity Theft event which occurs while on Your Covered Trip. Identity Theft Resolution does not guarantee that its intervention on behalf of You will result in a particular outcome or that its efforts on behalf of You will lead to a result satisfactory to You. Identity Theft Resolution does not include and shall not assist You for thefts involving non-US bank accounts.

### **IDENTITY THEFT RESOLUTION SERVICES**

In the event of an Identity Theft event while on Your Covered Trip, Travel Insured's designated provider will provide you with the support and tools needed for You to restore Your identity to pre-event status. Assistance includes contacting Your creditors to notify them of the event and to request replacement cards; connecting you with a friend or family member at home and providing them with the assistance to set up a transfer or wire of funds; information on how to contact the three major credit bureaus; guidance on how to obtain a police report; and providing You with a guide on how to restore Your credit.

### **CONCIERGE SERVICES**

Concierge Services are provided by Travel Insured's designated provider. There is no charge for the services provided by the provider. You are responsible for the cost of services provided and charged for by third parties and for the actual cost of merchandise, entertainment, sports, tickets, food and beverages and other disbursement items. Services offered include: • Destination Profiles • Epicurean Needs • Event Ticketing • Floral Services • Tee Time Reservations • Hotel Accommodations • Meet-And-Greet Services • Shopping Assistance Services • Pre-Trip Assistance • Procurement of Hard-To-Find Items • Restaurant Referrals and Reservations • Rental Car Reservations • Airline Reservations

### **POLITICAL EVACUATION SERVICES**

Political Evacuation is provided by Travel Insured's designated provider. In the event of a political emergency situation due to government or social upheaval while traveling in a foreign country, the Assistance Company will evacuate You home or to the nearest place of safety and then home. All reasonable expenses incurred for Your transportation to the nearest place of safety, and then to Your home, are covered up to a maximum of \$100,000. Arrangements will be by the most appropriate and economical means available and consistent with Your health and safety. If an evacuation is impossible due to hostile conditions, the Assistance Company will use security resources to maintain contact with You until evacuation becomes possible or the emergency is concluded. All arrangements must be arranged and coordinated by the Assistance Company. Services rendered without the coordination and approval of the Assistance Company are not covered.

### **BUSINESS CONCIERGE SERVICES**

Concierge Services are provided by Travel Insured's designated provider. There is no charge for the services provided by the provider. You are responsible for the cost of services provided and charged for by third parties. Services offered include: • Emergency Correspondence And Business Communication Assistance • Assistance With Locating Available Business Services Such As:

**T 19070-INC**

**7.1.2015**

Express/Overnight Delivery Sites, Internet Cafes,  
Print/Copy Services • Assistance With Or Arrangements  
For Telephone And Web Conferencing • Emergency  
Messaging To Customers, Associates, And Others (Phone,  
Fax, E-mail, Text, etc.) • Real Time Weather, Travel Delay  
And Flight Status Information • Worldwide Business  
Directory Service For Equipment Repair/Replacement,  
Warranty Service, etc. • Emergency Travel Arrangements

#### Claims Procedures

To facilitate prompt claims settlement:

#### **TRIP CANCELLATION/TRIP INTERRUPTION:**

IMMEDIATELY Call Your Travel Supplier and Travel Insured International to report Your cancellation and avoid non-Covered Expenses due to late reporting. Travel Insured International will then advise You on how to obtain the appropriate form to be completed by You and the attending Physician. If You are prevented from taking Your trip due to Sickness or Injury, You should obtain medical care immediately. We require a certification by the treating Physician at the time of Sickness or Injury that medically imposed restrictions prevented Your participation in the Trip. Provide all unused transportation tickets, official receipts, etc.

**TRIP DELAY:** Obtain any specific dated documentation, which provides proof of the reason for delay (airline or Cruise line forms, medical statements, etc).

Submit this documentation along with Your Trip itinerary and all receipts from additional expenses incurred.

**MEDICAL EXPENSES:** Obtain receipts from the providers of service, etc., stating the amount paid and listing the diagnosis and treatment.

**BAGGAGE:** Obtain a statement from the Common Carrier that Your Baggage was delayed or a police report showing Your Baggage was stolen along with copies of receipts for Your purchases. **T 1 9 0 7 0 - I N C 7 / 1 / 2 0 1 5**

### **United States Fire Insurance Company**

Administrative Office: 5 Christopher Way,  
Eatontown, NJ 07724

(Hereinafter referred to as "the Company")

#### **TRAVEL PROTECTION INSURANCE**

Certificate of Insurance

This Certificate Plan of Insurance describes the insurance benefits underwritten by United States Fire Insurance Company, herein referred to as the Company and also referred to as We, Us and Our. Please refer to the accompanying Schedule of Benefits, which provides the Insured, also referred to as You or Your, with specific information about the program You purchased. You should contact the Company immediately if You believe that the Schedule of Benefits is incorrect.

Signed for **United States Fire Insurance Company** By:



Marc J. Adeo  
Chairman and CEO

James Kraus  
Secretary

Insurance provided by this Certificate is subject to all of the terms and conditions of the Group Policy. If there is a conflict between the Policy and this Certificate, the Policy will govern.

If You are not satisfied for any reason, You may return Your Certificate to the Company within 14 days after receipt. Your premium will be refunded, provided You have not already departed on the Trip or filed a claim. When so returned, the coverage under the Certificate is void from the beginning.

**Renewal:** Coverage under this Certificate is not renewable.

### **SHORT TERM COVERAGE**

#### **NON-RENEWABLE**

#### **TABLE OF CONTENTS**

##### **SCHEDULE OF BENEFITS**

##### **SECTION I. COVERAGES**

##### **SECTION II. DEFINITIONS**

##### **SECTION III. INSURING PROVISIONS**

##### **SECTION IV. GENERAL EXCLUSIONS**

##### **SECTION V. GENERAL PROVISIONS**

##### **SECTION VI. STATE ENDORSEMENTS**

##### **SCHEDULE OF BENEFITS**

Benefit Per Trip	Maximum Benefit Amount
------------------	------------------------

##### **Travel Arrangement Protection**

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost*
Missed Connection (3 hours)	\$500
Travel Delay (6 hours)	\$750 (\$150/day)

\*Up to the trip cost protected, up to the maximum of \$10,000

\*\*For a \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 Return Air only

##### **Baggage Protection**

Baggage and Personal Effects.....	\$1,500
Per Article Limit.....	\$250
Combined Articles Limit.....	\$500
Baggage Delay (24 hours).....	\$300

##### **Medical Protection**

Accident & Sickness Medical Expense.....	\$25,000
Emergency Medical Evacuation.....	\$100,000
Medically Necessary Repatriation/ Repatriation of Remains	

**SECTION I. COVERAGES**  
**COVERAGE A**  
**TRIP CANCELLATION**

Benefits will be paid, up to the Maximum Benefit Amount shown in the Schedule of Benefits, to reimburse You for the amount of the Published Penalties and unused non-refundable Prepaid Payments You paid for Travel Arrangements when You are prevented from taking Your Trip due to:

1. Your or a Family Member's or a Traveling Companion's or a Business Partner's death, which occurs before departure on Your Trip;
2. Your or a Family Member's or a Traveling Companion's or a Business Partner's covered Sickness or Injury, which:  
a) occurs before departure on Your Trip, b) requires Medical Treatment at the time of cancellation resulting in medically imposed restrictions, as certified by a Legally Qualified Physician, and c) and prevents Your participation in the Trip;
3. For the **Other Covered Reasons** listed below; provided such circumstances occur while coverage is in effect.

**"Other Covered Reasons"** means:

- a. You or Your Traveling Companion being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after Your Effective Date), served with a court order to appear as a witness in a legal action in which You or Your Traveling Companion is not a party (except law enforcement officers);
- b. Your or Your Traveling Companion's primary place of residence or destination being rendered uninhabitable by fire, flood, burglary or other Natural Disaster. The Company will only pay benefits for Losses occurring within 30 calendar days after the Natural Disaster makes your destination accommodations uninhabitable. Your destination is uninhabitable if: (i) the building structure itself is unstable and there is a risk of collapse in whole or in part; (ii) there is exterior or structural damage allowing elemental intrusion, such as rain, wind, hail, or flood; (iii) immediate safety hazards have yet to be cleared such as debris on roofs or downed electrical lines; or (iv) the rental property is without electricity or water. Benefits are not payable if a storm, snow storm, blizzard or hurricane is named on or before the Effective Date of Your Trip Cancellation coverage;
- c. a documented theft of passports or visas;

3 T210-CER

- d. You or Your Traveling Companion being directly involved in a traffic accident, substantiated by a police report, while en route to Your scheduled point of departure;
- e. Bankruptcy or Default of an airline, cruise line, tour operator or other travel provider (other than the Travel Supplier, tour operator or travel agency, from whom You purchased Your Travel Arrangements causing a complete cessation of travel services more than 14 days following Your Effective Date. Benefits will be paid due to Bankruptcy or Default of an airline only if no alternate transportation is available. If alternate transportation is available, benefits will be limited to the change fee charged to allow You to transfer to another airline in order to get to Your intended destination. This benefit only applies if the Certificate has been purchased within 14 days of the date Your initial deposit/payment for Your Trip is received; and You insure the full cost of Your Trip subject to penalties or restrictions;
- f. unannounced Strike that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- g. Inclement Weather that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- h. felonious assault of You or Your Traveling Companion within 10 days of the Scheduled Departure Date;
- i. a Terrorist Incident that occurs within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute itinerary;
- j. Your family or friends living abroad with whom You were planning to stay are unable to provide accommodations due to life threatening illness, life threatening injury or death of one of them;
- k. Mandatory evacuation ordered by local government authorities at Your Trip Destination (or official public evacuation notices or recommendations without a mandatory evacuation order issued) due to adverse weather or Natural Disaster;

All cancellations must be reported to the Travel Supplier within 72 hours of the event causing the need to cancel.

If the event delays the reporting of the cancellation beyond the 72 hours, the event should be reported as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

If Your Travel Supplier cancels Your Trip, a benefit will be paid for the reissue fee charged by the airline for the tickets. The maximum payable under this Trip Cancellation Benefit is the lesser of the total amount of coverage You purchased or the Maximum Benefit Amount shown in the Schedule of Benefits.

**Single Supplement**

Benefits will be paid, up to the Maximum Benefit Amount, for the additional cost incurred as a result of a change in the per person occupancy rate for Prepaid Travel Arrangements if a Traveling Companion's or Family Member's Trip is canceled for a covered reason and You do not cancel Your Trip.

These benefits will not duplicate any other benefits payable under the Policy or any coverage(s) attached to the Policy.

**COVERAGE B**  
**TRIP INTERRUPTION**

Benefits will be paid, up to a) the Maximum Benefit Amount shown in the Schedule of Benefits; or b) 150% of the total amount of coverage You purchased, to reimburse You for or unused non-refundable land or water Travel Arrangements plus the Additional Transportation Cost paid:

- a) to join Your Trip if You must depart after Your Scheduled Departure Date or travel via alternate travel arrangements by the most direct route possible to reach Your Trip destination; or
- b) to rejoin Your Trip or transport You to Your originally scheduled return destination, if You must interrupt Your Trip after departure, each by the most direct route possible.

**Trip Interruption** must be due to:

1. Your or a Family Member's or a Traveling Companion's or a Business Partner's death, which occurs while You are on Your Trip;
2. Your or a Family Member's or a Traveling Companion's or a Business Partner's covered

Sickness or Injury which: a) occurs while You are on Your Trip, b) requires Medical Treatment at the time of interruption resulting in medically imposed restrictions, as certified by a Legally Qualified Physician, and c) prevents Your continued participation on Your Trip;  
 3. For the **Other Covered reasons** listed below; provided such circumstances occur while coverage is in effect.

**"Other Covered reasons"** means:

- a. You or Your Traveling Companion being hijacked, quarantined, required to serve on a jury (notice of jury duty must be received after Your Effective Date), served with a court order to appear as a witness in a legal action in which You or Your Traveling Companion is not a party (except law enforcement officers);
- b. Your or Your Traveling Companion's primary place of residence or destination being rendered uninhabitable by fire, flood, burglary or other Natural Disaster. The Company will only pay benefits for Losses occurring within 30 calendar days after the Natural Disaster makes your destination accommodations uninhabitable. Your destination is uninhabitable if: (i) the building structure itself is unstable and there is a risk of collapse in whole or in part; (ii) there is exterior or structural damage allowing elemental intrusion, such as rain, wind, hail, or flood; (iii) immediate safety hazards have yet to be cleared such as debris on roofs or downed electrical lines; or (iv) the rental property is without electricity or water. Benefits are not payable if a storm, snow storm, blizzard or hurricane is named on or before the Effective Date of Your Trip Cancellation coverage;
- c. a documented theft of passports or visas
- d. You or Your Traveling Companion being directly involved in a traffic accident, substantiated by a police report, while en route to Your scheduled point of departure;
- e. Bankruptcy or Default of an airline, cruise line, tour operator or other travel provider (other than the Travel Supplier, tour operator or travel agency, from whom You purchased Your Travel Arrangements causing a complete cessation of travel services more than 14 days following Your Effective Date. Benefits will be paid due to Bankruptcy or Default of an airline only if no alternate transportation is available. If alternate transportation is available, benefits will be limited to the change fee charged to allow You to transfer to another airline in order to get to Your intended destination. This benefit

only applies if the Certificate has been purchased within 14 days of the date Your initial deposit/payment for Your Trip is received; and You insure the full cost of Your Trip subject to penalties or restrictions;

- f. unannounced Strike that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- g. Inclement Weather that causes complete cessation of services for at least 18 consecutive hours of the Common Carrier on which You are scheduled to travel;
- h. felonious assault of You or Your Traveling Companion within 10 days of the Scheduled Departure Date;
- i. a Terrorist Incident that occurs within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute itinerary;
- j. Your family or friends living abroad with whom You were planning to stay are unable to provide accommodations due to life threatening illness, life threatening injury or death of one of them;
- k. Mandatory evacuation ordered by local government authorities at Your Trip Destination (or official public evacuation notices or recommendations without a mandatory evacuation order issued) due to adverse weather or Natural Disaster;

#### COVERAGE C TRAVEL DELAY

Benefits will be paid up to \$150 per day for: 1) the non-refundable, unused portion of the Prepaid expenses for Your Trip as long as the expenses are supported by proof of purchase and are not reimbursable by any other source; and 2) reasonable accommodation, meal, telephone call and local transportation expenses incurred by You, up to the Maximum Benefit Amount shown in the Schedule of Benefits, if You are delayed for 6 hours or more while en route to or from, or during Your Trip, due to:

- a) any delay of a Common Carrier (the delay must be certified by the Common Carrier);
- b) a traffic accident in which You or Your Traveling Companion is not directly involved (must be substantiated by a police report);

- c) lost or stolen passports, travel documents or money (must be substantiated by a police report);
- d) quarantine, hijacking, Strike, Natural Disaster, terrorism or riot;
- e) a documented weather condition preventing You from getting to the point of departure. Benefits will not be paid for any expenses, which have been reimbursed, or for any services that have been provided by the Common Carrier.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

#### COVERAGE D MISSED CONNECTION

If You miss Your cruise or tour departure because Your arrival at Your Trip destination is delayed for 3 or more hours, due to: any delay of a Common Carrier (the delay must be certified by the Common Carrier);

- a) documented weather condition preventing You from getting to the point of departure;
- b) quarantine, hijacking, Strike, Natural Disaster, terrorism or riot.

We will reimburse You, up to the Maximum Benefit Amount shown in the Schedule of Benefits, for:

- a) Your Additional Transportation Cost to join Your Trip; and
- b) Your Prepaid expenses for the unused land or water Travel Arrangements; and
- c) reasonable accommodation, telephone and meal expenses necessarily incurred by You for which You have proof of purchase and which were not paid for or provided by any other source.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

#### COVERAGE E BAGGAGE AND PERSONAL EFFECTS

Benefits will be provided to You, up to the Maximum Benefit Amount shown in the Schedule

of Benefits:

- (a) against all risks of permanent loss, theft or damage to Your Baggage and Personal Effects;
  - (b) subject to all General Exclusions and the Additional Limitations and Exclusions Specific to Baggage and Personal Effects in the Certificate; and
  - (c) occurring while coverage is in effect.
- "Baggage and Personal Effects" means goods being used by You during Your Trip.

**Valuation and Payment of Loss:**

The lesser of the following amounts will be paid:

- 1) the Actual Cash Value at the time of loss, theft or damage, except as provided below;
- 2) the cost to repair or replace the article with material of a like kind and quality; or
- 3) \$250 per article.

A combined maximum of \$500 will be paid for jewelry; precious or semi-precious stones; watches; articles consisting in whole or in part of silver, gold or platinum; furs or articles trimmed with fur; cameras and their accessories and related equipment, computer, digital or electronic equipment or media.

A maximum of \$100 will be paid for the cost of replacing a passport or visa.

A maximum of \$100 will be paid for the cost associated with the unauthorized use or replacement of lost or stolen credit cards, subject to verification that You have complied with all conditions of the credit card company.

**Baggage and Personal Effects** does not include:

- 1) animals;
- 2) automobiles and automobile equipment;
- 3) boats or other vehicles or conveyances;
- 4) trailers;
- 5) motors;
- 6) aircraft;
- 7) bicycles, except when checked as baggage with a Common Carrier;
- 8) household effects and furnishings;
- 9) antiques and collector's items;
- 10) sunglasses, contact lenses, artificial teeth, dentures, dental bridges, or hearing aids;
- 11) artificial limbs or other prosthetic devices;

- 12) prescribed medications;
- 13) keys, money, stamps and credit cards (except as otherwise specifically covered herein);
- 14) securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein);
- 15) professional or occupational equipment or property, whether or not electronic business equipment or;
- 16) telephones or PDA devices, computer hardware or software;

**Baggage Delay:** If, while on a Trip, Your checked baggage is delayed or misdirected by a Common Carrier for more than 24 hours from Your time of arrival at a destination other than Your return destination, benefits will be paid, up to the Maximum Benefit Amount shown in the Schedule of Benefits, for the actual expenditure for necessary personal effects. You must be a ticketed passenger on a Common Carrier. The Common Carrier must certify the delay or misdirection. Receipts for the purchases must accompany any claim.

**Additional Limitations and Exclusions Specific to Baggage and Personal Effects :**

Benefits are not payable for any loss caused by or resulting from:

- a) breakage of brittle or fragile articles;
- b) wear and tear or gradual deterioration;
- c) confiscation or appropriation by order of any government or custom's rule;
- d) theft or pilferage while left in any unlocked or unattended vehicle;
- e) property illegally acquired, kept, stored or transported;
- f) Your negligent acts or omissions; or
- g) property shipped as freight or shipped prior to the Scheduled Departure Date;
- h) electrical current, including electric arcing that damages or destroys electrical devices or appliances.

**Additional Provisions applicable to Baggage and Personal Effects and Baggage Delay:**

Benefits will not be paid for any expenses which have been reimbursed or for any services which have been provided by the Common Carrier, hotel or Travel Supplier; nor will benefits be paid for loss or damage to property specifically scheduled under any other insurance.

**Additional Claims Provisions Specific to Baggage:**

Your Duties After Loss of or Damage to Property or Delay of Baggage: In case of loss, theft, damage or delay of baggage or personal effects, and You must:

- a) take all reasonable steps to protect, save or recover the property;
- b) promptly notify, in writing, either the police, hotel proprietors, ship lines, airlines, railroad, bus, airport or other station authorities, tour operators or group leaders, or any Common Carrier or bailee who has custody of Your property at the time of loss;
- c) produce records needed to verify the claim and its amount, and permit copies to be made;
- d) send proof of loss as soon as reasonably possible after date of loss, providing date, time, and cause of loss, and a complete list of damaged/lost items ; and
- e) allow the company to examine baggage or personal effects, if requested.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

**COVERAGE F  
ACCIDENT & SICKNESS MEDICAL EXPENSE**

Benefits will be paid for the Covered Expense incurred, up to the Maximum Benefit Amount shown in the Schedule of Benefits shown on the Schedule of Benefits, as a result of a Covered Accidental Injury or covered Sickness, which first occurs during Your Trip (of a duration of 90 days or less for Sickness). Only Covered Expenses incurred during Your Trip (of duration of 90 days or less for Sickness) will be reimbursed. Expenses incurred after Your Trip are not covered.

Benefits will include up to \$750 for expenses for emergency dental treatment due to Injury to natural teeth. Only expenses for emergency dental treatment to natural teeth incurred during Your Trip will be reimbursed. Expenses incurred after Your Trip are not covered.

Benefits will not be paid in excess of the Usual and Customary Charges.

Advance payment will be made to a Hospital, up to the Maximum Benefit Amount, if needed to secure Your admission to a Hospital, because of a Covered Accidental Injury or covered Sickness. The authorized travel assistance company will coordinate advance payment to the Hospital.

For the purpose of this benefit:

"Covered Expense" means expense incurred only for the following:

1. The medical services, prescription drugs, prosthetics, therapeutic services and supplies ordered or prescribed

by a Legally Qualified Physician as Medically Necessary for treatment;

2. Hospital or ambulatory medical-surgical center services (including expenses for a cruise ship cabin or hotel room, not already included in the cost of the Your Trip, if recommended as a substitute for a hospital room for recovery from a Covered Accidental Injury or covered Sickness);

3. Transportation furnished by a professional ambulance company to and/or from a Hospital.

These benefits will not duplicate any benefits payable under the Certificate or any coverage(s) attached to the Certificate.

#### COVERAGE G

##### EMERGENCY MEDICAL EVACUATION, MEDICAL REPATRIATION AND RETURN OF REMAINS

When You suffer loss of life for any reason or incur a Sickness or Injury during the course of Your Trip, the following benefits are payable, up to the Maximum Benefit Amount shown in the Schedule of Benefits.

1. **Emergency Medical Evacuation:** If the local attending Legally Qualified Physician and the authorized travel assistance company determine that transportation to a Hospital or medical facility is Medically Necessary to treat an unforeseen Sickness or Injury which is acute or life threatening and adequate Medical Treatment is not available in the immediate area, the Transportation Expense incurred will be paid for the Usual and Customary Charges for transportation to the closest Hospital or medical facility capable of providing that treatment. If You are traveling alone and will be hospitalized for more

than 7 consecutive days and Emergency Evacuation is not imminent, benefits will be paid to transport one person, chosen by You, by Economy Transportation, for a single visit to and from Your bedside.

If You are in the Hospital for more than 7 consecutive days and Your dependent children who are under 18 years of age and accompanying You on Your Trip are left unattended, Economy Transportation will be paid to return the dependents to their home (with an attendant, if considered necessary by the authorized travel assistance company).

2. **Medical Repatriation:** If the local attending Legally Qualified Physician and the authorized travel assistance company determine that it is Medically Necessary for You to return to Your primary place of residence because of an unforeseen Sickness or Injury which is acute or life-threatening, the Transportation Expense incurred will be paid for Your return to Your primary place of residence or to a Hospital or medical facility closest to Your primary place of residence capable of providing continued treatment via one of the following methods of transportation, as approved, in writing, by the authorized travel assistance company:

i) one-way Economy Transportation;

ii) commercial air upgrade (to Business or First Class), based on Your condition as recommended by the local attending Legally Qualified Physician and verified in writing and considered necessary by the authorized travel assistance company; or

iii) other covered land or air transportation including, but not limited to, commercial stretcher, medical escort, or the Usual and Customary Charges for air ambulance, provided such transportation has been pre-approved and arranged by the authorized travel assistance company. Transportation must be via the most direct and economical route.

3. **Return of Remains:** In the event of Your death during a Trip, the expense incurred will be paid for minimally necessary casket or air tray, preparation and transportation of Your remains to Your primary place of residence in the United States of America or to the place of burial. Benefits are paid less the value of Your original unused return travel ticket.

These benefits will not duplicate any other benefits payable under the Certificate or any coverage(s) attached to the Certificate.

#### SECTION II.

#### DEFINITIONS

**Accident** means a sudden, unexpected unusual specific event that occurs at an identifiable time and place, and shall also include exposure resulting from a mishap to a conveyance in which You are traveling.

**Additional Transportation Cost** means the actual cost incurred for one-way Economy Transportation by Common Carrier reduced by the value of an unused travel ticket.

**Baggage and Personal Effects** means luggage, personal possessions and travel documents taken by You on Your Trip.

**Bankruptcy or Default** means the total cessation of operations due to insolvency, with or without the filing of a bankruptcy petition by an airline or cruise line, tour operator or other travel provider provided the Bankruptcy or Default occurs more than 14 days following Your Effective Date for the Trip Cancellation Benefits. There is no coverage for the Bankruptcy or Default of any person, organization, agency or firm from whom You purchased Travel Arrangements supplied by others.

**Business Partner** means an individual who (a) is involved in a legal general partnership with You and (b) is actively involved in the day to day management of Your business. **Common Carrier** means any land, sea, or air conveyance operating under a valid license for the transportation of passengers for hire, not including taxicabs or rented, leased or privately owned motor vehicles.

**Company** means United States Fire Insurance

**Covered Trip** means scheduled trips, tours or Cruises for which (a) coverage is requested; and (b) the required premium is submitted prior to the Scheduled Departure Date.

**Cruise** means any prepaid sea arrangements.

**Default** means a material failure or inability to provide contracted services.

**Dependent Child(ren)** means Your children, including an unmarried child, stepchild, legally adopted child or foster child who is: (1) less than age 19 and primarily dependent on You for support and maintenance; or (2) who is at least age 19 but less than age 23 and who regularly attends an accredited school or college; and who is primarily dependent on You for support and maintenance.

**Domestic Partner** means an opposite or same sex

partner who, for at least 12 consecutive months, has resided with You and shared financial assets/obligations with You. Both You and the Domestic Partner must:

- (1) intend to be life partners;
  - (2) be at least the age of consent in the state in which You both reside; and (3) be mentally competent to contract.
- Neither You nor the Domestic Partner can be related by blood to a degree of closeness that would prohibit a legal marriage, be married to anyone else, or have any other Domestic Partner. The Company may require proof of the Domestic Partner relationship in the form of a signed and completed affidavit of domestic partnership.

**Economy Transportation** means the lowest published available transportation rate for a ticket on a Common Carrier matching the original class of transportation that You purchased for Your Trip.

**Family Member** means any of the following: Your or Your Traveling Companion's legal spouse (or common-law spouse where legal), legal guardian or ward, son or daughter (adopted, foster, step or in-law), brother or sister (includes step or in-law), parent (includes step or in-law), grandparent (includes in-law), grandchild, aunt, uncle, niece or nephew or Domestic Partner.

**Hospital** means (a) a place which is licensed or recognized as a general hospital by the proper authority of the state in which it is located; (b) a place operated for the care and treatment of resident inpatients with a registered graduate nurse (RN) always on duty and with a laboratory and X-ray facility; (c) a place recognized as a general hospital by the Joint Commission on the Accreditation of Hospitals; (d) other than a residence, a place where treatment in a Hyperbaric chamber can be received. Not included is a hospital or institution licensed or used principally: (1) for the treatment or care of drug addicts or alcoholics; or (2) as a clinic continued or extended care facility, skilled nursing facility, convalescent home, rest home, nursing home or home for the aged.

**Inclement Weather** means any weather condition that delays the scheduled arrival or departure of a Common Carrier.

**Injury or Injuries** means bodily harm and/or decompression illness caused by an Accident which: 1) occurs while Your coverage is in effect under the Policy; and 2) requires examination and treatment by a Legally Qualified Physician. The Injury must be the direct cause of loss and must be independent of all other causes and must not be caused by, or result from, Sickness.

**Insured** means a person(s) who is booked to travel on a Trip, completes the enrollment form and for whom the required premium is paid, also referred to as You and Your.

**Intoxicated** mean a blood alcohol level that equals or exceeds the legal limit for operating a motor vehicle in the state or jurisdiction where You are located at the time of an incident.

**Legally Qualified Physician** means a physician: (a) other than You, a Traveling Companion or a Family Member; (b) practicing within the scope of his or her license; and (c) recognized as a physician in the place where the services are rendered.

**Maximum Benefit Amount** means the maximum amount payable for coverage provided to You as shown in the Schedule of Benefits.

**Medical Treatment** means examination and treatment by a Legally Qualified Physician for a condition which first manifested itself, worsened or became acute or had symptoms which would have prompted reasonable person to seek diagnosis, care or treatment.

**Medically Necessary** means a service which is appropriate and consistent with the treatment of the condition in accordance with accepted standards of community practice.

**Natural Disaster** means a flood, hurricane, tornado, earthquake, mudslide, tsunami, avalanche, landslide, volcanic eruption, fire, wildfire or blizzard that is due to natural causes.

**Payments or Deposits** means the cash, check, or credit card amounts actually paid or used for Your Trip. Certificates, vouchers, discounts, credits, frequent traveler or frequent flyer rewards, miles or points applied (in part or in full) towards the cost of Your Travel Arrangements are not Payments or Deposits as defined herein.

**Pre-existing Condition** means any Injury, Sickness or condition (including any condition from which death ensues) of You, or Traveling Companion, or Your and/or Traveling Companion's Family Member or Your Business Partner for which within the 180 day period prior to the Effective Date of Your Trip Cancellation coverage under the policy which (a) manifested itself, became acute or exhibited symptoms which would have caused one to seek diagnosis, care or treatment; (b) required taking prescribed drugs or medicine, unless the condition for which the prescribed drug or medicine is taken remains controlled without any change in the

required prescription; or (c) required Medical Treatment or treatment was recommended by a Legally Qualified Physician.

**Prepaid** means Payments or Deposits paid by You to a Travel Supplier for Travel Arrangements for Your Trip prior to Your actual or Scheduled Departure Date. Payments or Deposits for shore excursions, theater, concert or event tickets or fees, or sightseeing, if such arrangements are made during Your Trip and are to be used prior to the Scheduled Return Date of Your Trip, are not considered Prepaid as defined herein.

**Published Penalties** means any additional published cancellation penalties levied by Your travel agency or travel supplier that apply to all clients of the travel agency or travel supplier and can be documented at time of Your purchase of Travel Arrangements from Your travel agency.

**Scheduled Departure Date** means the date on which You are originally scheduled to leave on Your Trip.

**Scheduled Return Date** means the date on which You are originally scheduled to return to the point of origin or the original final destination of Your Trip.

**Sickness** means an illness or disease of the body which: 1) requires examination and treatment by a Legally Qualified Physician, and 2) commences while Your coverage is in effect. An illness or disease of the body which first manifests itself and then worsens or becomes acute prior to the Effective Date of Your coverage is not a Sickness and is considered a Pre-Existing Condition as defined herein and is not covered by the Policy.

**Strike** means any labor disagreement resulting in a stoppage of work: (a) as a result of a combined effort of workers which was unannounced and unpublished at the time travel services were purchased; and (b) which interferes with the normal departure and arrival of a Common Carrier.

**Terrorist Incident** means an act of violence, that is deemed terrorism by the United States Government other than civil disorder or riot (that is not an act of war, declared or undeclared) that results in loss of life or major damage to property, by any person acting alone or in association with other persons on behalf of or in connection with any organization of foreign government which is generally recognized as having the intent to overthrow or influence the control of any other foreign government. The Terrorist Incident must be documented in a Travel Warning issued by the United States'

Department of State advising Americans to avoid that certain country.

**Third Party** means a person or entity other than You or the Company.

**Transportation Expense** means the cost of Medically Necessary conveyance, personnel, and services or supplies.

**Traveling Companion** means a person or persons whose names appear with Yours on the same Travel Arrangements and who, during Your Trip, will accompany You.

**Travel Supplier** means any entity or organization that coordinates or supplies travel services for You.

**Trip** means a scheduled trip for which coverage for Travel Arrangements is requested and the premium is paid prior to Your actual or Scheduled Departure Date of Your Trip.

**Us, We, Our** means United States Fire Insurance Company.

**Usual and Customary Charges** means those comparable charges for similar treatment, services and supplies in the geographic area where treatment is performed.

### SECTION III. INSURING PROVISIONS

#### **Who Is Eligible For Coverage:**

A citizen or resident of the United States of America who is booked to travel on Your Trip, completes the enrollment form and for whom the required premium is paid. Eligibility for purchase will be determined at time of claim. If it is determined that a person or Trip is not eligible for coverage, any claim for benefits will be denied and premium will be refunded.

#### **When Coverage Begins – Coverage Effective Date:**

**Trip Cancellation:** Coverage begins on the date and time at 12:01 a.m. on the day after the date the appropriate premium for this Certificate for Your Trip is received by the company. This is Your "Effective Date" and time for Trip Cancellation.

**Travel Delay:** Coverage begins after You have traveled 50 miles or more from home en route to join Your Trip. This is Your "Effective Date" and time for Travel Delay.

**All Other Coverages:** Coverage begins when You depart on the first Travel Arrangement (or alternate travel arrangement if You must use an alternate travel arrangement to reach Your Trip destination) for Your Trip. This is Your "Effective Date" and time for all other coverages, except Trip Cancellation and Travel Delay.

#### **When Coverage Ends – Coverage Termination Date:**

**Trip Cancellation:** Your coverage automatically ends on the earlier of: 1) 72 hours prior to the scheduled departure time on the Scheduled Departure Date of Your Trip or 2) on or before the final payment due date for Your Trip; or 3) the date and time You cancel Your Trip.

**All Other Coverages:** Your coverage automatically ends on the earlier of: 1) the date Your Trip is completed; 2) the Scheduled Return Date; 3) Your arrival at Your return destination on a round-trip, or the destination on a one-way trip; 4) cancellation of Your Trip covered by the Certificate. Termination of the Certificate will not affect a claim for loss that occurs after premium has been paid.

All coverages under the Certificate will be extended if Your entire Trip is covered by the Certificate and Your return is delayed due to unavoidable circumstances beyond Your control. If coverage is extended for the above reasons, coverage will end on the earlier of the date You reach Your originally scheduled return destination or 7 days after the Scheduled Return Date.

### SECTION IV. GENERAL EXCLUSIONS

#### **Benefits are not payable for any loss due to, arising or resulting from:**

1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane;
2. an act of declared or undeclared war;
3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard;
4. riding or driving in races, or speed or endurance competitions or events;
5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment);
6. participating as a member of a team in an organized sporting competition;
7. participating in bodily contact sports, skydiving or parachuting, hang gliding or bungee cord jumping;
8. piloting or learning to pilot or acting as a member of the crew of any aircraft;
9. being intoxicated as defined herein, or under the

influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician;

10. the commission of or attempt to commit a felony or being engaged in an illegal occupation;

11. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; dental treatment (except as coverage is otherwise specifically provided herein);

12. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Schedule of Benefits;

13. due to a Pre-Existing Condition, as defined in the Policy. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage;

14. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment;

15. a mental or nervous condition, unless hospitalized for that condition while the Policy is in effect for You;

16. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

#### **PRE-EXISTING CONDITION EXCLUSION:**

The Company will not pay for any expense as a result of any illness, disease, or other condition during the 180 day period immediately prior to the date Your coverage is effective for which You or Your Traveling Companion, Business Partner or Family Member scheduled or booked to travel with You : 1) received or received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment; or 2) took or received a prescription for drugs or medicine. Item (2) of this Exclusion does not apply to a condition which is treated or controlled solely through the taking of prescription drugs or medicine and remains treated or controlled

without any adjustment or change in the required prescription throughout the 180 day period before coverage is effective under this Certificate.

#### **Waiver of the Pre-Existing Condition Exclusion**

The exclusion for Pre-Existing Condition will be waived provided:

- a) Your Payment or Deposit for this Certificate and enrollment form are received at or before the final Payment due date for Your Trip; and
- b) You insure all Prepaid Trip costs that are subject to cancellation penalties or restrictions; and
- c) You are not disabled from travel at the time Your premium is paid.

### **SECTION V. GENERAL PROVISIONS**

**Notice of Claim:** Notice of claim must be reported within 20 days after a loss occurs or as soon as is reasonably possible. You or someone on Your behalf may give the notice. The notice should be given to Us or Our designated representative and should include sufficient information to identify You .

**Claim Forms:** When notice of claim is received by Us or Our designated representative, forms for filing proof of loss will be furnished. If these forms are not sent within 15 days, the proof of loss requirements can be met by You sending

Us a written statement of what happened. This statement must be received within the time given for filing proof of loss.

**Proof of Loss:** Proof of loss must be provided within 90 days after the date of the loss or as soon as is reasonably possible. Proof must, however, be furnished no later than

12 months from the time it is otherwise required, except in the absence of legal capacity.

**Time Payment of Claims:** We, or Our designated representative, will pay the claim after receipt of acceptable proof of loss.

**Payment of Claims:** Benefits for loss of life will be paid to Your designated beneficiary. If a beneficiary is not otherwise designated by You, benefits for loss of life will be

paid to the first of the following surviving preference beneficiaries:

- a) Your spouse;
- b) Your child or children jointly;
- c) Your parents jointly if both are living or the surviving parent if only one survives;
- d) Your brothers and sisters jointly; or
- e) Your estate.

All other Benefits will be paid directly to You, unless otherwise directed. Any accrued benefits unpaid at Your death will be paid to Your estate. If You have assigned Your benefits, We will honor the assignment if a signed copy has been filed with us. We are not responsible for the validity of any assignment. All or a portion of all benefits provided by the Certificate may, at Our option, be paid directly to the provider of the service(s) to You. All benefits not paid to the provider will be paid to You. **Subrogation:** If the Company has made a payment for a loss under this Certificate, and the person to or for whom payment was made has a right to recover damages from the Third Party responsible for the loss, the Company will be subrogated to that right. You shall help the Company exercise the Company's rights in any reasonable way that the Company may request: nor do anything after the loss to prejudice the Company's rights: and in the event You recover damages from the Third Party responsible for the loss, You will hold the proceeds of the recover for the Company in trust and reimburse the Company to the extent of the Company's previous payment for the loss.

**Physician Examination and Autopsy:** The Company, at the expense of the Company, may have You examined when and as often as is reasonable while the claim is pending. The Company may have an autopsy done (at the expense of the Company) where it is not forbidden by law. **Legal Actions:** All Certificate terms will be interpreted under the laws of the state in which the Policy was issued. No legal action may be brought to recover on the Certificate within 60 days after written Proof of Loss has been furnished. No legal action for a claim may be brought against Us after 3 years from the time written Proof of Loss is required to be furnished.

**Concealment and Misrepresentation:** The entire coverage will be void, if before, during or after a loss, any material fact or circumstance relating to this insurance or claim has been concealed or misrepresented.

**Other Insurance with the Company:** You may be

covered under only one travel Certificate with the Company for each Trip. If You are covered under more than one such Certificate, You may select the coverage that is to remain in effect. In the event of death, the selection will be made by the beneficiary or estate. Premiums paid (less claims paid) will be refunded for the duplicate coverage that does not remain in effect.

**Reductions in the Amount of Insurance:** The applicable benefit amount will be reduced by the amount of benefits, if any, previously paid for any loss or damage under this Certificate for Your Trip.

### **SECTION VI. STATE ENDORSEMENTS**

These Amendatory Endorsements are attached to and made a part of the Policy issued to the Group and Blanket Accident and Health Trust (the Policyholder).

The Amendatory Endorsements are attached to and made a part of the Certificate issued to the Insured. The provisions of the Amendatory Endorsements are effective on the Effective Date and will expire concurrently with the Certificate, unless otherwise terminated.

#### **ARKANSAS**

The Policy/Certificate are hereby amended for Arkansas as follows:

1. The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Legal Actions:** All policy terms will be interpreted under the laws of the state in which the policy was issued. Legal action or suit for a claim may be brought against Us within the time allowed by law.

2. The **Subrogation** provision appearing in **SECTION V General Provisions** is amended to include this sentence which will appear as follows at the end of the provision:

The Company is entitled to recovery only after You have the Insured has been fully compensated for the loss sustained.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern.  
T210-AE AR

#### CONNECTICUT

The Certificate is hereby amended for **Connecticut Residents** as follows:

1. The following is added to the **Face Page** of the Certificate:  
Upon request by an Insured, the Master Group Policy, issued in Illinois, is available for examination.
2. The following Exclusion 4. in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows:  
  
3. no indemnity will be paid for loss caused by the voluntary use of any controlled substance as defined in Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970, as now or hereafter amended, unless as prescribed by the Insured's Legally Qualified Physician;
4. Exclusion 19. in **SECTION IV GENERAL EXCLUSIONS** referencing chemical, biological, radiological or similar agents is deleted in its entirety and will not appear.
5. The **Excess Insurance** provision in **SECTION V GENERAL PROVISIONS** is deleted and will not appear.
6. The **Subrogation** provision in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

**Subrogation:** If the Company has made a payment for a loss under this coverage, and the person to or for whom payment was made has a right to recover damages from the Third Party responsible for the loss, the Company will be subrogated to that right as permitted by law. You shall help the Company exercise the Company's rights in any reasonable way that the Company may request; nor do anything after the loss to prejudice the Company's rights; and in the event You recover damages from the Third Party responsible for the loss, You will hold the proceeds of the recover for the Company in trust and reimburse the Company to the extent of the Company's previous payment for the loss, as permitted by law.

#### 7. The following is added to **SECTION V GENERAL PROVISIONS**:

**Required Connecticut Statement regarding termination of Participating Organization or Master Group Policy:** In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

#### 8. **SECTION VI COORDINATION OF BENEFITS** is deleted in its entirety and will not appear.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE CT

#### DISTRICT OF COLUMBIA

The Certificate is hereby amended for **District of Columbia** as follows:

1. The following will appear at the bottom of the Cover Page, directly above the **TABLE OF CONTENTS**:  
**LIMITED BENEFIT COVERAGE**
2. **SECTION V GENERAL PROVISIONS** is amended to include the following provisions:  
  
**Fraud Warning as required for District of Columbia Residents:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.  
  
**Required District of Columbia Statement regarding termination of Participating Organization or Master Group Policy:** In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.

T210-AE DC

#### FLORIDA

The Policy/Certificate are hereby amended for **Florida Residents** as follows:

The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Legal Actions:** No legal action may be brought to recover on the Policy until 60 days after the Company receives Proof of Loss. No legal action for a claim may be brought against Us more than 5 years after the time required by law for giving Proof of Loss. This 5 year time period is extended from the date Proof of Loss is furnished and the date the claim is denied in whole or in part.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern.  
T210-AE FL RESIDENTS ONLY

#### GEORGIA

The Policy/Certificate are hereby amended for **Georgia Residents** as follows:

The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Concealment and Misrepresentation:** The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this **Georgia** Amendatory Endorsement will govern. T210-AE-GA

## HAWAII

The Certificate is hereby amended for **Hawaii Residents** as follows:

The following is added to **SECTION V GENERAL PROVISIONS** as follows:

**Representations:** All statements made by the Insured are deemed representations and not warranties. No statement made by the Insured shall be used in any contest unless a copy of the instrument containing the statement is or has been furnished to the Insured or to the Insured's beneficiary, if any. A misrepresentation, unless it is made with actual intent to deceive or unless it materially affects the acceptance of the risk assumed by the Company, shall not prevent a recovery under the Certificate.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE-HI

## IDAHO

The Policy/Certificate are hereby amended for **Idaho** as follows:

1. The following is added at the bottom of **SECTION V General Provisions: Contact Information for the Idaho Department of Insurance:**

Idaho Department of Insurance  
Consumer Affairs  
700 W. State Street, 3rd Floor  
PO Box 83720  
Boise, ID 83720-0043

1-800-721-3272 or 208-334-4250 or www.DOI.Idaho.gov

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE-ID

## ILLINOIS

The Policy/Certificate are hereby amended for **Illinois** as follows:

A. Item b.(i) under "Other Covered Reasons" in both TRIP CANCELLATION and TRIP INTERRUPTION appearing in SECTION I COVERAGES is deleted and replaced as follows: the building structure itself is unstable and there is a risk of collapse;

B. Item 1. in the **Injury** definition in both TRIP CANCELLATION AND INTERRUPTION DUE TO YOUR INABILITY TO DIVE and LOST DIVING DAYS appearing in SECTION I COVERAGES is deleted and replaced as follows:

1. is direct and independent of disease or bodily infirmity;

C. Item B. in the Exclusions in TRIP CANCELLATION AND INTERRUPTION DUE TO YOUR INABILITY TO DIVE is deleted and replaced as follows:

B. The Company will not be liable for claims, under the Coverage Part B, directly arising from any hazardous pursuit or occupation or flying except while flying as a passenger in a fully-licensed multi-engine passenger-carrying aircraft.

D. The last sentence in the definition of "Injury" or "Injuries" appearing in SECTION II DEFINITIONS is deleted and replaced as follows: The Injury must be the direct cause of loss and must be independent of disease or bodily infirmity and must not be caused by, or result from, Sickness.

E. The definition of "Complications of Pregnancy" appearing in SECTION II DEFINITIONS is deleted and replaced as follows:  
"Complications of Pregnancy" means conditions (when the pregnancy is not terminated) whose diagnoses are distinct from pregnancy but are adversely affected by pregnancy or are caused by pregnancy. These conditions include acute nephritis, nephrosis, cardiac decompensation, hyperemesis gravidarum, preeclampsia, missed abortion and similar medical and surgical conditions of comparable severity. Complications of Pregnancy also include nonelective cesarean section,

ectopic pregnancy which is terminated and spontaneous termination of pregnancy, which occurs during a period of gestation in which a viable birth is not possible. Complications of Pregnancy does not include false labor, occasional spotting, Physician-prescribed rest during the period of pregnancy, morning sickness and similar conditions associated with the management of a difficult pregnancy not constituting a nosologically distinct complication of pregnancy.

F. Item 1) in the definition of "Pre-Existing Condition" appearing in SECTION II DEFINITIONS is deleted and replaced as follows:

1) received or received a recommendation for a test, examination, or medical treatment for a condition which manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment;

G. Item 1) in the Pre-Existing Condition Exclusion appearing in SECTION IV General Exclusions is deleted and replaced as follows:

1) received or received a recommendation for a test, examination, or medical treatment for a condition which manifested itself, worsened or became acute or had symptoms which would have prompted a reasonable person to seek diagnosis, care or treatment;

H. The Time of Payment of Claims provision appearing in SECTION V General Provisions is deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss. Failure to pay within such period shall entitle the Insured to interest at the rate of 9% per annum from the 30<sup>th</sup> day after receipt of acceptable proof of loss to the date of late payment, provided that interest amounting to less than one dollar need not be paid. T210-AE IL

## LOUISIANA

The Policy/Certificate are hereby amended for **Louisiana** as follows:

1. The Time of Payment of Claims provision

appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss.

2. The **Legal Actions** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Legal Actions:** No legal action for a claim can be brought against the Company until 45 days after the Company receives proof of loss. No legal action for a claim can be brought against the Company more than 3 years after the time required for giving proof of loss. This 3-year time period is extended from the date proof of loss is filed and the date the claim is denied in whole or in part.

3. The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Concealment and Misrepresentation:** The entire coverage will be void, if when applying for coverage, You the Insured made a fraudulent statement or misrepresentation with the intent to deceive. Fraud or misrepresentation with the intent to deceive after coverage is in force is grounds for cancellation and grounds to deny coverage for benefits related to such fraud, concealment, or misrepresentation. Coverage for other benefits will continue until the cancellation is effective.

4. The **Subrogation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Subrogation:** If the Company make any payment under this coverage and the person to or for whom payment is made has a right to recover damaged from another, the Company shall be subrogated to that right. However, the Company's right to recover is subordinate to Your the Insured's right to be fully compensated.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE LA

#### MARYLAND

The Policy/Certificate are hereby amended for **Maryland** as follows:

1. On the **Cover Page**, the last sentence in the third  
12 T210-CER

paragraph indicating "When so returned, the coverage under this Certificate is void from the beginning" is deleted and will not appear.

2. The **Concealment and Misrepresentation** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

**Concealment and Misrepresentation:** The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this **Maryland** Amendatory Endorsement will govern. T210-AE MD

#### MAINE

The Certificate is hereby amended for **Maine Residents** as follows:

1. The references to \$1,000 within the Maximum Benefit Amount/Principal Sum ranges in the **SCHEDULE OF BENEFITS** for Accidental Death and Dismemberment, 24-Hour (Other than Air Flight), 24-Hour (Other than Common Carrier), Air Flight Only and Common Carrier Only are deleted and replaced with \$2,000.
2. The bottom three Types of Losses in **24-HOUR ACCIDENTAL DEATH AND DISMEMBERMENT** are deleted and replaced as follows:

Loss of thumb and index finger of the same hand  
100% of Principal Sum

3. The definition of **Actual Cash Value** appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:  
"Actual Cash Value" means the replacement cost of an insured item of property at the time of loss, less the value of Physical Depreciation as to the item damaged. As used in this definition, Physical Depreciation means value as determined according to standard business practices.
4. The **Concealment and Misrepresentation** provision in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:  
**Concealment and Misrepresentation:** The entire

coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been fraudulent or materially misrepresented. Notice of cancellation of the entire coverage will be delivered to the Insured at the Insured's last known address, and cancellation shall become effective 10 days after receipt by the Insured.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE ME

#### MINNESOTA

The Certificate is hereby amended for **Minnesota Residents** as follows:

1. The third paragraph of the **Face Page** is deleted and replaced as follows:

Insurance is provided by a Group Policy issued in a state other than Minnesota. Certificates delivered to residents of Minnesota are subject to the terms of the Certificate and this Minnesota Amendatory Endorsement and not the Group Policy.

2. All references to "**Confirmation of Benefits**" are hereby deleted and will not apply.
3. The following is added to appear as General Exclusion  
31. or will appear as the last numbered Exclusion in  
**SECTION IV GENERAL EXCLUSIONS:**

31. Air, water or other pollution, or threat of a pollutant release;

4. The **Time of Payment of Claims** and **Concealment and Misrepresentation** provisions in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim within five business days after receipt of acceptable proof of loss. **Concealment and Misrepresentation:** The entire coverage will be void, if before, during or after a loss, any material fact or circumstance relating to this insurance was orally misrepresented

or misrepresented in writing with intent to deceive and defraud, or the misrepresentation increases the risk of loss.

5. The following is added as the last sentence in the **Subrogation** provision in **SECTION V GENERAL PROVISIONS**:

The Company may not subrogate itself to the rights of an Insured to proceed against another person if that other person is an Insured by the Company for the same loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE MN

#### NEBRASKA

The Policy/Certificate are hereby amended for **Nebraska** as follows:

- A. Item 1. in the definition of **Pre-Existing Condition** appearing in **SECTION II DEFINITIONS** is deleted and replaced as follows:

1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or exhibited a subjective indication of a disease or a change in condition as perceived by You which would have prompted a reasonable person to seek diagnosis, care or treatment;

- D. Item 1. in the **PRE-EXISTING CONDITION EXCLUSION** provision appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows: received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute or exhibited a subjective indication of a disease or a change in condition as perceived by You which would have prompted a reasonable person to seek diagnosis, care or treatment;

- E. The **Time of Payment of Claims** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

13 T210-CER

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim immediately (or within 30 days) after receipt of acceptable proof of loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE NE

#### NEVADA

The Policy is hereby amended for **Nevada** as follows:

1. **SECTION V TERMINATION OF MASTER POLICY** is deleted and replaced as follows:

If the Policy has been in effect for less than 70 days, the Policyholder or the Company may terminate the Master Policy by giving 31 days advance written notice to the other party. Termination is without prejudice to any claims that exist on such date.

If the Policy has been in effect for 70 days or more, then A. In Exclusion 4. appearing in **SECTION IV GENERAL EXCLUSIONS**, the reference to "races" is changed to "organized races"; B. In Exclusion 7. appearing in **SECTION IV GENERAL EXCLUSIONS**, the reference to "any race" is changed to "any organized race".

Company may terminate the Master Policy before the expiration of the agreed term for any one of the following grounds:

- (a) failure to pay premium when due; conviction of the Insured of a crime arising out of acts increasing the hazard insured against;
- (b) discovery of fraud or material misrepresentation in the obtaining of the Master Policy or in the presentation of a claim thereunder;
- (c) discovery of an act of omission or a violation of any condition of the Master Policy.

If there is a conflict between the Policy and this Endorsement, the terms of this Endorsement will govern.  
T210-AE NV

#### OHIO

The Certificate is hereby amended for **Ohio** as follows:

- A. The following statement is added to the **Face Page** of the Certificate:

WARNING: Any person who knowingly, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

- B. The **Who is Eligible For Coverage** provision appearing **SECTION III INSURING PROVISIONS** is

deleted and replaced as follows:

**Who Is Eligible For Coverage:**

A citizen or resident of the United States of America who is booked for travel on Your Trip, completes the enrollment form and for whom the required premium payment is paid.

- C. The **Excess Insurance** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and will not appear.

- D. **SECTION V GENERAL PROVISIONS** is amended to include the following provision at the end:

**required Ohio Statement regarding termination of Participating Organization or Master Group Policy:** In the event of termination of the Participating Organization or the Master Group Policy, coverage issued under this Certificate for which the required premium payment has been paid prior to that termination date will continue until the end of Your Trip.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE OH

#### OKLAHOMA

The Policy/Certificate are hereby amended for **Oklahoma** as follows:

1. The third paragraph on the **Face Page** is deleted and replaced as follows:

Insurance provided by this Certificate is subject to all the terms and conditions of the Group Policy, issued in a state other than Oklahoma. Certificates delivered to residents of Oklahoma are subject to the terms of this Certificate and not the Group Policy.

2. The following statement is added to the **Face Page** of the Certificate:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information, is guilty of a felony.

3. Exclusion 2, pertaining to war appearing in **SECTION IV General Exclusions** is deleted and replaced as follows:

2. war or any act of war (whether declared or undeclared) while serving in the military or an auxiliary unit attached to the military or working in an area of war whether voluntarily or as required by an employer. The last sentence in the **Medically Fit to Travel Exclusion** provision appearing in **SECTION IV General Exclusions** is deleted and replaced as follows:

If Coverage for a Trip is purchased and it is later determined that You, Family Member booked to travel with You were not Medically Fit to Travel, as defined in this Certificate Plan, at the time of purchase of Coverage for a Trip, the Coverage is cancelled and premium paid will be returned.

4. The **Payment of Claims** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

If any benefit is payable to: (a) an Insured who is a minor or otherwise not able to give a valid release; or (b) the Insured's estate, We may pay up to \$1,000 to the Insured's beneficiary or any relative whom We find entitled to the payment. Any payment made in good faith shall fully discharge Us to any party to the extent of such payment.

14 T210-CER

5. The **Concealment and Misrepresentation** provision appearing in **SECTION V General Provisions** is deleted and replaced as follows:

**Concealment and Misrepresentation:** The entire coverage will be cancelled, if before, during or after a loss, any material fact or circumstance relating to this insurance has been concealed or misrepresented.

6. **SECTION V General Provisions** is amended to include the following provisions:

**Conformity with Oklahoma statutes:** The provisions of this Certificate conform to the requirements of Oklahoma law and this Certificate controls over any conflicting statutes of any state in which You reside on or after the effective date of this Certificate.

**Required Oklahoma Statement regarding premium:** The exact amount of premium will be determined upon purchase of the coverage under this Certificate, and the basis and rates upon which the premium will be determined are the plan design, Trip cost and age of the Insured. The average per Trip premium is \$39.49 USD.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Oklahoma Endorsement will govern. T210-AE OK

#### RHODE ISLAND

The Certificate is hereby amended for **Rhode Island** as follows:

1. The definition of **Family Member** in **SECTION II DEFINITIONS** is deleted and replaced as follows: **"Family Member"** means any of the following: Your legal spouse (or common-law spouse where legal), legal guardian or ward, son or daughter (adopted, foster, step or in-law), brother or sister (includes step or in-law), parent (includes step or in-law), grandparent (includes in-law), grandchild, aunt, uncle, niece or nephew, a person who is a party to a civil union with You as Your dependent and spouse.

2. The **Time of Payment of Claims** provision in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim within 60 days after receipt of acceptable proof of loss.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern. T210-AE RI

#### SOUTH CAROLINA

The Certificate is hereby amended for **South Carolina** as follows:

1. The **Payment of Claims, Physical Examination and Autopsy and Legal Actions** provisions in **SECTION V GENERAL PROVISIONS** are deleted and replaced as follows:

**Payment of Claims:** Benefits will be paid to the Insured. Loss of Life benefits are payable in accordance with the beneficiary designation in effect at the time of payment. If none is then in effect, the benefits will be paid to the Insured's estate. Any other benefits unpaid at death may be paid, at the Company's option, either to the Insured's beneficiary or estate.

**Physical Examination and Autopsy:** The Company at its own expense may have the Insured examined as often as reasonably necessary while a claim is pending and in cases of death of the Insured the Company at its own expense also may have an autopsy performed during the period of contestability unless prohibited by law. The autopsy must be performed in South Carolina.

**Legal Actions:** No legal action may be brought to recover on this Certificate within sixty days after written proof of loss has been given as required by this Certificate. No such action may be brought after six years from the time written proof of loss is required to be given.

2. The following provision is added as the last provision in **SECTION V GENERAL PROVISIONS:**

**Change of Beneficiary:** The Insured can change the beneficiary at any time by giving the Company written notice. The beneficiary's consent

is not required for this or any other change in the Certificate, unless the designation of the beneficiary is irrevocable.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE SC

#### **SOUTH DAKOTA**

The Policy/Certificate are hereby amended for **South Dakota** as follows:

1. The following Exclusion 4. appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted in its entirety:

4. being intoxicated as defined herein, or under the influence of any controlled substance unless administered or prescribed by a Legally Qualified Physician"; Exclusion 10. appearing in **SECTION IV GENERAL EXCLUSIONS** is deleted and replaced as follows:

10. any amount paid under any Worker's Compensation, Disability Benefit or similar law;

2. The last sentence of the **Legal Actions** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

No legal action for a claim may be brought against Us after 6 years from the time written Proof of Loss is required to be furnished.

If there is a conflict between the Policy/Certificate and this Rider, the terms of this Endorsement will govern.  
T210-AE SD

#### **UTAH**

The Policy/Certificate are hereby amended for **Utah** as follows:

1. The third paragraph of the **Exposure and Disappearance** provision in **ACCIDENTAL DEATH AND DISMEMBERMENT** appearing in **SECTION I COVERAGES** is deleted and replaced as follows:

15 T210-CER

If, while insured under this Coverage, You are in an Accident resulting in the disappearance, sinking or damaging of an air or water conveyance on which You are covered by this Coverage, it will be presumed, unless there is evidence to the contrary, that You suffered loss of life as a result of those injuries.

2. The definition of **Family Member** appearing in **SECTION II DEFINITIONS** is amended to include a child placed for adoption with the Insured.

3. The definition of **Complications of Pregnancy** appearing **SECTION II DEFINITIONS** is deleted and replaced as follows:

**"Complications of Pregnancy"** means diseases or conditions the diagnoses of which are distinct from pregnancy but are adversely affected or caused by pregnancy and not associated with a normal pregnancy. These conditions include acute nephritis, nephrosis, cardiac decompensation, ectopic pregnancy which is terminated, a spontaneous termination of pregnancy, which occurs during a period of gestation in which a viable birth is not possible, puerperal infection, eclampsia, pre- eclampsia and toxemia.

Complications of Pregnancy does not include false labor, occasional spotting, Physician-prescribed rest during the period of pregnancy, morning sickness and similar conditions associated with the management of a difficult pregnancy.

4. The **Proof of Loss** provision appearing in **SECTION V GENERAL PROVISIONS** is amended to include the following sentence at the end of the provision:

Failure to give notice or file proof of loss does not bar recovery under the Certificate if the Company fails to show that it was prejudiced by the failure to provide proof in a timely manner.

5. The **Time of Payment of Claims** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, will pay the claim within 30 days after receipt of acceptable proof of loss. T210-AE UT

#### **VERMONT AMENDATORY ENDORSEMENT**

The Policy/Certificate are hereby amended for **Vermont** as follows:

- A. The references to "Usual and Customary" are replaced by **"Reasonable and Necessary"**.
- B. The definition of **"Usual and Customary"** appearing in **SECTION II DEFINITIONS** will now appear as the definition of **"Reasonable and Necessary"**.
- C. The following exclusions appearing in **SECTION IV GENERAL EXCLUSIONS** are deleted and/or deleted and replaced as follows:
  4. riding or driving in races, or speed or endurance competitions or events, when racing in a professional capacity;
  5. deleted in its entirety (relating to mountaineering);
  7. participating in bodily contact sports, parachuting;
  25. deleted in its entirety (relating to device, weapon, material employing chemical, biological, radiological).
- D. The **Time of Payment of Claims** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

**Time of Payment of Claims:** We, or Our designated representative, after settlement has been agreed upon, will pay the claim in the agreed amount within 10 working days.
- E. The last sentence in the **Physician Examination and Autopsy** provision appearing in **SECTION V GENERAL PROVISIONS** is deleted and replaced as follows:

The Company may have an autopsy done (at the expense of the Company) unless the law or Your religion forbids it.
- F. The following is added as the last sentence in the **Legal Actions** provision appearing in **SECTION V GENERAL PROVISIONS**:

However, Your right to bring legal action against Us is not conditioned upon Your compliance with the provisions of any appraisal condition.

**G. SECTION V GENERAL PROVISIONS** is amended to include the following provision at the end of that section:

**Vermont law regarding civil unions:** Vermont law requires that insurance policies and certificates offered to married persons and their families be made available to parties to a civil union and their families. In order to receive benefits in accordance with Vermont law regarding civil unions, the civil union must be established in the state of Vermont according to Vermont law. It is understood that definitions and provisions within this Certificate designating Insured, Eligible Person, Family Member, You/and or Your and another other certificate definitions and provisions designating an Insured under this Certificate are amended, whenever appearing, where terms denoting a marital relationship or family relationship arising out of a marriage are used to indicate parties to a civil union and their families under Vermont law.

If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE VT

**WYOMING**

The Certificate is hereby amended for Wyoming as follows:

1. In the definition of **Pre-Existing Condition** appearing in **SECTION II DEFINITIONS**, Item 1) is deleted and replaced as follows:
  - 1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute, resulting in actual diagnosis, care or treatment received;
2. In the **Pre-Existing Condition Exclusion** provision appearing in **SECTION IV GENERAL EXCLUSIONS**, Item 1) is deleted and replaced as follows:
  - 1) received a recommendation for a test, examination, or medical treatment for a condition which first manifested itself, worsened or became acute, resulting in actual diagnosis, care or treatment received;

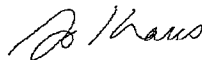
If there is a conflict between the Policy/Certificate and this Endorsement, the terms of this Endorsement will govern.  
T210-AE WY

If there is a conflict between the Policy and the Endorsements, the terms of this Endorsement will govern.

Signed for **United States Fire Insurance Company** By:



Marc J. Adee  
Chairman and CEO



James Kraus  
Secretary

**GRIEVANCE PROCEDURES**

When you submit a claim and that claim is denied, we will provide a written statement containing the reasons for the Adverse Determination. You have the right to request a review of any Company decision or action pertaining to our contractual relationship and to appeal any adverse claim determination we've made by filing a Grievance. These procedures have been developed to ensure a full investigation of a Grievance through a formal process.

**DEFINITIONS**

A "Grievance" is a written complaint requesting a change to a previous claim decision, claims payment, the handling or reimbursement of health care services, or other matters pertaining to your coverage and our contractual relationship.

An "Adverse Determination" is a determination by the Company or its designated utilization review organization that (i) a service, treatment, drug, or device, is experimental, investigational, specifically limited or excluded by your coverage; or (ii) a facility admission, the availability of care, continued stay or other health care services proposed or furnished have been reviewed and, based upon the information provided, does not meet the contractual requirements for medical necessity, appropriateness, health care setting, level of care or effectiveness and therefore, the benefit coverage is denied, reduced or terminated in whole or in part.

**INFORMAL GRIEVANCE PROCEDURE**

You, your authorized representative, or a provider acting on your behalf may submit an oral complaint to us within 60-days after an event that causes a dispute. Telephoning allows you to discuss your complaint or concerns and gives us the opportunity to immediately resolve the problem.

If we don't have all the information necessary to review your complaint, we will request any additional information within 5 business days of receiving your complaint. After we receive all the necessary information, we will provide you, your authorized representative, or a provider acting on your behalf with our written decision within 30-days after receiving the complaint and all necessary information.

If the problem cannot be resolved in this manner, you still have the right to submit a written request for the complaint to be reviewed through the Formal Grievance Procedure, as outlined below.

**FORMAL GRIEVANCE PROCEDURE**

A formal Grievance may be submitted by you, your authorized representative, or in the event of an Adverse Determination, by a provider acting on your behalf.

If you file a formal Grievance, you will have the opportunity to submit written comments, documents, records and other information you feel are relevant to the Grievance, regardless of whether those materials were considered in the initial Adverse Determination.

**First Level Review**

Within 3 working business days after receiving the Grievance, we must acknowledge the Grievance and provide you, your authorized representative or a provider with the name, address, and telephone number of the coordinator handling the Grievance and information on how to submit written material. The person(s) who reviews the Grievance will not be the same person(s) who made the initial Adverse Determination. During the review, all information, documents, and other materials submitted relating to the claim will be considered, regardless of whether they were considered in making the previous claim decision. The Insured will not be allowed to attend,

or have a representative attend, a First Level Review. The Insured may, however, submit written material for consideration by the reviewer(s).

## **GRIEVANCE**

When the Grievance is based in whole or in part on a medical judgment, the review will be conducted by, or in consultation with, a medical doctor with appropriate training and expertise to evaluate the matter.

Following our review of your Grievance, we must issue a written decision to you and, if applicable, to your representative or provider, within 20-days after receiving the Grievance. The written decision must include:

- (1) The name(s), title(s) and professional qualifications of any person(s) participating in the First Level Review process.
- (2) A statement of the reviewer's, understanding of the Grievance.
- (3) The specific reason(s) for the reviewer's decision in clear terms and the contractual basis or medical rationale used as the basis for the decision in sufficient detail for the Insured to respond further to our position.
- (4) A reference to the evidence or documentation used as the basis for the decision.
- (5) If the claim denial is based on medical necessity, experimental treatment or similar exclusion, instructions for requesting an explanation of the scientific or clinical rationale used to make the determination.
- (6) A statement advising you of your right to request a Second Level Review, if applicable, and a description of the procedure and timeframes for requesting a Second Level Review.

## **Second Level Review**

The Second Level Review process is available if you are not satisfied with the outcome of the First level Review for an Adverse Determination. Within ten business days after receiving a request for a Second Level Review, we will advise you of the following:

- (1) the name, address, and telephone number of a person designated to coordinate the Grievance review for the Company;
- (2) a statement of your rights, including the right to:

- attend the Second Level Review
- present his/her case to the review panel;
- submit supporting materials before and at the review meeting;
- ask questions of any member of the review panel;
- be assisted or represented by a person of his/her choice, including a provider, family member, employer representative, or attorney.
- request and receive from us free of charge, copies of all relevant documents, records and other information that is not confidential or privileged that were considered in making the Adverse Determination.

We must convene a review panel and hold a review meeting within 45-days after receiving a request for a Second Level Review. We will notify you in writing of the meeting date at least 15-days prior to the date. The review meeting will be held during regular business hours at a location reasonable accessible to you. In cases where a face-to-face meeting is not practical for geographic reasons, we will offer you the opportunity to communicate with the review panel at our expense by conference call or other appropriate technology. Your right to a full review may not be conditioned on whether or not you appear at the meeting.

If you choose to be represented by an attorney, we may also be represented by an attorney. If we choose to have an attorney present to represent our interests, we will notify you at least 15 working days in advance of the review that an attorney will be present and that you may wish to obtain legal representation of your own.

The panel must be comprised of persons who:

- (1) were not previously involved in any matter giving rise to the Second Level Review;
- (2) are not employees of the Company or Utilization Review Organization; and
- (3) do not have a financial interest in the outcome of the review.

A person previously involved in the Grievance may appear before the panel to present information or answer questions.

All persons reviewing a Second Level Grievance involving a Utilization Review non-certification or a clinical issue will be providers who have appropriate expertise, including at least one clinical peer. If we use a clinical peer on an appeal of a Utilization Review non-certification or on a First

Level Review, we may use one of our employees on the Second Level Review panel if the panel is comprised of 3 or more persons.

## **GRIEVANCE**

We must issue a written decision to you and, if applicable, to your representative or provider, within 10 business days after completing the review meeting. The decision must include:

- (1) the name(s), title(s) and qualifying credentials of the members of the review panel;
- (2) a statement of the review panel's understanding of the nature of the Grievance and all pertinent facts;
- (3) the review panel's recommendation to the Company and the rationale behind the recommendation;
- (4) a description of, or reference to, the evidence or documentation considered by the review panel in making the recommendation;
- (5) in the review of a Utilization Review non-certification or other clinical matter, a written statement of the clinical rationale, including the clinical review criteria, that was used by the review panel to make the determination;
- (6) the rationale for the Company's decision if it differs from the review panel's recommendation;
- (7) a statement that the decision is the Company's final determination in the matter;
- (8) notice of the availability of the Commissioner's office for assistance, including the telephone number and address of the Commissioner's office.

## **EXPEDITED REVIEW**

You are eligible for an expedited review when the timeframes for an Informal, formal First Level review or Second Level review would reasonably appear to seriously jeopardize your life or health, or your ability to regain maximum function. An expedited review is also available for all Grievances concerning an admission, availability of care, continued stay or health care service for a person who has received emergency services, but who has not been discharged from a facility.

A request for an expedited review may be submitted orally or in writing. An expedited review must be evaluated by an appropriate clinical peer in the same or similar specialty as would typically manage the case being reviewed. If we don't have the information necessary to decide an appeal, we will send you notification of precisely what is required within 24-hours of our receipt of your Grievance. All necessary information, including our decision, will be transmitted by telephone, facsimile, or the most expeditious method available. Provided we have enough information to make a decision, you, your authorized representative, or a provider acting on your behalf will be notified of the determination as expeditiously as the medical condition requires, but in no event more than 72-hours after the review has commenced. Written confirmation of our decision will be provided within 2 working business days of the decision and will contain the same items described in the written decision requirements for First Level reviews.

If the expedited review does not resolve the situation, you, your representative or a provider acting on your behalf may submit a written Grievance.

We will not provide an expedited review for retrospective reviews of Adverse Determinations

When used throughout this document "The Company", "Our", "We", or "Us" means:

**United States Fire Insurance Company**

---

## PRIVACY POLICY AND PRACTICES

---

The Company values your business and your trust. In order to administer insurance policies and provide you with effective customer service, we must collect certain information about our customers. We want you to know that we are committed to protecting your private information and we will comply with all federal and state privacy laws. Below is a Privacy Notice describing our policy regarding the collection and disclosure of personal information. Please review this Notice and keep a copy of it with your records.

### Your Privacy is Our Concern

When you apply to The Company for insurance or make a claim against a policy written by The Company, you disclose information about yourself to us. There are legal requirements governing the collection, use, and disclosure of such information. The Company maintains physical,

electronic, and procedural safeguards that comply with state and federal regulations to guard your personal information. We also limit employee access to personally identifiable information to those with a business reason for knowing such information. The Company instructs our employees as to the importance of the confidentiality of personal information, and takes measures to enforce employee privacy responsibilities.

### What kind of information do we collect about you and from whom?

We obtain most of our information from you. The application or claim form you complete, as well as any additional information you provide, generally gives us most of the information we need to know. Sometimes we may contact you by phone or mail to obtain additional information. We may use information about you from other transactions with us, our affiliates, or others. Depending on the nature of your insurance transaction, we may need additional information about you or other individuals proposed for coverage. We may obtain the additional information we need from third parties, such as other insurance companies or agents, government agencies, medical personnel, the state motor vehicle department, information clearinghouses, credit reporting agencies, courts, or public records. A report from a consumer reporting agency may contain information as to creditworthiness, credit standing, credit capacity, character, general reputation, hobbies, occupation, personal characteristics, or mode of living.

### What do we do with the information collected about you?

If coverage is declined or the charge for coverage is increased because of information contained in a consumer report we obtained, we will inform you, as required by state law or the federal Fair Credit Reporting Act. We will also give you the name and address of the consumer reporting agency making the report. We may retain information about our former customers and may disclose that information to affiliates and non-affiliates only as described in this notice.

### To whom do we disclose information about you?

We may disclose all the information that we collect about you, as described above. We may disclose such information about you to our affiliated companies, such as:

- Insurance companies;
- Insurance agencies;

- Third party administrators;
- Medical bill review companies; and
- Reinsurance companies.

We may also disclose nonpublic personal information about you to affiliated and nonaffiliated third parties as permitted by law. You have a right to access and correct the personal information we collect, maintain and disclose about you.

### How to contact Us

You may obtain a more detailed description of the information practices prescribed by law by contacting us at the address below. Remember to include your name, address, policy number, and daytime phone number.

Privacy Policy Coordinator  
Fairmont Specialty  
5 Christopher Way, 3<sup>rd</sup> Floor  
Eatontown, New Jersey 07724



Mary Villano <mvillano@arlington.k12.ma.us>

## Insurance

1 message

**Travel Design Italy** <info@traveldesignitaly.com>

Tue, Nov 29, 2016 at 6:46 PM

To: mvillano@arlington.k12.ma.us

Cc: sdagostino@arlington.k12.ma.us

Hello Mary below is included Insurance plus all motor coaches are fully insured for tourism travel. We provide a insurance policy number and contract once tour is confirmed attached is a sample of insurance group contract and inclusions.

As mentioned on proposal we also recommend an additional CANCEL FOR ANY REASON optional insurance for \$100 per person. For any further information please do not hesitate contacting me. I look forward working with you and AHS.

Thank you  
Giuseppe

### **Comprehensive Plan Schedule of Coverages and Services**

Benefits per person (in U.S. Dollars)	Maximum Amount of Coverage
Trip Cancellation	Tour Cost
Trip Interruption (\$500 Return Air only if \$0 Trip Cost)	150% of Tour Cost
Missed Connection	\$500
Travel Delay	\$750
Baggage Loss	\$1,500
Baggage Delay	\$300
Emergency Accident/Sickness Medical Expense	\$25,000
Evacuation / Repatriation	\$100,000
Worldwide Emergency Assistance Services	Included

11/30/2016

Arlington MA Public Schools Mail - Insurance



**EastProvidenceGroup.pdf**  
1880K

*Arlington School Committee  
School Committee Regular Meeting  
Thursday, December 8, 2016  
6:30 PM  
Arlington High School  
School Committee Room, 6th Floor  
869 Mass Avenue  
Arlington, MA 02476*

*Present: Jennifer Susse, Chair, Jeff Thielman, Vice Chair. Bill Hayner, Secretary, Cindy Starks, Paul Schlichtman, Kirsi Allison-Ampe and Len Kardon*

*Kathleen Bodie, Ed.D., Superintendent, Laura Chesson, Ed.D. Assistant Superintendent, Diane Johnson, Chief Financial Officer, Rob Spiegel, Human Resources Director, Alison Elmer, Director of Special Education, Karen Fitzgerald, Administrative Assistant to School Committee, Jason Levy, President of Arlington Education Association*

*Absent Cindy Starks  
No student rep*

*Ms. Johnson exited the meeting at 8:16PM.*

*Open Meeting*

*Ms. Susse opened the meeting at 6:30 PM.*

*Public Participation*

*None*

*Suspension Data Update*

*Mr. Remy presented the PowerPoint presentation on the Suspension Data from 2015-16 Student Information Management System Report. The data included the District Suspension breakdown of middle school and high school students for general education and special education and no elementary suspensions this year. The school committee members and the administration briefly discussed the data presented.*

*FY 18 Budgetary Needs of Elementary Principals*

*Introductions of Principals: Thad Dingman, Dallin Elementary School, Karen Donato, Thompson Elementary School, Mark McAneny, Bishop Elementary School, Karen Hartley, Peirce Elementary School, Michael Hannah, Stratton Elementary School, Stephanie Zerchykov, Brackett Elementary School, and Kristin DeFrancisco, Hardy Elementary School and absent Michael Hannah, Stratton Elementary School. They thanked the School Committee members for previous year budget requests of adding full time TA's to the Kindergarten classrooms, addition of learning specialists, increased coaching staff, and for the Foss science kits in classrooms. They have come tonight to ask for the following - Assistant Principals at the elementary level, - Increased FTEs for specialist staff, - An increase in Board Certified Behavioral Specialists (BCBAs), and continued financial support for social emotional programming, specifically Responsive Classroom and Open Circle training, since they say it is increasingly challenging to*

*do their jobs at the level the District expects of them and that this year their budget requests will help our elementary schools meet all of the important goals.*

*Mr. Kardon and Dr. Allison-Ampe are in agreement that after the Budget Subcommittee meeting the CFO said the budget for next year looks grim and since the town will not be giving us extra money, since we have to open up the Gibbs and looking how we progress down the road, asked the administration what they would give up for tradeoffs since the budget can only go so far? Mr. Kardon asked if they are willing to push the classes larger then they are and if they would be ready to answer to parents if we provided them with an assistant principal. Mr. Schlichtman reminded us that social workers are important as is common planning time and we do have an obligation to develop leaders for the future. Mark, Kristen, and Thad all agree that they can see where the resources for kids go, since the kids are reaping the benefits of what we have done to support student with social and emotions needs. They said the assistant principal would be helpful to have so they will be able to evaluate and supervise their staff, although each school may use the position differently. They all seem to be in agreement they need to be creative and that class sizes may need to give up but this needs to be discussed further, since they do need the assistant principal position.*

#### *FY 18 Arlington Education Association Budgetary Concerns for Elementary*

*Ms. Liz Higgins 1<sup>st</sup> grade teacher at the Bishop School, spoke on the Arlington Education Association Budgetary Needs and said he school met and compiled a list and common themes at all schools is that class sizes are here to stay, and not looking for additional classroom space since there is no space: there AEA Elementary Budget Priorities for 2017/18 School Year Are more TA Support and the following:*

- *Full time TAs in each Kindergarten classroom*
- *Grade level TA's and more SPED TA's to service the identified special education students Because of this that they are pulled*
- *Concern: TA's often pulled to act as subs and cover classrooms*
- *Better pay for qualified classroom TA's and SPED TA's to attract and retain high quality TA's*

#### *Additional Staffing*

- *Additional special education teachers to meet student's needs*
- *More behavioral specialists (BCBA), need more help*
- *More social workers to meet student's needs with an increasing enrollment*
- *Increase of substitute teachers and increase their pay to attract and retain high quality substitutes and enough subs to cover the need*
- *More specialists to prevent double gym classes, to meet the demands of larger enrollment, and to allow for more flexibility in scheduling specialists*

#### *Technology*

- *iPads/Chromebooks for each classroom*
- *More technology hardware (speakers, document cameras, projectors mounted on ceilings)*

#### *Curriculum Materials and Support*

- *FOSS Science kits for each teacher so they can meet the demands of the science curriculum*

- *More outside professional development – especially bringing outside consultants into the district*
- *Keyboarding Curriculum for Gr. 3-5 was a request from these teachers, Each school committee member discussed the requests presented and that most of the AEA requests are the same as the principals but Len did say the biggest difference is that the principals are asking for an assistant principal. The committee suggested data on how often TA's are pulled, and Liz is currently collecting that data, and each teacher is keeping a log. The pay for substitute teachers was discussed as finding good quality substitutes too.*

#### Monthly Financial Reports

*Ms. Johnson, CFO presented the Monthly Financial Reports and after confirming budget tracking items for Mr. Hayner and Dr. Allison-Ampe. Mr. Thielman and Mr. Kardon spoke about Out of District costs and information on technology plan since teachers have chrome and ipads. The governor's budget was briefly discussed, and then the Dr. Allison-Ampe said the Budget Subcommittee met Monday and would like to recommend to the full committee to approve the Budget Transfer.*

***Dr. Allison-Ampe moved to approve the Budget Transfer presented by the CFO, seconded by Mr. Schlichtman.***

***Voted: 6-0***

#### FY17 Revised Budget Transfer Summary

	<i>Revised Budget</i>	<i>Budget Transfer Amts.</i>	<i>FY17 Approved Budget</i>
<i>Elementary Total</i>	<i>15,657,470</i>	<i>15,769,871</i>	<i>112,401</i>
<i>Secondary Total</i>	<i>15,405,111</i>	<i>15,299,716</i>	<i>(105,395)</i>
<i>Special Education Total</i>	<i>19,130,649</i>	<i>19,390,304</i>	<i>259,655</i>
<i>Curriculum &amp; Instruction Total</i>	<i>1,445,418</i>	<i>1,546,096</i>	<i>100,678</i>
<i>Administration Total</i>	<i>3,320,405</i>	<i>3,222,494</i>	<i>(97,911)</i>
<i>Other Total (Facilities, IT and Transportation)</i>	<i>5,547,691</i>	<i>5,554,031</i>	<i>6,340</i>
<b><i>Revolving &amp; Town Appropriation Total</i></b>	<b><i>60,506,745</i></b>	<b><i>60,782,512</i></b>	<b><i>275,767</i></b>
<i>Grants Total</i>	<i>2,130,379</i>	<i>2,390,560</i>	<i>260,181</i>
<b><i>Total of All FY17 Funding</i></b>	<b><i>62,637,124</i></b>	<b><i>63,173,072</i></b>	<b><i>535,948</i></b>

#### Vote to hold School Committee/Superintendent Retreat

*Saturday, January 21, 2016 11:00 AM*

***Mr. Thielman moved to hold the School Committee/Superintendent Retreat on Saturday, January 21, 2017, 11:00-3:00, seconded by Mr. Hayner.***

***Voted: 6-0***

#### Superintendent's Report

*Update on School Building Projects change this to once a month*

*Dr. Bodie mentioned the break in at the Stratton Elementary School last weekend, due to unlocked hardware. The hardware has been changed, and the dumpster will be moved and cameras and lights will be added.*

*Kathy toured the new construction at the Thompson Elementary School and spoke with project manager and no problem with time management, things are going well. The Project Manager will need to work some on Saturdays, and will send out letters to the neighbors.*

*Gibbs continues to be going well too with the floor plans and it is moving quite well and on schedule. We need to schedule an event for parents and teachers after the holidays.*

*The high school reports have all been completed and we will continue to meet with MSBA on enrollment numbers. Since the January MSBA meeting has been cancelled we should hear back from MSBA in mid-February.*

*Dr. Bodie will schedule the planning committees at the Ottoson Middle School for the Gibbs. Kathy said Current Enrollment Numbers as of 12/2/2016 5,524 is the same as our certified DESE number for our October 1, 2016. Kathy reports out that we received the Safe and Supportive of Schools grant, which was the largest one in the state. Vision 2020 participated in a parent and community conversations on the future of our schools last evening.*

#### Consent Agenda

***Mr. Hayner moved to approve Approval of Warrant: Warrant 17075, Total Warrant Amount \$537,329.75 dated 11/10/2016 and Warrant Number 17082, Total Warrant Amount \$617,834.48 dated 11/22/2016 and Approval of Minutes: School Committee Regular Minutes 11/10/2016, seconded by Dr. Allison-Ampe.***

***Voted: 6-0***

#### Policy: First Reading of IHAMB Teaching about Alcohol, Tobacco, and Drugs

*Mr. Hayner presented the recommended by MASC policy for a First Reading of IHAMB Teaching about Alcohol, Tobacco, and Drugs and noted we decided to remove some language, and counsel agreed.*

#### Subcommittee & Liaison Reports & Announcements

*· Budget, Kirsi Allison-Ampe, MD. (Chair)*

*Kirsi said budget met Monday and heard budget FY18 outlook that they are not as happy as they would like and approved the budget transfer and will meet again January 10, 2017.*

*· Community Relations, Cindy Starks, (Chair)*

*Ms. Susses reported that she and Cindy held office hours and no one showed up and Cindy will advertise it more and would like to be here from the committee before setting up a schedule.*

· District Accountability, Curriculum/Instruction & Assessment, (CIAA) Paul Schlichtman, (Chair)

Mr. Schlichtman said he will meet next Monday, Dec 12, at 5:30.

· Facilities, Jeff Thielman (Chair)

Mr. Thielman said SETF will meet on the Dec 21 at 6:00 pm to talk about the Hardy School. School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman

· Policies & Procedures, Bill Hayner (Chair)

Mr. Hayner said he will meet next meeting Tuesday Dec 13 at 5:30 pm to discuss various policies.

· Warrant Committee, Bill Hayner

All paid

· Liaisons Reports

Mr. Hayner said PTBC meet the other night, all schools are on time.

.

Announcements

Mr. Hayner said the students from Stratton elementary School students meet at town hall for a mock trial.

· Future Agenda Items

Nothing.

#### Executive Session

**Mr. Hayner moved to enter into executive session at 8:54 pm to conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an a open meeting may have a detrimental effect, and to conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted, and to Enter 02-16 Grievances dated 10/14/2016 for OMS Guidance Counselor caseload to comply with the provisions of any general or special law to protect confidentiality of personnel matter and to discuss strategy with respect to collective bargaining or litigation and/or to conduct strategy sessions in preparation for negotiations with union or non-union personnel and Vote to approve the following School Committee Executive Session Minutes: Thursday, November 10, 2016 and exit for the purpose of adjournment, seconded by Mr. Schlichtman.**

**Roll Call: unanimous**

**Voted: 6-0**

#### Adjournment:

**Mr. Thielman moved to exit and adjourn at 9:44 PM, seconded by Mr. Schlichtman.**

**Roll Call: 6-0**

***Voted: 6-0***

*Correspondence Received:*

*Warrants, dated 11/10/2016 and 11/22/2016*

*Draft Minutes from SC Regular and Executive Session Meeting 11/10/2016*

*Legal Spreadsheet October 2016*

*Thompson School letter to Neighbors dated November 14, 2016*

*Proposed AHS NYC Trip for Approval May, 2017*

*League of Women Voters of Arlington November/December 2016 flyer*

*Commissioner Chester and MDESE memo date November 23, 2016*

*ACMI, 2016 Annual Report*

*Budget Documents from CFO 12/2/2016*

*Superintendent's Newsletter November 2016*

*AYCC Letter to SC members*

*DESE Commissioners Weekly Update, 12/2/2016*

*Email about Stratton School incident 12/5/2016*

*Suspension Report*

*AEA Budget concerns*

*APS Elementary Budget Needs*

*IHAMB Teaching about Alcohol, Tobacco, and Drugs*

*MLK, Jr. Committee letter regarding check for AHS trip to Cape Town, South Africa for funds of \$1,500.*

*AEA Grievance 02 16 Workload, Pupil Load 10/14/2016*

*Elementary Principals Budget Needs 2018*

*Respectfully submitted by:*

*Karen M. Fitzgerald*

*Administrative Assistant*

*Arlington School Committee*



## Town of Arlington, Massachusetts

---

### 8:35 PM Policy: IHAMB Teaching about Alcohol, Tobacco, and Drugs, Second Reading

#### Summary:

Policy: Second Reading IHAMB Teaching about Alcohol, Tobacco, and Drugs

#### ATTACHMENTS:

Type	File Name	Description
▢ Policy	IHAMB_2nd_read.pdf	IHAMB Teaching About Alcohol, Tobacco and Drugs

## **TEACHING ABOUT ALCOHOL, TOBACCO, AND DRUGS**

In accordance with state and federal law, the District shall provide age-appropriate, developmentally appropriate, evidence-based alcohol, tobacco, and drug prevention education programs in grades K-12.

The alcohol, tobacco, and drug prevention program shall address the legal, social, and health consequences of alcohol, tobacco, and drug use, with emphasis on nonuse by school-age children. The program also shall include information about effective techniques and skill development for delaying and abstaining from using, as well as skills for addressing peer pressure to use alcohol, tobacco, or drugs.

The objectives of this program, as stated below, are rooted in the Committee's belief that prevention requires education, and that the most important aspect of the policies and guidelines of the District should be the education of children and youth on healthy decision-making:

- To prevent, delay, and/or reduce alcohol, tobacco, and drug use among children and youth.
- To increase students' understanding of the legal, social, and health consequences of alcohol, tobacco, and drug use.
- To teach students self-management skills, social skills, negotiation skills, and refusal skills that will help them to make healthy decisions and avoid alcohol, tobacco, and drug use.

The curriculum, **instructional materials**, and outcomes used in this program shall be recommended by the Superintendent and approved by the School Committee.

This policy shall be posted on the district's website and notice shall be provided to all students and parents in accordance with state law. Additionally, the district shall file a copy of this policy with DESE in accordance with law in a manner requested by DESE.

SOURCE: MASC March 2016

LEGAL REFS.: M.G.L. 71:1 ;71:96

CROSS REFS: GBEC, Drug Free Workplace Policy  
JICH, Drug and Alcohol Use by Students



## **Town of Arlington, Massachusetts**

---

### **9:00 PM Executive Session**

#### **Summary:**

##### *Executive Session*

- *To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an a open meeting may have a detrimental effect.*
- *To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted:*
- *AFL-CIO, STATE COUNCIL 93, LOCAL 680 TRAFFIC SUPERVISORS.*
- *Vote to approve the following School Committee Executive Session Minutes: Thursday, December 8, 2016 minutes*



## **Town of Arlington, Massachusetts**

---

### **Correspondence Received:**

#### **Summary:**

- Warrant dated 12/8/2016
- Draft Minutes from SC Regular and Executive Session Meeting 12/8/2016
- FY 18 Budgetary Needs of Middle School, High School & Special Education Departments
- AEA FY Budgetary Needs for OMS/AHS
- Letter from Kathy on Elem Needs
- AHS NYC Trip Request 5 2017
- LC Curriculum Technology Presentation
- 2nd Reading of IHAMB Teaching about Alcohol, Tobacco, and Drugs
- Special Education Budget Presentation
- OMS Budget Presentation